



MINUTES OF PARISH COUNCIL ORDINARY MEETING

Tuesday 19th January 2021 at 7:30pm held remotely via Zoom

Councillors Present:

Cllr Geoff Chapman (GC) (Chairman), Cllr Judith McGinley (JM), Cllr David James (DJ),
Cllr Bill Preston (BP), Cllr Gary Whiteside (GW), Cllr Peter Waggett (PW),
County Cllr Anna McNair Scott and Sharon Shea (Clerk)

Actions for

**184/FC/
10/20-21**

Apologies for Absence:

Not present: Cllr Hannah Golding, Cllr Stuart Frost

**185/FC/
10/20-21**

Declarations of Interest:

Cllr Waggett and Cllr Whiteside declared an interest in matters relating to St Michael's Green.

**186/FC/
10/20-21**

Meeting

Five members of the public joined the meeting.

**187/FC/
10/20-21**

Minutes:

The minutes of the Ordinary Meeting held on 15th December were accepted as a correct record.

ACTION: Chairman to sign the minutes outside of the meeting.

Clerk / GC

**188/FC/
10/20-21**

Action Plan and Outcomes following the meeting held on 15th December 2020

An updated Action Plan was presented to the Parish Council (PC) – see Appendix 1. All items requiring discussion are on the agenda.

**189/FC/
10/20-21**

Traffic Issues around North Waltham Primary School

Two representatives from the school attended for this item.

The Chairman noted that HCC is now offering to fund work to address several road safety issues, many of which were raised around two years ago but not addressed due to lack of funding. Awareness-raising by the Speed Reduction & Safety Working Group (SRSWG) may have contributed to HCC's offer of support. The PC agreed that the issues remained current and should be addressed.

The Chairman asked for comments on the proposals put forward by Mandy Ware of HCC. It was agreed that:

1. The proposed siting of the flashing lights near the church, on entering the village from the direction of Manor Farm, is too close to the village name sign and there is a concern that the lights will be less noticeable as a result.
2. The proposed siting of the ordinary speed limit sign next to the church footpath is considered inappropriate as causing congestion next to the footpath and being too near the War Memorial.
3. The proposal to have static signs marked 30mph whilst also displaying 20mph on the flashing light signs is very confusing. It is thought best to omit '30' from the static signs.

Some concern was expressed over the amount of street furniture proposed; however, the Chairman pointed out that most of the suggestions in the proposal are to replace existing signs, and only two new signs are being added.

Queries were raised over the management of the flashing light signs, as residents may not wish to have these operating outside of school hours or during the school holidays for example. It was agreed that this was a question for HCC.

ACTIONS:

- Contact HCC/Mandy Ware regarding the placement of two of the signs near the church, the removal of '30' from the static school signs, and the management/timing of the flashing lights. **Clerk**
- Thank Mandy for her support and for all her hard work on this initiative, which has been well-received. **Clerk**

As HCC is meeting the cost for safety measures around the school the Chairman suggested that the grant of £1,000 offered by Cllr McNair Scott could be used for other road safety measures in the village, and asked representatives from the SRSWG to share their ideas.

The SRSWG suggested:

- use of painted markings on the road to visually reduce the width,
- use of painted markings to represent speed 'bumps',
- re-introducing the markings around the bend near the shop,
- refreshing the SLOW road markings which have been eroded,
- introducing advisory 20mph signage (e.g. '20 is plenty') as used in nearby villages.

Cllr McNair Scott is happy to support these initiatives in principle but needs costings from HCC. The application should however be made by NWPC.

ACTIONS:

- Provide the Clerk with a copy of the slide deck containing the suggestions.
- Draft a request applying for support on behalf of NWPC and send to Mandy Ware at HCC.
- Contact HCC/Mandy Ware to obtain estimated costs of implementing the suggestions.

SRSWG

Clerk

**Cllr McNair
Scott**

**191/FC/
10/20-21**

St Michael's Green *[Item brought forward on the agenda to facilitate attendance by the public]*

Two members of the public represented residents in favour of rewilding the Green.

