



MINUTES OF PARISH COUNCIL ORDINARY MEETING

Tuesday 15th December 2020 at 7:30pm held remotely via Zoom

Councillors Present:

Cllr Geoff Chapman (GC) (Chairman), Cllr David James (DJ), Cllr Judith McGinley (JM), Cllr Bill Preston (BP), Cllr Gary Whiteside (GW), Cllr Peter Waggett (PW) and Rosemary Coulter (temporary minute taker)

Actions for

160/FC/09/20-21 **Apologies for Absence:** Sharon Shea, Clerk

161/FC/06/20-21 **Declarations of Interest:** None

Interests were declared for item 175/FC/09/20-21 Current Planning Applications

- DJ declared interest in application 20/03050/HSE Old School House – neighbour
- PW declared interest in application 175/FC/09/20-21 13 St Michael's Close – neighbour

162/FC/06/20-21 **Meeting**

No members of the public joined the meeting.

163/FC/09/20-21 **Minutes:**

- The minutes of the ordinary meeting held on 17th November 2020 - Community Infrastructure (CIL) Funds should include the word 'potential' with regard to projects.
- The minutes of the additional ordinary meeting held on 3rd December 2020 were accepted as a correct record.

ACTION:

- Update the minutes of the meeting held on 17.11.20 and present to the next meeting for approval.
- Chairman to sign the minutes of the meeting on 03.12.20 outside of the meeting.

Clerk

Clerk /
Chairman

164/FC/09/20-21 **Action Plan and Outcomes following the meeting held on 17th November 2020**

An updated Action Plan was presented to the Parish Council (PC) – see Appendix 1. All items requiring discussion are on the agenda.

165/FC/09/20-21 **Draft Budget for Financial Year 2021-22**

The budget was discussed and amendments made, as follows:

Other Income (Groundwork UK) – NWPC plan to apply for a grant (£8,000) to cover the remaining costs of consultants to complete the Neighbourhood Plan.

Expenditure costs were amended as follows:

- Salary – 3% was added to reflect annual increase of Clerk's salary in April 2021.
- Training Costs – increased slightly in anticipation of any additional training opportunities that may arise during the forthcoming year.
- Community Grants – increased to £3,000 for the benefit of the local community. The PC recognised the need to publicise the availability of grants to the local community.
- Neighbourhood Plan (grant) – the additional cost of consultants is anticipated to be £8,000.
- Community Assets and Facilities – Pond, bus shelter and telephone box. The PC acknowledged that there are sufficient funds in general reserves to refurbish the telephone box and, therefore, this cost was reduced to £2,000 to cover other expenditure.
- Community Assets and Facilities – General Village Maintenance. This was raised to £5,000 to include other incidental work around the village, in addition to the estimated works to trees.
- Administration (all items except Stationery), Communication and Banking Charges – the PC agreed an inflation figure of 3% (rather than 1%). All items require recalculation on this basis.
- Stationery will remain estimated at £100. It was noted that stationery costs have reduced due the purchase of a more efficient printer and that paper savings have been made as copies of documents have not been produced whilst the PC have been meeting online.
- The PC decided that no amount will be included for contingency. In recent years, there has been sufficient underspend in the budget without using this facility and the PC currently has sufficient funds in general reserves to mitigate a small budget overspend, if required.

ACTION:

- Update budget sheets and present to next meeting for approval.
- Calculate the precept and prepare precept form for approval and signature.

