



MINUTES OF PARISH COUNCIL ORDINARY MEETING

Tuesday 16th February 2021 at 7:30pm held remotely via Zoom

Councillors Present:

Cllr Geoff Chapman (GC) (Chairman), Cllr Judith McGinley (JM), Cllr David James (DJ),
Cllr Bill Preston (BP), Cllr Gary Whiteside (GW), Cllr Peter Waggett (PW),
County Cllr Anna McNair Scott and Sharon Shea (Clerk)

Actions for

**212/FC/
11/20-21**

Apologies for Absence:

Not present: Cllr Hannah Golding, Cllr Stuart Frost

**213/FC/
11/20-21**

Declarations of Interest:

Cllr Whiteside declared an interest in matters relating to the North Waltham Village Trust's grant application for the petanque court.
No other declarations of interest were made.

**214/FC/
11/20-21**

Meeting

Seven members of the public joined the meeting.

**215/FC/
11/20-21**

Minutes

The minutes of the Ordinary Meeting held on 19th January 2021 and Additional Ordinary Meeting held on 1st February 2021 were both accepted as a correct record.

ACTION:

- Chairman to sign the minutes outside of the meeting.

Clerk / GC

**216/FC/
11/20-21**

Action Plan and Outcomes following the meeting held on 19th January 2021

An updated Action Plan was presented to the Parish Council (PC) – see Appendix 1. All items requiring discussion are on the agenda.

**217/FC/
11/20-21**

Traffic Issues around North Waltham Primary School

The PC discussed the proposals from Kevin Hyde of HCC Highways, some of which are changes to the original proposals put forward by HCC/Mandy Ware. The PC made the following comments:

- The proposed SFAL (School Amber Flashing Lights) sign near Church Cottage is considered too close to the school to give drivers sufficient warning to slow down if they have not already done so.
- Permission (in the form of a Church of England Faculty) would need to be sought from the diocese before any equipment can be located in the churchyard.
- It would be helpful to have an SFAL sign located on Waltham Lane if possible. If not, then a Type B sign or a 'School' sign (without the 30mph roundel) instead.
- It is considered confusing to have 20mph and 30mph signs close together.
- It would be helpful to have an SFAL sign along Steventon Road, nearer the Mary Lane end and so avoiding the tree cover, plus a 'School' sign (without the 30mph roundel) nearer the school.

ACTION:

- Forward the PC's comments to HCC/Kevin Hyde.

Clerk

**218/FC/
11/20-21**

Budget for FY21/22

It was agreed now that the budget has been agreed, and the precept request submitted to BDBC, that this could be removed from the agenda as a standing item.

ACTIONS:

- Update the agenda to remove 'Budget' as standing item.
- Circulate the final version of the budget to the PC.

**Clerk
Clerk**

**219/FC/
11/20-21**

St Michael's Close island

The initial response from Hampshire Legal Services – HLS/Patricia Jeevaratnam's email of 27/01/21 – was discussed.

It is unclear to the PC why the Land Registry documents forwarded to HLS were considered insufficient to show ownership of the piece of land in question. It was agreed that the PC should seek to discover whether the Land Registry documents constitute proof of ownership. Whilst there was little perceived risk to the PC in pursuing ownership, as it has no plans to develop the land for example, there is a financial cost in terms of purchase and legal fees to consider. Cllr James volunteered to obtain an opinion from a local resident who is a solicitor. It was considered unlikely that the owners' legal advisors could act for the PC as this would likely raise conflict of interest issues. The Chair noted that the PC does have the right to acquire land.

The total cost of purchase the island is expected to be in the region of £2,000; £500 to the owner (who intends to donate the money to a charity) and the remainder for legal costs. The resident involved agreed to contact the owners to explain the costs involved and ask them to reconsider the amount requested. The Chair noted that a nominal amount – as little as £1 – needs to be for the purchase itself to ensure that the transaction is legal.

Local residents have been maintaining and tidying the area. However, any major works – e.g. to trees – would require funding. Whilst the PC would likely be sympathetic to funding such work there were legal complications such as who would bear the responsibility in the event of an accident for example. There is also the issue of setting an unfortunate precedent. Landowners are responsible for maintaining their property, not the PC.