The Chairman noted that since the previous meeting further information had been shared which clarified some of the issues, notably the difference between the concepts of 'rewilding' and that of creating a 'wildflower meadow'. It was agreed that it was the former that some residents are proposing. The Chairman welcomed this clarification as rewilding is less problematical than creating a wildflower meadow; the latter requires specific expertise and would be complex to maintain.

The PC is mindful that it must get the balance right. Some residents prefer a manicured look to the Green and even mowed it themselves during the initial lockdown. It was suggested that the first step should be something very straightforward and simple such as bulb planting. This would be relatively inexpensive and likely meet with general approval.

RESOLUTION: To fund the cost of bulbs up to the value of £100.00 for planting on St Michael's Green.

Proposed by GC, seconded by BP, agreed unanimously.

Some residents are in favour of a rewilding option, i.e. leaving parts of St Michael's Green uncut, believing that this will likely result in improved biodiversity. During the first lockdown, when mowing services were suspended by BDBC, a variety of wild plants appeared.

It was agreed that the PC will investigate the various mowing services available from BDBC, ensuring that if a change of mowing services is requested that it can revert to the norm if the result is not as expected or unpopular with residents.

ACTIONS:

- Purchase bulbs up to the value of £100.00, claim the cost from NWPC, and arrange for a volunteer group to carry out the planting.
- Investigate with BDBC options for mowing patterns /schedules and the processes for changing such.

**Residents
representing
the 'rewilding'
group**

Clerk

**190/FC/
10/20-21**

Budget for FY21/22

There was some concern that the precept proposed in the latest draft of the budget is 13% higher than that requested in FY20/21. It was noted that the PC has identified several tasks relating to village trees that need to be addressed and this work is likely to be expensive. However, it was agreed that the amount notionally allocated to maintenance work should be reduced by £1,000.00. This will reduce the proposed increase to 7%.

RESOLUTION: To agree the budget and propose a precept of £17,269.62.

Proposed by GC, seconded by DJ, agreed unanimously.

ACTIONS:

- Publish the budget with the meeting minutes.
- Complete the precept form, arrange signatures, and send to BDBC.

Clerk

Clerk

192/FC/ Vision for SW Basingstoke

10/20-21 The PC thanked Cllr Whiteside for collating the PC's comments, preparing the report and presenting it to BDBC. BDBC has acknowledged receipt of the report.

193/FC/ Village Pond

10/20-21 The PC agreed that the pond liner will not be replaced this FY. The PC proposed that some of the more straightforward suggestions from the HIWWT report (in particular, bulb planting) should be implemented and that this should be aligned with the planting of bulbs on St Michael's Green.

RESOLUTION: To fund the cost of bulbs up to the value of £50.00 for planting around the pond. Proposed by DJ, seconded by GC, agreed unanimously.

ACTION:

- Purchase bulbs up to the value of £50.00, claim the cost from NWPC, and arrange for a volunteer group to carry out the planting.

Residents representing the 'rewilding' group

194/FC/ Parish Councillor Vacancy

10/20-21 No expressions of interest have been received regarding the Parish Councillor vacancy. It was agreed that the vacancy notice should continue to be posted on the Notice Board and in the Parish Magazine until such time as the post is filled.

195/FC/ Community Infrastructure Levy (CIL) Funds

10/20-21 Cllr Preston asked whether CIL funds might be put towards the cost of additional road signage (as previously discussed at the meeting) and the cost of bulb planting. The Chairman agree that these options were feasible.

A local resident queried what had become of the list of proposed projects previously compiled and whether the wider community should be invited to submit ideas. The Chairman explained that the existing list had been for potential S106 expenditure and that rules surrounding the use of CIL funds were slightly different.

ACTION:

- Consider how residents might be invited to submit ideas for projects of benefit to the local community.

Clerk

196/FC/ Speed Reduction and Safety Working Group (SRSWG)

10/20-21 The wheelie bin sticker options identified by Cllr James were discussed. It was agreed that it should be absolutely clear that 20mph was the advisory, not the statutory, speed limit. The '20 IS PLENTY' stickers were the preferred option of the PC.

ACTIONS:

- Order 100 '20 IS PLENTY' wheelie bin stickers from the supplier.
- Arrange for distribution of the stickers to interested residents.