Clerk
Clerk166/FC/
09/20-21**St Michael's Green / Churchyard**

St Michael's Green

- Discussed the possibility of creating a wildflower meadow on St Michael's Green but previously concern had been expressed about the lack of knowledge on this subject within the PC and whether requesting another report from Hampshire and Isle of Wight Wildlife Trust (HIWWT) would be useful. The PC felt that the pond report included a section on wild flowering and felt they could use this information to apply to St Michael's Green.
- Issues remain regarding grass cutting schedules and ongoing maintenance, etc. Specific cutting regimes would be needed.
- The PC is aware that there is a body of opinion within the local community that prefers a more 'manicured' appearance of public green spaces. The PC needs to balance that with views of residents wanting more wild areas.
- BDBC policies encourage biodiversity and encouraging wildlife. This can be done modestly, sensibly and sustainably.
- The PC questioned which pieces of land would be more suitable for wildflower meadows. Cornrell Green may be more suitable as it is generally more 'wild'. Alternatively, half of St Michael's Green could be used and the other half remain as it is, with the path making a natural divider. It was also suggested that one small area could be tried.
- It was suggested that the PC approach Ash Warren Farm, who are local, renowned, national experts in this field. They may be able to give suggestions, advice, etc. or come up with a proposal to support a local community.
- There is a group of volunteers ready and willing to help with this project and they should be given encouragement. This is greatly appreciated but concern remains as to what happens when enthusiasm wanes and individuals are reluctant to commit to the long term.
- GC reported that the Village Trust has been approached with a view to this and has responded with a suggestion to set aside a portion of Cuckoo Meadow for a trial. The Village Trust has gone back to the volunteers and asked them to draft a proposal. It was suggested that the PC waits to see how this works.
- Concern was also expressed that it is not clear exactly what the PC is being asked to do. It was suggested that the PC considers asking the volunteers to provide an evidence-based proposal for consideration by the PC.

Churchyard

- The churchyard is not the responsibility of the PC and it is for the Parochial Church Council (PCC) to decide this issue.
- The PC is not now planning to commission a report from HIWWT for St Michael's Green, so it is now for the Church to decide if they wish to request one for the churchyard.

ACTION: Ongoing agenda item.Clerk / All
Councillors167/FC/
09/20-21**Vision for SW Basingstoke**

- GW has drafted a response to this consultation by Basingstoke and Deane Borough Council (BDBC) and circulated to other councillors for comment. Deadline for response to BDBC is 15.01.20.
- In view of the importance of this issue to North Waltham, it was felt that this should be a continuing agenda item.

ACTION:

- Councillors to make any further comments to GW as soon as possible. If required an extra meeting can be arranged in the New Year.
- Ongoing agenda item.

GW / All
Councillors
Clerk168/FC/
09/20-21**Village Pond**

The PC needs to determine whether the liner needs replacing. The Clerk was not present and, therefore, unable to update the PC. No further discussion.
GW has put the sign up at the pond.

ACTION: Agenda item for next meeting.

Clerk

169/FC/
09/20-21**Parish Councillor Vacancy**

There has been no response to advertisements. The PC will review their recruitment strategy in the New Year.

ACTION: Agenda item for next meeting.

Clerk

170/FC/
09/20-21**Councillor Induction**

GC reported that he needs to sort the maps out. No further information was available.

- ACTION:** Produce the relevant map/boundary data from the information available in a format suitable for adding to the Induction Pack. **Chairman**
- 171/FC/09/20-21** **Island in St Michael's Close**
The Clerk has drafted a document to send to HALC regarding legal advice regarding the purchase of the island in St Michael's Close. It was felt that a request for general advice should be added at the end, e.g. 'Generally, is there anything else that the PC should be considering?'
- 172/FC/09/20-21** **ACTION:** Update document and send to HALC. **Clerk**
Community Infrastructure Levy (CIL) Funds
- GC and GW attended a BDAPTC meeting where CIL was discussed and have circulated emails to other councillors on the matter since the meeting. At the meeting, GW raised the issue of whether the spending of CIL funds via a 3rd party is acceptable, particularly as NWPC does not own all of the community facilities. It appears that this is acceptable but the reason for doing so must be to mitigate the result of new development. (Phrasing used at the meeting implied it could only be spending by the PC.)
 - One suggestion has been put forward – provision of a boules court. This would meet the requirement of improving play areas and green infrastructure. North Waltham has an aging population and it would require little annual maintenance.
 - It was felt that more discussion was needed on this issue.
- 173/FC/09/20-21** **ACTION:** Agenda item for next meeting. **Clerk**
Speed Reduction Working Group
- A meeting was held on 23.11.20 and a new chair appointed, Hugo Ward.
 - Ideas were shared regarding the next steps.
 - One member provided details of her research for the Parish Magazine.
 - DJ & GW are continuing to try to meet with Rob Homby from HCC Highways, and GC was invited to attend, as Chair of the PC, when this meeting is arranged.
 - One member observed that residents of Yew Tree Road plan to retain the 20mph posters on their own property.
 - The group would like to offer residents '20 is Plenty' signs for bins, etc. DJ has done some research into this and found posters available that can detail a specific place, e.g. '20 is Plenty in North Waltham'. The company will design, supply and deliver stickers at a cost of £150 for 100 x A4 size.
- 174/FC/09/20-21** **ACTION:** Obtain alternative quotes for speeding posters, if possible, and report back at next PC meeting. **Cllr James**
Neighbourhood Plan (NP) Update
A meeting was scheduled last week but was not quorate so did not go ahead. Another meeting will be planned in January 2021.
- 175/FC/09/20-21** **Current Planning Applications:**
The Parish Council considered the following planning application:
- 20/03050/HSE Old School House, Mary Lane, North Waltham** (response date 24.12.20)
Proposal: Erection of a part single / part two storey extension including new roof. Site works to include forming a new vehicle access and driveway
- The following issues/comments were raised:
- It is difficult to envisage how this house, when extended, and the other proposed property on this site will fit within plot.
 - Concern was expressed about the drainage. The existing drains are already at capacity and the PC understands that there is already an issue of gardens flooding due to drainage issues. A new house on this site will be an even greater burden on the drains.
 - Concern was also expressed about additional cars on a congested, single width country lane.
 - Concern was also expressed about the landscaping on the drawing that will be later be removed if the other house gets permission.
- NWPC response to BDBC consultation: In principle, the PC had no objection to this application but with the comments outlined above.
- T/00638/20/TCA Cape Cottage (formally Towns End Cottage), Maidenthorne Lane, North Waltham RG25 2DD** (response date 24.12.20)
Application for works to trees growing in a conservation area.
Proposal: Please note: There is no proposed tree work to be applied for the 2 x Ash trees at the back of the property which are protected by TPOs.
Apple (T1) - remove deadwood, this tree has not been maintained for many years causing excess shading. Limbs with heavy crop are damaging the tree. Reduce crown bringing limbs

