



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Mrs Rosemary Coulter
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL
Tel: 01256 397188, Email: clerk@northwaltham.info

To: Members of North Waltham Parish Council

You are hereby summoned to attend the Ordinary Meeting of North Waltham Parish Council on **Monday 10th August 2020**, at **7.30pm** to be held **online** via **Zoom**

**For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council
Hampshire County Councillor**

This meeting is held under regulations set out in The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020

All Parish Councillors will be sent an invitation to the meeting via email. To join the meeting, please click on the link in the email and insert the meeting ID and passcode as appropriate

Members of the public and press, Borough and County Councillors should contact the Clerk to request an invitation to the meeting if they wish to attend. Contact details are available at the top of this page.

AGENDA

Welcome and introduction by the Chairman

- 060/FC/
05/20-21** **Apologies for absence**
- 061/FC/
05/20-21** **Declarations of Interest** – arising from this agenda, members are invited to declare any relevant interests. Notwithstanding this item, members may subsequently declare an interest at any point during the meeting.
- 062/FC/
05/20-21** **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 063/FC/
05/20-21** **Minutes** – to approve the accuracy of the minutes, already circulated, of the
• Ordinary Meeting held on 21st July 2020
Minutes are available to view at <https://www.northwaltham.net/parish-council/meetings/>
- 064/FC/
05/20-21** **Action Plan and Outcomes following the meeting held on 16th June 2020** (see appendix 1)
• To receive an updated action plan with outcomes
• To discuss any issues arising from the Action Plan not on the agenda
- 065/FC/
05/20-21** **Village Pond** - to consider the quotation and terms and conditions from Hampshire and Isle of Wight Wildlife Trust (HIWWT) for a survey and management plan for the pond
- 066/FC/
05/20-21** **Vacancy for position of Clerk**
• To receive an update on progress from the Staffing Working Group
• To consider recommendations from the Staffing Working Group
- 067/FC/
05/20-21** **Parish Councillor Vacancy**
• To acknowledge the resignation of Parish Councillor Woodfin
• To receive an update on action taken by the Clerk
- 068/FC/
05/20-21** **Speed Reduction Working Group** – to receive an update from the Working Group.

- 069/FC/
05/20-21** **Neighbourhood Plan Update** - to receive an update from the Neighbourhood Plan (NP) Group
- 070/FC/
05/20-21** **Current Planning Applications** – see Appendix 2
- To consider and determine the PC's response to new planning applications, as follows:
 - Reference: 20/01765/HSE – Street Cottage, Yew Tree Road, North Waltham RG25 2BX
Proposal: Erection of a single storey side extension to create new garage, erection of a first-floor extension to existing garage and widening of existing driveway
 - Reference: 20/01847/FUL Land at Folly Farm, North Waltham
Proposal: Removal of existing office building (B1a), and the erection of a detached dwelling; with associated parking, turning, landscaping, private amenity space, modified access from the highway and associated change of use of land
 - To note the status of current planning applications
- Documents can be viewed at <https://planning.basingstoke.gov.uk/online-applications/>
- 071/FC/
05/20-21** **Planning Compliance Issues** – to receive an update on
- Planning application 17/02849/OUT Land at OS ref 456378 145890 Fox Lane, North Waltham
 - Planning application 18/00460/FUL Highfield, Church Road, North Waltham RG25 2BL
- 072/FC/
05/20-21** **Finance**
- (a)** **Receipts and payments** – see Payments Schedule (Appendix 3)
- To acknowledge receipt of payments made to the Parish Council
 - To acknowledge payment of standing orders and direct debits
 - To acknowledge Multipay card payments made since last statement dated 2nd July 2020
 - To approve payments
- (b)** **Bank Balance**
- to receive the current bank balances
- 073/FC/
05/20-21** **Correspondence** – see Appendix 4
- to acknowledge correspondence received since the meeting on 21st July 2020
 - to receive any correspondence received since 4th August 2020
 - to discuss any issues arising from correspondence
- 074/FC/
05/20-21** **Councillors Announcements**
- 075/FC/
05/20-21** **Items for insertion in the Parish Magazine** (deadline 6.00pm on Wednesday 26th August 2020)
- 076/FC/
05/20-21** **Date of Next Meeting**
- to confirm the next ordinary meeting will be held on **Tuesday 15th September 2020 at 7.30pm** either **online via Zoom** or in the **Rathbone Pavilion, North Waltham**, depending on Government guidelines
 - to confirm the date for the annual Parish Council Village Walk Around as 25th August 2020 meeting at 7.00pm at the pond (Government Guidelines permitting)

Signed:

Clerk to North Waltham Parish Council

APPENDIX 1

Item 064/FC/05/20-21

ACTION PLAN & OUTCOMES FOLLOWING PARISH COUNCIL MEETING HELD ON 21st JULY 2020

To follow

APPENDIX 2

Item 070/FC/05/20-21 Current Planning Applications:

B/F	18/03188/HSE	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plan's submitted 19.02.19	Undecided
B/F	19/02018/FUL	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)	Undecided
B/F	19/02422/FUL	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane	Undecided
B/F	19/02900/FUL	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
B/F	19/03232/FUL	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane	Undecided
B/F	20/00221/FUL	Old School House, Mary Lane, North Waltham RG25 2BY Erection of detached dwelling including parking provision for existing and proposed dwelling Amendment – amended plans to reduce the scale of the development and to alter the position of the dwelling. An amended tree report was submitted to reflect the revised layout	Undecided
B/F	20/00670/HSE	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of two storey side and rear extensions	Undecided
B/F	20/00540/ROC	Land at the Wheatsheaf Garage, Popham Lane, North Waltham Variation of condition 1 of 17/03470/OUT to amend plans for minor amendments to Plots 5 & 6, amended car parking, bin store and landscaping	Undecided
B/F	20/01255/TDC	Land at OS grid ref 455998 146067, St Michael's Close, North Waltham Technical Details Consent for the erection of 2 no. dwellings with associated access, garaging, parking and landscaping, pursuant to Permission in Principle approval reference 19/01954/PIP for up to 4 no. dwellings	Undecided
B/F	20/01497/ENS	Oakdown Farm, Winchester Road, Dummer RG23 7LR Request for EIA Scoping opinion for the erection of commercial and industrial units including mezzanine floorspace and ancillary office accommodation	Enquiry complete
B/F	20/01512/TWRN	3 Old Barn Close, North Waltham RG25 2BW T1/T2 fell. T3 cut back from boundary	Refused
B/F	T/00242/20/TCA	3 St Michael's Close, North Waltham RG25 2BP Application for works to trees growing in a conservation area Proposal: A Crab Apple (rear): reduce leaving a 4m canopy and height of 5m, thin by 10% B Crab Apple (rear): fell C Apple tree (rear) reduce leaving a canopy of 4m and height of 5m, thin by 10% D/E Conifer (front): reduce leaving a height of approx 3m	Raise no objection
B/F	T/00257/20/TCA	Grayshott, Church Road, North Waltham RG25 2BL Application for works to trees growing in a conservation area Proposal: T1 Thuja: fell T2 Thuja: remove large limbs pushing against top of boundary wall	Undecided
B/F	20/01626/HSE	19 Coldharbour, North Waltham RG25 2BH Removal of redundant chimney on side elevation and tile over	Undecided
NEW	20/01765/HSE	Street Cottage, Yew Tree Road, North Waltham RG25 2BX Erection of a single storey side extension to create new garage, erection of a first floor extension to existing garage and widening of existing driveway	Undecided
NEW	T/00340/20/TCA	18 Cold Harbour, North Waltham Application for works to trees growing in a conservation area Proposal: Fell I Holly	Undecided

NEW	20/01847/FUL	Land at Folly Farm, Overton Road, North Waltham Removal of existing office building (B1a), and the erection of a detached dwelling; with associated parking, turning, landscaping, private amenity space, modified access from the highway and associated change of use of land	Undecided
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Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

APPENDIX 3**Item 072/FC/05/20-21 (a)****Finance****(a) Receipts and Payment**

To acknowledge the receipt of payments made to the Parish Council.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
	None			

To acknowledge the payment of standing orders, direct debits and charges since last meeting 16th June 2020

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
28.07.20	Clerk	Salary (£9.96 x 35hrs) (July 2020) Home working allowance (July 2020)	£348.60 £ 18.00	£366.60

To acknowledge the Multipay card payments made since last statement dated 3rd August 2020

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
25.07.20	Adobe	Trial computer software	£15.17	
29.07.20	Adobe	Refund for trial computer software	(£15.17)	
03.08.20	Lloyds Bank plc	Monthly fee	£ 3.00	£ 3.00

To approve the following payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
	None			

APPENDIX 4**Item 073/FC/05/20-21****CORRESPONDENCE RECEIVED between 22nd July – 4th August 2020**

All correspondence is circulated to Parish Councillors unless otherwise stated below.

Correspondence from BDBC

- 23.07.20 Councillors Briefing
- 24.07.20 Target list for virtual Developmental Control Committee 12.08.20 (*not circulated as not relevant to North Waltham*)
- 24.07.20 Councillors Briefing
- 27.07.20 Councillors Briefing
- 28.07.20 The Basingstoke and Deane Big Thank You – nominations close on 31.07.20
- 29.07.20 Councillors Briefing
- 30.07.20 Business in Basingstoke – July 2020
- 31.07.20 Monthly alterations to Electoral Register (*not circulated – for office use only*)
- 31.07.20 Councillors Briefing
- 03.08.20 Councillors Briefing

Correspondence from HCC

- 04.08.20 Your Hampshire – the latest from your County Council

Correspondence from HALC

- 22.07.20 Client Engagement Survey Results 2020
- 03.08.20 HALC AGM

Other correspondence

- 31.07.20 Unity Trust Bank – feedback on internet banking (*forwarded to GC, JM, BP and DJ only as authorisers on bank A/C's*)

Newsletters

- 28.07.20 Rural Services Network – the Rural Bulletin
- 31.07.20 Your latest news from South East Water
- 04.08.20 Rural Services Network – The Rural Bulletin

Useful services (*marketing emails are not circulated but details recorded for future use*)

- 22.07.20 Tikspac – litter solutions – marketing email
- 23.07.20 Council Space – websites for Parish Councils – marketing email
- 23.07.20 Playground Facilities Ltd – playground installation, repair and maintenance – marketing email
- 28.07.20 Creative Play – playground equipment and installation – marketing email
- 30.07.20 and 03.08.20 Primary Care Supplies – first aid kit systems and hand gel – marketing email
- 30.07.20 Glasdon UK – outdoor solutions for Councils (bins, seating, etc.) – marketing email
- 31.07.20 Rebound Rubber – recycling rubber surfaces from playgrounds – marketing email (*forwarded to the Village Trust*)