Clerk

SRSWG

197/FC/ Neighbourhood Plan (NP) Update

10/20-21 No update available as the meeting does not take place until w/c 25th January.

198/FC/ Current Planning Applications

10/20-21 It was agreed that new planning applications would be discussed at the Additional Ordinary Meeting (AOM) on 1st February 2021.

ACTION:

- Make the necessary arrangements for the AOM on 01/02/21.

Clerk

199/FC/ Planning Compliance Issues

- Planning application 19/02098/RET Land at OS ref 456378 145890 Fox Lane, North Waltham – appeal refused under ref. 20/00020/REF 04/12/20.
- Planning application 18/00460/FUL Highfield, Church Road, North Waltham RG25 2BL – no decision.
- **20/00749/PIP** (Land N of Ramsholt Close and E of Mary Lane): appeal dismissed 25/06/20– no further update available.
- **20/00750/PIP** (Land at Westside Dairy, Steventon Road): appeal dismissed 18/06/20 – no further update available.

**200/FC/
10/20-21 Finance****(a) Financial Receipts** (Appendix 3)

- No payments received since the last Ordinary Meeting on 15/12/20.

Financial Payments (Appendix 3)

- Council acknowledged the payment of the standing orders since the last meeting on 15/12/20.
- Council acknowledged one Multipay card payment since the last statement dated 02/12/20.

The Chairman informed the PC that the bank has been very slow to transfer the Multipay card from the previous to the current Clerk. As a result, some payments have been made directly by the Chairman and the Clerk and will be claimed and submitted for approval via expenses in due course.

(b) Bank Balances

- Current account balance as at 19/01/21: £14,969.78.
- Deposit account balance as at 19/01/21: £39,492.46.

**201/FC/
10/20-21 Village Maintenance Matters****(a) Plan for village trees**

Cllr Whiteside reported that he had received confirmation from both BDBC and HCC that neither had ownership of the small area of land next to Haddef on Steventon Road. It was agreed that the PC should 'adopt' the area and follow the recommendations made in the village trees report: remove the dead tree that is in situ and replace with a new tree, and generally clear and tidy up the area.

ACTION:

- Discuss with Alan Purkiss and obtain quotes for the work as outlined above.

Clerk**(b) Footpaths**

- No further issues arising – see Action Plan.

(c) Telephone Box

- No further issues arising – see Action Plan.

(d) Lengthsman

The Lengthsman's visit was postponed from 16/12/20 to 21/12/20.

Despite the worksheet being emailed on 10/12/20 it was not actioned, and instead the Lengthsman carried out a number of tasks identified at short notice by the Chairman.

The next visit is due on 9th March 2021.

It was agreed that the list originally compiled for 16/12/20 should be resubmitted, with one addition – to clean the fingerpost sign at the Oakley turn-off.

ACTIONS:

- Update the Lengthsman's task list for the next visit.
- Copy the list to the managing office as well as to the Lengthsman team directly.

**Clerk
Clerk****(e) Parish Projects, S106 Contributions**

It was agreed that correspondence from BDBC regarding S106 contributions should be forwarded to the Village Trust to give the Trust an opportunity to request funding if required.

ACTION:

- Forward S106 correspondence to NWVT.

Clerk**202/FC/
10/20-21 Highways and Roads****(a) Traffic issues**

- None reported.

(b) Potholes and other Highways Maintenance

- None reported.

(c) Other miscellaneous issues

- None reported.

203/FC/
10/20-21

Correspondence

- The Council noted the Schedule of Correspondence received between 15th December 2020 and 19th January 2021 – see Appendix 4.
- Cllr Preston observed that the message from the BDBC Climate Change Officer regarding a greening campaign might be of interest.

204/FC/
10/20-21

Councillors’ Announcements

- None.

205/FC/
10/20-21

Items for Parish Magazine

The deadline for the Parish Magazine is 6.00pm on Wednesday 24th February 2021. (As the next OM is before that date, the list below is subject to change.)

The following items will be included:

- Date of the next Parish Council meeting
- Planning applications
- Parish Councillor vacancy notice
- Information regarding the 20mph stickers

ACTION:

- Submit articles to the Parish Magazine.