back to the main frame. Slightly thin to reduce light penetration and avoid overcropping. (see photo)

Cypress Conifer (T2 and T3) - fell both as constricting the neighbouring Silver Birch. Replace with Tibetan Cherry Tree (*Prunus serrula*). (see photo)

Pine (T4) - fell because the tree is reducing visibility when driving out of the driveway onto

Maidenthorpe Lane, no replacement. (see photo)

Dead tree (T5) - fell (see photo)

The following issues/comments were raised:

- It makes perfect sense to fell the Pine (T4).
- No photos are available on the BDBC planning portal and, therefore, the PC felt unable to express a view regarding the remaining trees.

NWPC response to BDBC consultation: As no evidence is available to view, NWPC is unable to take a view on this application.

20/03174/HSE 13 St Michael's Close, North Waltham RG25 2BP (response date 30.12.20)

Erection of replacement fence with 2.1M high brick wall with inserted fence panels

The following issues/comments were raised:

- The fence feels big. PW reported that a similar height fence was removed a few years ago as it was felt to be unsafe.

NWPC response to BDBC consultation: No objection.

ACTION: Respond to BDBC consultation (online)

Clerk

**176/FC/
09/20-21**

Council noted the current planning applications to BDBC (Appendix 2).

Planning Compliance Issues

- Planning application 19/02098/RET (appeal ref: APP/H1705/W/20/3250744) - Land at OS ref 456378 145890 Fox Lane, North Waltham
- Planning application 20/02516/ROC Highfield, Church Road, North Waltham RG25 2BL – a hedge has been planted in front of a part of the main fence
- Planning application 20/00749/PIP - Land North of Ramsholt Close and East of Mary Lane - appeal refused
- Planning application 20/00750/PIP - Land at Westside Dairy, Steventon Road - appeal refused

**177/FC/
09/20-21**

No further information was available.

Finance

(a)

Financial Receipts (Appendix 3)

Council acknowledged that no receipts had been received.

Financial Payments (Appendix 3)

- Council acknowledged the payment of the standing orders, direct debits and charges since the last meeting on 17th November 2020.
- Council acknowledged two Multipay card payments made since the last statement dated 2nd November 2020.
- One invoice was presented for approval for payment.

Resolution: To approve payment of £114.00 HALC for invoice INV-4220 for training
Proposed by GC, seconded by JM and approved unanimously

ACTION: Arrange payment via bank transfer.