ACTIONS:

- Obtain the opinion of a local solicitor as to whether Land Registry title equates to proof of ownership.
- Approach the current owners to ask them to reconsider the amount requested for the purchase.

Cllr James

Local
resident

**220/FC/
11/20-21 Low-flying aircraft**

A local resident has contacted the PC regarding the issue of low-flying aircraft over the village. The Chair noted that concerns relating to aircraft from RAF Odiham flying at low altitude above the North Waltham had last been addressed in 2008. There is general consensus that pilots use M3/ Junction 8 as a reference point for the A303 and sometimes change course just before that point which results in overflying the village.

It was agreed that the PC should write to the senior officer at RAF Odiham to express their concerns, and the concerns of local residents, about the negative effects of such flying.

ACTIONS:

- Prepare a letter on behalf of the PC.
- Prepare items for publishing on the village website and in the Parish Magazine outlining actions taken and issues raised by the PC.

Clerk
Clerk

**221/FC/
11/20-21 Vision for SW Basingstoke**

As the PC has submitted a formal response to Basingstoke & Deane Borough Council (BDBC) it was agreed that this could be removed from the agenda as a standing item.

ACTION:

Update the agenda to remove 'Vision for SW Basingstoke' as a standing agenda item.

Clerk

**222/FC/
11/20-21 Parish Councillor Vacancy**

No expressions of interest have been received regarding the Parish Councillor vacancy. There is an ambition to recruit across the wider community and increase the diversity of representation on the PC but it is also recognised that the time commitment makes it difficult for many potential candidates. It was agreed that individual councillors would send out letters to residents in their local area to encourage involvement.

ACTION:

- Draft a letter for councillors to personalise and send to neighbouring residents.

Cllr Waggett

**223/FC/
11/20-21 Community Infrastructure Levy (CIL) Funds**

Ideas were discussed for making use of the CIL funding available; if not used within a given timeframe it can be reclaimed by BDBC.

As the poor quality of road markings in the village is a concern the question was raised as to whether some funding could go towards refreshing existing markings and possibly adding new markings should any proposals made by SRSWG be approved by HCC. It is currently unclear as to whether funding, manpower or some other issue is the reason why the road markings have not already been attended to by HCC.

It was agreed that the PC should consider other potential CIL-funded projects such as creating opportunities for activities for all generations of residents.

ACTIONS:

- Contact HCC/Highways Department to point out current issues with eroded road markings and find out what the refresh schedule is. **Clerk**
- Consider what potential projects within the village might be suitable for CIL funding. **All**

224/FC/
11/20-21

Speed Reduction and Safety Working Group (SRSWG)

The PC discussed the interim response from HCC/Mandy Ware regarding the proposals put forward by the SRSWG; adding edge lines and refreshing 'SLOW' markings may be possible but painted virtual speed bumps may not be.

The PC considered the possibility of funding the refresh of road markings in the village. Cllr McNair Scott's view is that HCC should be doing that work as a matter of course and it should not need to be funded separately. Cllr McNair Scott will contact HCC Highways and request that such work is carried out.

The possibility of purchasing mobile speed warning lights was discussed but not pursued as they have been trialled before in the village without much success.

The Clerk reported that the wheelie bin '20 IS PLENTY' stickers have been delivered.

ACTION:

- Advertise the availability of the '20 is PLENTY' stickers in the Parish Magazine and deliver them to interested residents. **Clerk**

225/FC/
11/20-21

Neighbourhood Plan (NP) Update

The NP group is working with consultants ONeill Homer on drawing up of the shortlist of potential sites for meeting the requirements of local plan policy SS5.

226/FC/
11/20-21

Current Planning Applications

It was agreed that in future new planning applications would be discussed at an Additional Ordinary Meeting (AOM) when required, response dates permitting.

(a) 21/00262/HSE Chapel Cottage, Chapel Street, North Waltham, RG25 2BZ

Replacement of existing attached garage and single storey side extension with a two storey side extension. *Response date: 25 February 2021*

The following issues/comments were raised:

- The cottage is noted in the conservation area as a "building of note" which means that building materials must comply with certain requirements.

NWPC response to BDBC consultation: No objection, providing that the building materials used are compliant with the legal requirements.