Clerk

206/FC/
10/20-21

Date of Next Meeting

- An Additional Ordinary Meeting will be held on **Monday 1st February 2021 at 07:30pm** to discuss planning applications.
- The next Ordinary Meeting will be held on **Tuesday 16th February 2021 at 7.30pm**.
- Both meetings will be held via Zoom unless Government guidelines have changed.

Signed Date

APPENDIX 1

Item 188/FC/10/20-21

ACTION PLAN & OUTCOMES FOLLOWING PARISH COUNCIL MEETING HELD ON 15th DECEMBER 2020

MINUTE REF	ACTION	RESP	OUTCOME / COMMENTS
FROM MEETING HELD ON 20TH OCTOBER			
111/FC/07/20-21 Island at St Michael's Close	<ul style="list-style-type: none"> Prepare a report for HALC, submitting a draft to the PC for approval Inform the resident in question of actions being taken by the PC 	Clerk Clerk	Draft issued to PC 28/11/20 Awaiting PC response to draft
118/FC/07/20-21 (a) Footpaths	<ul style="list-style-type: none"> Obtain an additional quote for the replacement of 4 gates Request the landowner to confirm permission to undertake this work and to contribute towards the cost Contact BDBC re: installation of a dog wate bin and request additional signage 	Clerk Clerk Clerk	Quote obtained from Jacksons 1/12/20 Email to BDBC 28/11/20
FROM MEETING HELD ON 17th NOVEMBER			
137/FC/08/20-21 Minutes	<ul style="list-style-type: none"> Chairman to sign the minutes of: 20/10/20 (OM), 27/10/20 (AOM) and 02/11/20 (AOM) outside of the meeting. 	GC / Clerk	Completed
139/FC/08/20-21 Village Pond	<ul style="list-style-type: none"> Publish the HIWWT report on the village website. Publicise the report in the Parish Magazine and make it available to residents electronically or in hard copy on request. Contact HIWWT re: the pond liner. Fix the pond warning sign to the bin. 	GC Clerk Clerk GW	Completed Completed Email forwarded to PC 28/11/20 Completed
141/FC/08/20-21 Councillor Induction	<ul style="list-style-type: none"> Produce the relevant map/boundary data from the information available in a format suitable for adding to the Induction Pack. Produce a list of regular events, with an approximate timeline, for the Induction Pack. 	GC Clerk	Work in progress
143/FC/08/20-21 Community Infrastructure Levy (CIL) Funds	<ul style="list-style-type: none"> Contact HALC and investigate online to establish what guidance, paperwork, etc. is available. Inform the Chairman of the Petanque Club on what action the PC is taking. 	Clerk Clerk	Various emails wef 28/11/20 Completed
144/FC/08/20-21 Speed Reduction Working Group	<ul style="list-style-type: none"> SRWG to consider the points made above at its next meeting on 24th November 2020. 	Speed Reduction WG	Completed
145/FC/08/20-21 Neighbourhood Plan (NP) Update	<ul style="list-style-type: none"> Circulate the latest version of the Neighbourhood Plan to the PC. Forward any comments on the 'Issues and Options' documents to the Chairman. Consolidate comments and respond to BDBC. 	GC All GC	
146/FC/08/20-21 Current Planning Applications	<ul style="list-style-type: none"> Respond to BDBC planning regarding the planning applications above. 	Clerk	Completed 20/11/20
148/FC/08/20-21 Finances	<ul style="list-style-type: none"> Arrange payment via bank transfer for the four invoices. Arrange payment via bank transfer for the outstanding allowance and salary payments. Set up new standing orders for payment of allowance and salary for the new clerk. 	Clerk & authorising officers	Completed Completed Completed
149/FC/08/20-21 Village Maintenance Matters			
(aa) Plan for new trees	<ul style="list-style-type: none"> Pass on the PC's thanks to Alan for the report, which will form the basis of a work plan going forward. 	Clerk Clerk	Completed Work in progress