Clerk

GC reported that there were some problems with Unity Trust Bank. During the changeover between the previous Clerk and the new Clerk, the Bank cancelled some payments that had been set up and authorised, but did not inform the PC. This has now been sorted and the required payments made.

(b)

Bank Balances

Details of the current bank balances were not available as the Clerk was not present at the meeting.

**178/FC/
09/20-21**

Village Maintenance Matters

Plan for Village Trees – no further information available. The PC decided to defer until the New Year.

- (a) **Footpaths**
Gates – no further information available. The PC decided to defer until the New Year.
- (b) **Telephone Box**
No further info. The Clerk has undertaken some research and found a company that will undertake a full refurbishment of the telephone box, but this will involve them taking the box away to their workshops. No further information available and the PC decided to defer until the New Year.
- (c) **Lengthsman**
The Lengthsman is due in early December. No further information available.
- (d) **St Michael's Green**
See item 166/FC/09/20-21 above
- (e) **Parish Projects - S106 Contributions**
The PC have been asked by BDBC to put forward ideas to be considered for improving green spaces. No further information and the PC decided to defer until the New Year.

179/FC/
09/20-21

Highways and Roads

- (a) **Traffic issues around North Waltham Primary School**
No further information available and the PC decided to defer until the New Year.
- (b) **Potholes and other Highways Maintenance**
A pothole on Maidenthorne Lane, just past Gaythorne needs reporting.

ACTION: Report pothole.

Clerk

- (c) **Other miscellaneous issues**

GW reported that the fallen bits of trees outside Haddef have been removed from Corndell Green. There is a potential problem with a tree which is intertwined with the power cables near the small area of land with the covered well. GW is contacting HCC to try and get the tree cut back. Failing this, he will try to contact the electricity company. If all this fails, the PC would consider arranging for the tree to be cut back.

DJ reported that the corner of Corndell Green, at the junction of Mary Lane and Steventon Road, is being cut back by large vehicles. A discussion followed regarding possible action but it was felt that something substantial is needed as bollards would easily be knocked over.

180/FC/
09/20-21

Correspondence – see Appendix 4

- The Council noted Correspondence received since the meeting held on 17th November 2020.
- There were no issues arising from correspondence.

181/FC/
09/20-21

Councillors' Announcements

None

182/FC/
09/20-21

Items for Parish Magazine

The deadline for the Parish Magazine is 6.00pm on Wednesday 13th January 2021.

The following items will be included:

- Date of next Parish Council meeting
- Planning applications

ACTION: Submit article to Parish Magazine.

Clerk

183/FC/
09/20-21

Date of Next Meeting

The next Ordinary Meeting will be held on Tuesday 19th January 2021 at 7.30pm, via Zoom in line with Government guidelines.

Signed Date

APPENDIX 1

Item 164/FC/09/20-21

ACTION PLAN & OUTCOMES FOLLOWING PARISH COUNCIL MEETING HELD ON 17th NOVEMBER 2020

PREPARED BY:

UPDATED:

MINUTE REF	ACTION	RESP	OUTCOME / COMMENTS
FROM MEETING HELD ON 20TH OCTOBER			
111/FC/07/20-21 Island at St Michael's Close	<ul style="list-style-type: none"> Prepare a report for HALC, submitting a draft to the PC for approval Inform the resident in question of actions being taken by the PC 	Clerk	Draft issued to PC 28/11/20
		Clerk	Awaiting PC response to draft
118/FC/07/20-21 (a) Footpaths	<ul style="list-style-type: none"> Obtain an additional quote for the replacement of 4 gates Request the landowner to confirm permission to undertake this work and to contribute towards the cost Contact BDBC re: installation of a dog wate bin and request additional signage 	Clerk	Quote obtained from Jacksons 1/12/20
		Clerk	
		Clerk	Email to BDBC 28/11/20
FROM MEETING HELD ON 17th November 2020			
137/FC/08/20-21 Minutes	<ul style="list-style-type: none"> Chairman to sign the minutes of: 20/10/20 (OM), 27/10/20 (AOM) and 02/11/20 (AOM) outside of the meeting 	GC / Clerk	Completed
139/FC/08/20-21 Village Pond	<ul style="list-style-type: none"> Publish the HIWWT report on the village website. Publicise the report in the Parish Magazine and make it available to residents electronically or in hard copy on request. Contact HIWWT re: the pond liner. Fix the pond warning sign to the bin. 	GC	Completed
		Clerk	Completed
		Clerk GW	Email forwarded to PC 28/11/20 Completed
141/FC/08/20-21 Councillor Induction	<ul style="list-style-type: none"> Produce the relevant map/boundary data from the information available in a format suitable for adding to the Induction Pack. Produce a list of regular events, with an approximate timeline, for the Induction Pack 	GC	
		Clerk	Work in progress
143/FC/08/20-21 Community Infrastructure Levy (CIL) Funds	<ul style="list-style-type: none"> Contact HALC and investigate online to establish what guidance, paperwork, etc. is available. Inform the Chairman of the Petanque Club on what action the PC is taking 	Clerk	Various emails wef 28/11/20
		Clerk	Completed
144/FC/08/20-21 Speed Reduction Working Group	<ul style="list-style-type: none"> SRWG to consider the points made above at its next meeting on 24th November 2020 	Speed Reduction WG	
145/FC/08/20-21 Neighbourhood Plan (NP) Update	<ul style="list-style-type: none"> Circulate the latest version of the Neighbourhood Plan to the PC. Forward any comments on the 'Issues and Options' documents to the Chair. Consolidate comments and respond to BDBC. 	GC	
		All	
		GC	
146/FC/08/20-21 Current Planning Applications	<ul style="list-style-type: none"> Respond to BDBC planning regarding the planning applications above. 	Clerk	Completed 20/11/20
148/FC/08/20-21 Finances	<ul style="list-style-type: none"> Arrange payment via bank transfer for the four invoices. Arrange payment via bank transfer for the outstanding allowance and salary payments. Set up new standing orders for payment of allowance and salary for the new clerk. 		Completed
		Clerk & authorising officers	Completed
			Completed

149/FC/08/20-21 Village Maintenance Matters			
(aa) Plan for new trees	<ul style="list-style-type: none"> • Pass on the PC's thanks to Alan for the report, which will form the basis of a work plan going forward. • Liaise with Alan on documenting detailed proposals and/or options for the priority areas and how best to obtain costings for the work identified. • Obtain quotes for pruning the willow tree. • Arrange for the felled wood to be removed. 	Clerk Clerk Clerk Clerk	Completed Actioned by resident
(b) Telephone Box	<ul style="list-style-type: none"> • Obtain formal quotations for renovation of the telephone box 	Clerk	
(c) Lengthsman	<ul style="list-style-type: none"> • Contact the Lengthsman team to confirm the date if confirmation not received by the end of November. 	Clerk	
150/FC/08/20-21 Highways and Roads			
(d) Other misc issues	<ul style="list-style-type: none"> • Contact the resident re: the dangerous electricity pole and let them know the PC's decision. 	Clerk	Completed
153/FC/08/20-21 Items for Parish Magazine	<ul style="list-style-type: none"> • Submit articles as agreed to the Parish Magazine 	Clerk	Completed

APPENDIX 2

Item 175/FC/09/20-21 Current Planning Applications:

B/F	18/03188/HSE Undecided	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19.02.19
B/F	19/02018/FUL Undecided	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)
B/F	19/02422/FUL Undecided	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane
B/F	19/02900/FUL Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling
B/F	19/03232/FUL Undecided	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane
B/F	20/00221/FUL Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of detached dwelling including parking provision for existing and proposed dwelling Amended plans received 28/04/20 – amended plans to reduce the scale of the development and to alter the position of the dwelling. An amended tree report was submitted to reflect the revised layout
B/F	20/00670/HSE Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of two storey side and rear extensions
B/F	20/01847/FUL Undecided	Land at Folly Farm, Overton Road, North Waltham Removal of existing office building (B1a), and the erection of a detached dwelling; with associated parking, turning, landscaping, private amenity space, modified access from the highway and associated change of use of land
B/F	20/02162/OUT Undecided	Land at Oakdown Farm, A30, Dummer, RG23 7LR Outline planning application for the demolition of 3 dwellings, out-buildings and related structures and construction of commercial and industrial units including mezzanine floorspace (use class B8) with ancillary offices (use class B1), associated infrastructure works (including parking and landscaping), and full details of sight levels, drainage and diversion of underground pipeline. All matters reserved except for access arrangements.
B/F	20/02527/LDEU Undecided	Church Farm, Steventon Road, North Waltham Certificate of lawfulness for the existing use of land at former poultry buildings for the assessment of techniques for the control of public health pests, and an ancillary use for the training of pest management professionals (Use Class E)
B/F	20/02586/FUL Undecided	Land at Oakdown Farm, Winchester Road, Dummer, Basingstoke Demolition of three dwellings, out-buildings and related structures and construction of a storage and distribution warehouse including mezzanine floorspace (use class B8) with ancillary offices (use class B1) within Plot 1 of the site, with associated infrastructure works including site access, parking provision, landscaping, site reprofiling, drainage works and diversion of underground pipeline Amended plans received 03/11/20
B/F	20/02516/ROC Undecided	Highfield, Church Road, North Waltham RG25 2BL Variation of Condition 1 of Planning Permission 18/00460/FUL to amend the plan numbers to amend the landscaping
B/F	20/02893/TCD Undecided	Land at OS Grid Ref 455998 146067 St Michael's Close, North Waltham Technical Details Consent for the erection of 2 no. dwellings with associated access, garaging, parking and landscaping, pursuant to Permission in Principle Approval Reference 19/01954/PIP for up to 4 no. dwellings. Appeal made to the Secretary of State
B/F	20/02839/LDPO Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham, RG25 2DD Certificate of Lawfulness for the proposed demolition and removal of existing rear conservatory, replacement of existing timber windows with UPVC to match that of existing design/appearance and removal of existing render and re-render/paint to match that of existing Please be advised that the above Certificate of Lawful development for a proposed operation in respect of the above was registered on 12 October 2020. This is an application for a determination only as to whether the proposed works constitute permitted development.

B/F	20/02891/HSE Undecided	14 St Michael's Close North Waltham RG25 2BP Erection of a single storey rear and side extension and conversion of garage to additional living space
NEW	20/03050/HSE Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of part single /part two-storey extension including new roof. Site works to include forming a new vehicle access and driveway
NEW	T/00638/20/TCA Undecided	Cape Cottage (formerly Towns End Cottage), Maidenthorne Lane, North Waltham RG25 2DD Application for works to trees growing in a conservation area. Proposal: please note: there is no proposed tree work to be applied for the 2 x ash trees at the back of the property which are protected by TPOs. <ul style="list-style-type: none"> • Apple (T1) - remove deadwood, this tree has not been maintained for many years causing excess shading. Limbs with heavy crop are damaging the tree. Reduce crown bringing limbs back to the main frame. Slightly thin to reduce light penetration and avoid overcropping. • Cypress conifer (T2 and T3) - fell both as constricting the neighbouring silver birch. Replace with Tibetan cherry tree (prunus serrula). • Pine (T4) - fell because the tree is reducing visibility when driving out of the driveway onto Maidenthorne Lane, no replacement • Dead Tree (T5) - fell
NEW	20/03174/HSE Undecided	13 St Michael's Close, North Waltham RG25 2BP Erection of replacement fence with 2.1M high brick wall with inserted fence panels

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

APPENDIX 3

Item 177/FC/09/20-21 (a)

Finance

(a) Receipts and Payment

To acknowledge the receipt of payments made to the Parish Council since last OM on 17/11/20

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
	None			

To acknowledge the payment of standing orders, direct debits and charges since last OM on 17.11.20

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
29/10/20	HALC	INV-4159 resubmitted Basic Planning Training Course x 1 VAT	£45.00 £9.00	£54
29/10/20	HALC	INV-4147 resubmitted Finance for Councillors x 1 VAT	£30.00 £6.00	£36.00
20/10/20	NW Village Trust	Payment of grant to NWVT resubmitted	£780.00	£780.00
16/11/20	Lloyds Bank plc	Zoom Monthly fees	£14.39 £3.00	£17.39
29/10/20	HCC	Invoice 3611269334 Installation of new finger post with three arms (no VAT)	£2,300.00	£2,300.00
30/09/20	ONeill Homer	Invoice 910 Steering Group session and action plan for North Waltham Neighbourhood Plan VAT	£1,650.00 £330.00	£1,980.00
21/10/20	Signway Supplies	Invoice 48172 Pond warning sign VAT	£50.00 £10.00	£60.00
06/11/20	Arcadian Ecology / HIWWT	Invoice SIN000586 NW Pond – survey and management plan VAT	£742.30 £148.46	£890.76
17/11/20	Previous Clerk	Back payment of increase in allowance	£48.00	£48.00
17/11/20	Current Clerk	Payment of allowance for October 2020	£17.73	£17.73
17/11/20	Current Clerk	Payment of salary for October 2020	£248.42	£248.42