(b) 21/00376/HSE Street Cottage, Yew Tree Road, North Waltham

Installation of replacement oil tank, erection of 1.80m high fire protection wall, conversion of existing garage to gym. *Response date: 2 March 2021*

The following issues/comments were raised:

- A partial resubmission, required because of the necessity to build a fire protection wall.

NWPC response to BDBC consultation: No comment.

(c) 21/00329/HSE 7 Burydown Mead, North Waltham

Conversion of garage to living accommodation. *Response date: 3 March 2021.*

NWPC response to BDBC consultation: No comment.

ACTION: Respond to BDBC consultation (online) with the PC's responses. **Clerk**

227/FC/
11/20-21

Planning Compliance Issues

- Planning application Land at OS ref 456378 145890 Fox Lane, North Waltham – appeal refused under ref. 20/00020/REF 04/12/20.
- Planning application 18/00460/FUL Highfield, Church Road, North Waltham RG25 2BL – no decision.
- **20/00749/PIP** (Land N of Ramsholt Close and E of Mary Lane): appeal dismissed 25/06/20 – no further update available.
- **20/00750/PIP** (Land at Westside Dairy, Steventon Road): appeal dismissed 18/06/20 – no further update available.

ACTIONS:

- **19/02098/RET:** Contact BDBC Planning Department to find out what is happening regarding the removal of the static home. Clerk
- **18/00460/FUL:** Contact BDBC to find out what action is being taken regarding the damage done to the pavement adjacent to the driveway at Highfield. Clerk
- Remove the third and fourth items from the agenda. Clerk

228/FC/
11/20-21**Finance****(a) Financial Receipts** (Appendix 3)

- No payments received since the last Ordinary Meeting on 19/01/21.

Financial Payments (Appendix 3)

- Council acknowledged the payment of the standing orders since the last meeting on 19/01/21.
- Council acknowledged one Multipay card payment since the last statement dated 02/02/21.
- Council approved the payment of two invoices and two expense claims.

Resolution:

To approve payment of:

- £99.00 to mywheeliebin.com for the '20 is PLENTY' stickers (Inv. 210125-105331-1053)
- £108.00 to HALC for councillor training (INV-4245)
- £28.78 to GC for expenses (Zoom fees x 2)
- £59.99 to SS for expenses (purchase of Microsoft 365)

Proposed by PW, seconded by BP and approved unanimously.

The bank has still not delivered a new Multipay card to the clerk - this needs to be followed up.

ACTIONS:

- Arrange the payments via bank transfer.
- Contact the bank to expedite the new card.

Clerk
Clerk**(b) Bank Balances**

- Current account balance as at 15/02/21: £14,579.43.
- Deposit account balance as at 15/02/21: £39,492.46.

229/FC/
11/20-21**Village Maintenance Matters****(a) St Michael's Green**

Cllr Whiteside reported that bulbs were on order with delivery expected in March.

(b) Village Pond

Cllr Whiteside has installed two bird boxes at the pond. Some of the bulbs on order will be planted at the pond, with most being planted on St Michael's Green.

(c) Plan for village trees

The PC discussed the three quotations received for necessary work to the large willow tree at the pond, selected a contractor to proceed with, and confirmed the nature of the work required. It was agreed that the willow needed to be pollarded (in season) and that the decaying branch should be removed entirely.

The PC recognises the significance of the willow to residents and will communicate via multiple channels as to why the work is required.

ACTIONS:

- Inform the three contractors of the outcomes of their respective bids for work on the willow tree. Clerk
- Discuss with the selected contractor the timing of any work and the removal of the decaying branch. Clerk
- Prepare appropriate communications to let residents know the nature, extent and timing of work to the willow, explaining why such work is required. Clerk

(d) Footpaths/Gates

An additional quotation has been obtained for suitable gates, meaning that three quotations can now be compared. Councillors requested that these be re-presented for comparison and discussion to facilitate a decision on purchasing.

ACTION:

- Prepare for the PC a price comparator table and include links to relevant websites and catalogues relating to the quotations received.

Clerk

(e) Telephone Box

The PC agreed that the telephone box needs to be fully stripped and restored – not to its original specification, but to its “as is” specification. The PC noted that the telephone box is Grade II listed.

ACTIONS:

- Apply for planning permission to carry out restoration work to the telephone box.
- Prepare an information pack, with photographs, that can be passed to potential restorers.