	<ul style="list-style-type: none"> Liaise with Alan on documenting detailed proposals and/or options for the priority areas and how best to obtain costings for the work identified. Obtain quotes for pruning the willow tree at the pond. Arrange for the felled wood to be removed. 	Clerk Clerk	Actioned by resident
(b) Telephone Box	<ul style="list-style-type: none"> Obtain formal quotations for renovation of the telephone box 	Clerk	
(c) Lengthsman	<ul style="list-style-type: none"> Contact the Lengthsman team to confirm the date if confirmation not received by the end of November. 	Clerk	Completed 10/12/20
150/FC/08/20-21 Highways and Roads			
(d) Other misc issues	<ul style="list-style-type: none"> Contact the resident re: the dangerous electricity pole and let them know the PC's decision. 	Clerk	Completed
153/FC/08/20-21 Items for Parish Magazine	<ul style="list-style-type: none"> Submit articles as agreed to the Parish Magazine 	Clerk	Completed
FROM MEETING HELD ON 15th DECEMBER 2020			
163/FC/09/20-21 Minutes	<ul style="list-style-type: none"> Update the minutes of the meeting held on 17.11.20 and present to the next meeting for approval. Chairman to sign the minutes of the meeting on 03.12.20 outside of the meeting. 	Clerk Clerk / Chairman	Completed
165/FC/09/20-21 Draft Budget for FY20/21	<ul style="list-style-type: none"> Update budget sheets and present to next meeting for approval. Calculate the precept and prepare precept form for approval and signature. 	Clerk Clerk	Draft V4 issued to PC 10/01/21
166/FC/09/20-21 St Michael's Green/Churchyard	<ul style="list-style-type: none"> Ongoing agenda item. 	Clerk All Councillors	Completed
167/FC/09/20-21 Vision for SW Basingstoke	<ul style="list-style-type: none"> Councillors to make any further comments to GW as soon as possible. If required an extra meeting can be arranged in the New Year. Ongoing agenda item. 	GW / All Councillors Clerk	Completed Completed
168/FC/09/20-21 Village Pond	<ul style="list-style-type: none"> Agenda item for next meeting. 	Clerk	Completed
169/FC/09/20-21 Parish Councillor Vacancy	<ul style="list-style-type: none"> Agenda item for next meeting. 	Clerk	Completed
170/FC/09/20-21 Councillor Induction	<ul style="list-style-type: none"> Produce the relevant map/boundary data from the information available in a format suitable for adding to the Induction Pack. 	Chairman	Completed
171/FC/09/20-21 Island in St Michael's Close	<ul style="list-style-type: none"> Update document and send to HALC. 	Clerk	Completed
172/FC/09/20-21 CIL Funds	<ul style="list-style-type: none"> Agenda item for next meeting. 	Clerk	Completed
173/FC/09/20-21 Speed Reduction Working Group	<ul style="list-style-type: none"> Obtain alternative quotes for speeding posters, if possible, and report back at next PC meeting. 	Cllr James	Completed
175/FC/09/20-21 Current Planning Applications	<ul style="list-style-type: none"> Respond to BDBC consultation (online) 	Clerk	Completed
177/FC/09/20-21 Finance	<ul style="list-style-type: none"> Arrange payment via bank transfer. 	Clerk / Authorising Councillors	Completed
179/FC/09/20-21(b) Highways & Roads	<ul style="list-style-type: none"> Report pothole. 	Clerk	Completed
182/FC/09/20-21 Parish Magazine	<ul style="list-style-type: none"> Submit article to Parish Magazine. 	Clerk	Completed

APPENDIX 2

Item 198/FC/10/20-21 Current Planning Applications:

B/F	18/03188/HSE Undecided	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19/02/19
B/F	19/02018/FUL Undecided	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)
B/F	19/02422/FUL Undecided	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane
B/F	19/02900/FUL Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling
B/F	19/03232/FUL Undecided	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane
B/F	20/00221/FUL Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of detached dwelling including parking provision for existing and proposed dwelling Amended plans received 28/04/20: Amended plans to reduce the scale of the development and to alter the position of the dwelling. An amended tree report was submitted to reflect the revised layout.
B/F	20/00670/HSE Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of two storey side and rear extensions
B/F	20/01847/FUL Undecided	Land at Folly Farm, Overton Road, North Waltham Removal of existing office building (B1a), and the erection of a detached dwelling; with associated parking, turning, landscaping, private amenity space, modified access from the highway and associated change of use of land
B/F	20/02162/OUT Undecided	Land at Oakdown Farm, A30, Dummer RG23 7LR Outline planning application for the demolition of 3 dwellings, out-buildings and related structures and construction of commercial and industrial units including mezzanine floorspace (use class B8) with ancillary offices (use class B1), associated infrastructure works (including parking and landscaping), and full details of sight levels, drainage and diversion of underground pipeline. All matters reserved except for access arrangements. Amended plans received 20/11/20 and 15/01/21
B/F	20/02527/LDEU Undecided	Church Farm, Steventon Road, North Waltham Certificate of Lawfulness for the existing use of land at former poultry buildings for the assessment of techniques for the control of public health pests, and an ancillary use for the training of pest management professionals (Use Class E)
B/F	20/02586/FUL Undecided	Land At Oakdown Farm, Winchester Road, Dummer, Basingstoke Demolition of three dwellings, out-buildings and related structures and construction of a storage and distribution warehouse including mezzanine floorspace (use class B8) with ancillary offices (use class B1) within Plot 1 of the site, with associated infrastructure works including site access, parking provision, landscaping, site reprofiling, drainage works and diversion of underground pipeline Amended plans received 03/11/20 and 15/01/21
B/F	20/02516/ROC Undecided	Highfield, Church Road, North Waltham RG25 2BL Variation of Condition 1 of Planning Permission 18/00460/FUL to amend the plan numbers to amend the landscaping
B/F	20/02893/TDC Refused	Land At OS Grid Ref 455998 146067 St Michael's Close, North Waltham Technical Details Consent for the erection of 2 no. dwellings with associated access, garaging, parking and landscaping, pursuant to Permission in Principle Approval Reference 19/01954/PIP for up to 4 no. dwellings. Appeal made to the Secretary of State
B/F	20/02839/LDPO Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham, RG25 2DD Certificate of Lawfulness for the proposed demolition and removal of existing rear conservatory, replacement of existing timber windows with UPVC to match that of existing design/appearance and removal of existing render and re-render/paint to match that of existing <i>Please be advised that the above Certificate of Lawful development for a proposed operation in respect of the above was registered on 12 October 2020. This is an application for a determination only as to whether the proposed works constitute permitted development.</i>

B/F	20/02891/HSE Undecided	14 St Michael's Close North Waltham RG25 2BP Erection of a single storey rear and side extension and conversion of garage to additional living space
B/F	20/03050/HSE Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of part single /part two-storey extension including new roof. Site works to include forming a new vehicle access and driveway
B/F	T/00638/20/TCA Undecided	Cape Cottage (formerly Towns End Cottage), Maidenthorne Lane, North Waltham RG25 2DD Application for works to trees growing in a conservation area. Proposal: please note: there is no proposed tree work to be applied for the 2 x ash trees at the back of the property which are protected by TPOs. <ul style="list-style-type: none"> • Apple (T1) - remove deadwood, this tree has not been maintained for many years causing excess shading. Limbs with heavy crop are damaging the tree. Reduce crown bringing limbs back to the main frame. Slightly thin to reduce light penetration and avoid overcropping. • Cypress conifer (T2 and T3) - fell both as constricting the neighbouring silver birch. Replace with Tibetan cherry tree (prunus serrula). • Pine (T4) - fell because the tree is reducing visibility when driving out of the driveway onto Maidenthorne Lane, no replacement. • Dead tree (T5) – fell.
B/F	20/03174/HSE Undecided	13 St Michael's Close, North Waltham RG25 2BP Erection of replacement fence with 2.1M high brick wall with inserted fence panels
NEW	T/00659/20/TCA Undecided	North Waltham Primary School, Church Road, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: We would like to selectively thin an area out by a third to allow natural light into classrooms and to stop the deterioration of the large wood frames of the building.
NEW	T/00667/20/TCA No further action	2 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: Ash:-fell. [This tree has significant decay at the base.]
NEW	T/00013/21/TCA Undecided	17 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: Tree 1 Whitebeam: fell. Tree 2 Beech: crown reduce 3/4m all round leaving a finished height of 10m and radius of 3/4m. Crown lift to 4m.
NEW	20/03458/ROC Undecided	Former Wheatsheaf Garage, North Waltham Variation of condition nos. 1 and 3 of planning consent 20/00540/ROC for amendment to the landscaping on the site frontage.
NEW	T/00671/20/TPO Undecided	2 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: Ash:-fell. [This tree has significant decay at the base.]
NEW	20/03544/FUL Undecided	Land south of St Michael's Close Full planning application for the erection of two dwellings with access, garaging, parking and landscaping and associated works.