To acknowledge the Multipay card payments made since statement dated 02 November 2020 – to be verified

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
12/11/20	Zoom	Virtual meeting cost VAT	£11.99 £2.40	£14.39
02/12/20	Lloyds Bank plc	Monthly fee	£3.00	£3.00

To approve the following payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
08/12/20	HALC	INV-4220 Councillor Development training course x 1 Part 1 of 2 – The Knowledge Part 2 of 2 – Core Skills VAT	£47.50 £47.50 £19.00	£114.00

APPENDIX 4**Item 180/FC/09/20-21****CORRESPONDENCE RECEIVED between 18th November – 15th December 2020****Correspondence from BDBC**

- 18/11/20 Councillors' Briefing Covid-19 update
- 18/11/20 Planning Website Updates
- 18/11/20 Planning application consultation 20/02891/HSE (14 St Michael's Close)
- 19/11/20 Councillors' Briefing Covid-19 update
- 20/11/20 Planning Application Consultation 20/02162/OUT (Oakdown Farm)
- 20/11/20 Development Control Committee Target List for 09/12/20
- 24/11/20 Oakley Lane – 048300: documents re: temporary closure of Oakley Lane for bridge repairs (refs. 539158, 539163, 539146, 539147)
- 24/11/20 Councillors' Briefing Covid-19 update
- 24/11/20 Oakley Lane – Notice of Making for the press
- 25/11/20 Email from Mark Lambert re: reporting on CIL payment
- 25/11/20 Councillors' Briefing Covid-19 update
- 25/11/20 Development Control Committee Target List for 09/12/20 - update
- 26/11/20 Councillors' Briefing Covid-19 update
- 27/11/20 Mayor's Message – November 2020
- 30/11/20 Planning application consultation 20/03050/HSE (Old School House, Mary Lane)
- 30/11/20 Councillors' Briefing Covid-19 update
- 30/11/20 Request for Information on Open Space and Play Projects (S106 contributions)
- 01/12/20 Councillors' Briefing Covid-19 update
- 02/12/20 Councillors' Briefing Covid-19 update
- 04/12/20 Application for works to trees T/00638/20/TCA (Cape Cottage, prev. Towns End Cottage)
- 07/12/20 BDAPTC Minutes of meeting 03/12/20
- 07/12/20 Councillors' Briefing Covid-19 update
- 08/12/20 Appeal notification letter for land at the top of St Michael's Close – 20/01255/TDC
- 08/12/20 BDAPTC Minutes of meeting 03/12/20 - updated
- 09/12/20 Planning application consultation 20/03174/HSE (13 St Michael's Close)
- 09/12/20 Councillors' Briefing Covid-19 update

Correspondence from HCC

- 27/11/20 Your Hampshire Newsletter
- 27/11/20 Town and Parish News
- 04/12/20 Your Hampshire Newsletter
- 04/12/20 HCC report on the New Roads and Streetworks Act 1991 Permit Scheme
- 08/12/20 HCC Countryside Services Access newsletter

Correspondence from HALC

- 24/11/20 Extension to Renewable Energy Grant Scheme

Other correspondence

- 26/11/20 Action Hampshire – Invite to Q&A session, Hampshire Homes Hub
- 03/12/20 ONS Census 2021 engagement
- 03/12/20 University of Manchester: invitation to virtual GovTech conference

Newsletters

- 24/11/20 Rural Services Network - The Rural Bulletin
- 27/11/20 BDAPTC Newsletter 27 Nov 2020
- 01/12/20 Rural Services Network - The Rural Bulletin
- 02/12/20 Rural Services Network – Rural Funding Digest December 2020
- 07/12/20 BDAPTC Newsletter 7 Dec 2020
- 07/12/20 Basingstoke & Deane Police Partnership Newsletter for Nov 2020
- 07/12/20 Crime Prevention Bulletin for Nov 2020
- 08/12/20 Rural Services Network - The Rural Bulletin