Clerk
Clerk**(f) Lengthsman**

The next visit is due on 9th March 2021.

The PC agreed that the area at the junction of Mary Lane and Steventon Road needs tidying up - vehicles, including lorries, have driven over it – and that the lengthsman should be asked to level it out and re-seed it.

Clr Whiteside suggested that stone bollards might be used to protect the area and encourage motorists to negotiate the turning with greater care.

ACTIONS:

- Update the Lengthsman’s task list for the next visit.
- Investigate the cost of heavy-duty stone bollards that might be a suitable deterrent.

Clerk
Clerk**(g) Parish Projects, S106 Contributions**

North Waltham Village Trust (NWVT) has submitted a list of potential projects that might be suitable for S106 funding; the PC agreed that the list should be forwarded to BDBC. It would be helpful to know what the process is for accessing S106 funds.

The PC discussed the grant application submitted by NWVT for a petanque court on Cuckoo Meadow. Concerns were raised regarding the upkeep of the facility, particularly dog waste. The Chair of the Petanque Club assured the PC that club members have undertaken to keep the court clean and well-maintained.

NWVT is providing the site and meeting the cost of the planning permission. A project team has been set up to acquire the necessary funding for the build, estimated at £4,000. The PC supports the initiative but is not comfortable at meeting the full cost. It was agreed that the PC will fund 50% of the cost, up to £2,000.

Resolution:

To approve payment of a grant of up to £2,000 for the building of a petanque court on Cuckoo Meadow.

Proposed by GC, seconded by JMcG and approved unanimously.

ACTIONS:

- Forward the NWVT potential projects list to BDBC.
- Find out from BDBC how S106 funding is requested/accessed.

Clerk
Clerk**(h) Litter Picking**

The PC discussed a request made to the Chair by a local resident for funding the purchase extra-long litter picker sticks, as some litter which may be visible from the road or a footpath can be difficult to reach.

The PC recognises the effort and goodwill of the litter-picking teams and agreed to fund litter picker sticks up to a total value of £200.

Resolution:

To approve a fund of up to £200 for the purchase of litter picker sticks for the litter-picking volunteers.

Proposed by GC, seconded by JMcG and approved unanimously.

230/FC/
11/20-21**Highways and Roads****(a) Traffic issues**

- None reported.

(b) Potholes and other Highways Maintenance

- None reported.

(c) Other miscellaneous issues

The PC discussed issues raised by a local resident relating to dog control. The resident is concerned that some owners do not always have their dogs under control in public places and this can be a problem for pedestrians, cyclists, etc.

The PC agreed that raising awareness of BDBC's 'Take the Lead' campaign and emphasising the need to keep dogs under control in public places for the benefit of all residents could be addressed in an article for the Parish Magazine.

Information on the campaign is available at [Take the Lead \(basingstoke.gov.uk\)](http://basingstoke.gov.uk)

ACTION:

- Prepare an article on dog control for the next issue of the Parish Magazine, referencing the BDBC campaign.

Clerk231/FC/
11/20-21**Correspondence**

- The Council noted the Schedule of Correspondence received between 20th January and 16th February 2021 – see Appendix 4.

232/FC/
11/20-21**Councillors' Announcements**

- Cllr Preston and Cllr James both commented on how useful they had found the recent HALC planning course.
- The Chair noted that he had received a request from the Clerk to attend a Year End Account & Audit course on 2nd March 2021 (cost £30 plus VAT).

Resolution:

To approve funding of £30.00 + VAT (total £36.00) for the above course.
Proposed by BP, seconded by DJ and approved unanimously.

- The Chair drew the PC's attention to the need to plan for the Annual Parish Council Meeting (referred to as the AGM) and consider the practicality of holding the Annual Parish Meeting.
- The AGM is a mandatory meeting where the Chair and Vice-chair are elected. It does not have to be a separate meeting - it can form part of a scheduled Ordinary Meeting – and must take place in May.
- The Annual Parish Meeting (also referred to as the 'Annual Parish Assembly') is a more informal community event where the PC and representatives from various other organisations (e.g. BDBC, HCC, NW Village Trust, NW School, St Michael's Church, NW Charities, police, etc.) present their reports to the electorate. The meeting should be held between 1st March and 1st June (inclusive). The current guidance from HALC is that such meetings can be held remotely if held before 7th May 2021.