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

APPENDIX 3**Item 200/FC/10/20-21 Finance****(a) Receipts and Payments**

To acknowledge the receipt of payments made to the Parish Council since last Ordinary Meeting on 15/12/20:

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
	None			

To acknowledge the payment of standing orders, direct debits and charges since last meeting on 15/12/20:

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
31/12/20	Clerk	Salary - December	365.35	365.35
31/12/20	Clerk	AHEA - December	26.00	26.00
31/12/20	Unity Trust Bank	Service charge	18.00	18.00

To acknowledge the Multipay card payments made since last statement dated 02/01/21 (to be verified):

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
02/01/21	Lloyds Bank plc	Monthly fee	£3.00	£3.00

To approve the following payments:

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
	None			

APPENDIX 4**Item 203/FC/10/20-21 Correspondence****CORRESPONDENCE RECEIVED between 14th December 2020 – 19th January 2021**

All correspondence is circulated to Parish Councillors unless otherwise stated below.

Correspondence from BDBC

- 14/12/20 Councillors' Briefing Covid-19 update
- 16/12/20 Planning Application T/00659/20/TCA: Works to trees, North Waltham Primary School
- 16/12/20 Development Control Committee meeting 13th January 2021
- 18/12/20 BDBC letter re: greening campaign /climate change
- 21/12/20 BDBC letter re: the Local Plan
- 23/12/20 Planning Application T/00667/20/TCA: works to trees, 2 St Michael's Close
- 05/01/21 Councillors' Briefing Covid-19 update
- 07/01/21 Planning Application T/00013/21/TCA: Works to trees, 17 St Michael's Close
- 08/01/21 Planning Application 20/03458/ROC: removal/variation of condition to landscaping on site frontage, former Wheatsheaf Garage
- 08/01/21 Councillors' Briefing Covid-19 update (7 Jan)
- 12/01/21 BDBC notice of 2021/22 council tax base / budget setting
- 12/01/21 Councillors' Briefing Covid-19 update (11 Jan)
- 13/01/21 Planning Application 20/03544/FUL: land south of St Michael's Close
- 15/01/21 Councillors' Briefing Covid-19 update (14 Jan)
- 15/01/21 Planning Application amendment to 20/02162/OUT (Oakdown Farm)
- 15/01/21 Planning Application amendment to 20/02586/FUL (Oakdown Farm)
- 18/01/21 Councillors' Briefing Covid-19 update (15 Jan)

Correspondence from HCC

- 21/12/20 Note from HCC re: road markings and solar-powered flashing lights
- 08/01/21 HCC newsletter
- 12/01/21 Rural Programme Parish Pages survey update

Correspondence from HALC

- 14/12/20 Crime Prevention Bulletin Nov 2020
- 14/12/20 Councillor Handbook 2021 Census
- 14/12/20 HALC Newsletter Dec 2020

Other correspondence

- 15/12/20 Keep Britain tidy – The Great British Spring Clean 2021
- 16/12/20 Highways England – improvement works around M3 J6

Newsletters

- 15/12/20 Rural Services Network - The Rural Bulletin
- 18/12/20 BDAPTC Newsletter 18th December
- 06/01/21 Rural Service Network – RSN Rural Funding Digest
- 12/01/21 Rural Services Network - The Rural Bulletin

Correspondence received since Schedule was first issued on 18 January 2021:

- 19/01/21 Rural Services Network - The Rural Bulletin
- 19/01/21 HCC: Hampshire Local Transport Plan Engagement
- 19/01/21 Councillors' Briefing Covid-19 update