233/FC/
11/20-21**Items for Parish Magazine**

The deadline for the Parish Magazine is 6.00pm on Wednesday 24th February 2021.

The following items will be included:

- Date of the next Parish Council meeting
- Planning applications
- Parish Councillor vacancy notice
- A note on action taken regarding low-flying aircraft above the village
- A note regarding the availability of the '20 is PLENTY' wheelie bin stickers
- A note about the work to be carried out on the willow tree at the pond
- A note on dog control and the BDBC 'Take the Lead' campaign.

ACTION:

- Prepare and submit articles to the Parish Magazine.

Clerk234/FC/
11/20-21**Date of Next Meeting**

- The next Ordinary Meeting will be held on **Tuesday 16th March 2021 at 7.30pm.**
- The meeting will be held via Zoom unless Government guidelines have changed.

Signed Date

APPENDIX 1

Item 216/FC/11/20-21 Action Plan and Outcomes following the meeting held on 19th January 2021

MINUTE REF	ACTION	RESP	OUTCOME / COMMENTS
FROM MEETING HELD ON 20TH OCTOBER			
111/FC/07/20-21 Island at St Michael's Close	<ul style="list-style-type: none"> Inform the resident in question of actions being taken by the PC 	Clerk	Completed 04/02/21
118/FC/07/20-21 (a) Footpaths	<ul style="list-style-type: none"> Obtain an additional quote for the replacement of 4 gates Request the landowner to confirm permission to undertake this work and to contribute towards the cost Contact BDBC re: installation of a dog wate bin and request additional signage 	Clerk Clerk Clerk	Quote obtained from Jacksons 01/12/20 Email to BDBC 28/11/20
FROM MEETING HELD ON 17TH NOVEMBER			
141/FC/08/20-21 Councillor Induction	<ul style="list-style-type: none"> Produce a list of regular events, with an approximate timeline, for the Induction Pack. 	Clerk	Work in progress
149/FC/08/20-21 Village Maintenance Matters			
(aa) Plan for new trees	<ul style="list-style-type: none"> Liaise with Alan P on documenting detailed proposals and/or options for the priority areas and how best to obtain costings for the work identified. Obtain quotes for pruning the willow tree at the pond. 	Clerk Clerk	Work in progress 3 x quotes requested 29/01/21
(b) Telephone Box	<ul style="list-style-type: none"> Obtain formal quotations for renovation of the telephone box 	Clerk	
FROM MEETING HELD ON 19TH JANUARY 2021			
189/FC/10/20-21 Traffic Issues	<ul style="list-style-type: none"> Respond to HCC/Mandy Ware with the PC's comments re: signage and flashing lights. Thank Mandy Ware on behalf of the PC and residents. Provide the Clerk with slide deck (traffic management suggestions). Contact HCC/Mandy Ware re: the SRSWG's suggestions. Contact HCC/Mandy Ware re: the estimated costs. 	Clerk Clerk SRSWG Clerk Cllr McNair Scott))) Letter sent 29/01/21)))
191/FC/10/20-21 St Michael's Green	<ul style="list-style-type: none"> Purchase bulbs up to the value of £100.00, claim the cost from NWPC, and arrange for a volunteer group to carry out the planting. Investigate with BDBC options for mowing patterns /schedules and the processes for changing such. 	Residents representing the 'rewilding' group Clerk	Email sent to BDBC 04/02/21
190/FC/10/20-21 Budget for FY21/22	<ul style="list-style-type: none"> Publish the budget with the meeting minutes and on the website. Complete the precept form, arrange signatures, and send to BDBC. 	Clerk Clerk	Completed 25/01/21
193/FC/10/20-21 Village Pond	<ul style="list-style-type: none"> Purchase bulbs up to the value of £50.00, claim the cost from NWPC, and arrange for a volunteer group to carry out the planting. 	Residents representing the 'rewilding' group	
195/FC/10/20-21 Community Infrastructure Levy (CIL) Funds	<ul style="list-style-type: none"> Consider how residents might be invited to submit ideas for projects of benefit to the local community. 	Clerk	

196/FC/10/20-21 Speed Reduction and Safety Working Group	<ul style="list-style-type: none"> Order 100 '20 IS PLENTY' wheelie bin stickers from the supplier. Arrange for distribution of the stickers to interested residents. 	Clerk SRSWG	Completed 24/01/21
198/FC/10/20-21 Current Planning Applications	<ul style="list-style-type: none"> Make the necessary arrangements for the AOM on 01/02/21. 	Clerk	Completed
201/FC/10/20-21 Village Maintenance Matters			
(a) Plan for Village Trees	<ul style="list-style-type: none"> Discuss with Alan P and obtain quotes for the work agreed by the PC for the area next to Haddef. 	Clerk	
(d) Lengthsman	<ul style="list-style-type: none"> Update the Lengthsman's task list for the next visit – <i>N.B. tasks related to traffic safety issues, if measures approved.</i> Copy the list to the managing office as well as to the Lengthsman team directly. 	Clerk Clerk	
(e) Parish Projects, S106 Contributions	<ul style="list-style-type: none"> Forward S106 correspondence to NWVT. 	Clerk	Completed 24/01/21
205/FC/10/20-21 Items for Parish Magazine	<ul style="list-style-type: none"> Submit articles to the Parish Magazine – next deadline 24/02/21. 	Clerk	

APPENDIX 2

Item 226/FC/11/20-21 Current Planning Applications

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

B/F	18/03188/HSE Granted	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19/02/19
B/F	19/02018/FUL Undecided	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)
B/F	19/02422/FUL Undecided	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane
B/F	19/02900/FUL Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling
B/F	19/03232/FUL Undecided	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane
B/F	20/00221/FUL Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of detached dwelling including parking provision for existing and proposed dwelling Amended plans received 28/04/20: Amended plans to reduce the scale of the development and to alter the position of the dwelling. An amended tree report was submitted to reflect the revised layout.
B/F	20/00670/HSE Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of two storey side and rear extensions
B/F	20/01847/FUL Undecided	Land at Folly Farm, Overton Road, North Waltham Removal of existing office building (B1a), and the erection of a detached dwelling; with associated parking, turning, landscaping, private amenity space, modified access from the highway and associated change of use of land
B/F	20/02162/OUT Undecided	Land at Oakdown Farm, A30, Dummer RG23 7LR Outline planning application for the demolition of 3 dwellings, out-buildings and related structures and construction of commercial and industrial units including mezzanine floorspace (use class B8) with ancillary offices (use class B1), associated infrastructure works (including parking and landscaping), and full details of sight levels, drainage and diversion of underground pipeline. All matters reserved except for access arrangements. Amended plans received 20/11/20 and 15/01/21
B/F	20/02527/LDEU Undecided	Church Farm, Steventon Road, North Waltham Certificate of Lawfulness for the existing use of land at former poultry buildings for the assessment of techniques for the control of public health pests, and an ancillary use for the training of pest management professionals (Use Class E)
B/F	20/02586/FUL Undecided	Land At Oakdown Farm, Winchester Road, Dummer, Basingstoke Demolition of three dwellings, out-buildings and related structures and construction of a storage and distribution warehouse including mezzanine floorspace (use class B8) with ancillary offices (use class B1) within Plot 1 of the site, with associated infrastructure works including site access, parking provision, landscaping, site reprofiling, drainage works and diversion of underground pipeline Amended plans received 03/11/20 and 15/01/21
B/F	20/02516/ROC Undecided	Highfield, Church Road, North Waltham RG25 2BL Variation of Condition 1 of Planning Permission 18/00460/FUL to amend the plan numbers to amend the landscaping
B/F	20/02893/TDC Undecided	Land At OS Grid Ref 455998 146067 St Michael's Close, North Waltham Technical Details Consent for the erection of 2 no. dwellings with associated access, garaging, parking and landscaping, pursuant to Permission in Principle Approval Reference 19/01954/PIP for up to 4 no. dwellings 20/01255/TDC – refused, appeal lodged
B/F	20/02839/LDPO	Towns End Cottage, Maidenthorne Lane, North Waltham, RG25 2DD Certificate of Lawfulness for the proposed demolition and removal of existing rear conservatory, replacement of existing timber windows with UPVC to match that of

	Undecided	existing design/appearance and removal of existing render and re-render/paint to match that of existing Please be advised that the above Certificate of Lawful development for a proposed operation in respect of the above was registered on 12 October 2020. This is an application for a determination only as to whether the proposed works constitute permitted development.
B/F	20/02891/HSE Undecided	14 St Michael's Close North Waltham RG25 2BP Erection of a single storey rear and side extension and conversion of garage to additional living space
B/F	20/03050/HSE Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of part single /part two-storey extension including new roof. Site works to include forming a new vehicle access and driveway
B/F	T/00638/20/TCA Raise no objection	Cape Cottage (formerly Towns End Cottage), Maidenthorne Lane, North Waltham RG25 2DD Application for works to trees growing in a conservation area. Proposal: please note: there is no proposed tree work to be applied for the 2 x ash trees at the back of the property which are protected by TPOs. <ul style="list-style-type: none"> • Apple (T1) - remove deadwood, this tree has not been maintained for many years causing excess shading. Limbs with heavy crop are damaging the tree. Reduce crown bringing limbs back to the main frame. Slightly thin to reduce light penetration and avoid overcropping. • Cypress conifer (T2 and T3) - fell both as constricting the neighbouring silver birch. Replace with Tibetan cherry tree (prunus serrula). • Pine (T4) - fell because the tree is reducing visibility when driving out of the driveway onto Maidenthorne Lane, no replacement. • Dead tree (T5) – fell.
B/F	20/03174/HSE Granted	13 St Michael's Close, North Waltham RG25 2BP Erection of replacement fence with 2.1M high brick wall with inserted fence panels
B/F	T/00659/20/TCA Raise no objection	North Waltham Primary School, Church Road, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: We would like to selectively thin an area out by a third to allow natural light into classrooms and to stop the deterioration of the large wood frames of the building.
B/F	T/00013/21/TCA Raise no objection	17 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: Tree 1 Whitebeam: fell. Tree 2 Beech: crown reduce 3/4m all round leaving a finished height of 10m and radius of 3/4m. Crown lift to 4m.
B/F	20/03458/ROC Undecided	Former Wheatsheaf Garage, North Waltham Variation of condition nos. 1 and 3 of planning consent 20/00540/ROC for amendment to the landscaping on the site frontage.
B/F	T/00671/20/TPO Undecided	2 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: Ash:-fell. [This tree has significant decay at the base.]
B/F	20/03544/FUL Undecided	Land south of St Michael's Close, North Waltham Full planning application for the erection of two dwellings with access, garaging, parking and landscaping and associated works.
B/F	T/00047/21/TCA Undecided	9 St Michael's Close, North Waltham Application for works to trees – conservation area T1 Willow: pollard to 3m T2 Cypress: fell.
NEW	21/00262/HSE Undecided	Chapel Cottage, Chapel Street, North Waltham, RG25 2BZ Replacement of existing attached garage and single storey side extension with a two storey side extension
NEW	21/00376/HSE Undecided	Street Cottage, Yew Tree Road, North Waltham Installation of replacement oil tank, erection of 1.80m high fire protection wall, conversion of existing garage to gym
NEW	21/00329/HSE Undecided	7 Burydown Mead, North Waltham Conversion of garage to living accommodation

APPENDIX 3

Item 228/FC/11/20-21 Finance

(a) Receipts and Payments

To acknowledge the receipt of payments made to the Parish Council since the last OM on 19/01/21

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
	None			

To acknowledge the payment of standing orders, direct debits and charges since last OM on 19/01/21

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
31/01/21	Clerk	Salary - January	£364.35	£364.35
31/01/21	Clerk	AHEA - January	£26.00	£26.00

To acknowledge the Multipay card payments made since last statement dated 02 February 2021 – **to be verified**

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
02/02/21	Lloyds Bank plc	Monthly fee	£3.00	£3.00

To approve the following payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
25/01/21	Mywheeliebin.com	Invoice 210125-105331-1053 100 x '20 is Plenty' speed reduction wheelie bin stickers VAT	£82.50 £16.50	£99.00
03/02/21	HALC	Invoice INV-4245 2 x Basic Planning for Local Councils course VAT	£90.00 £18.00	£108.00
10/01/21	Geoff Chapman, Chairman	Expenses: Zoom monthly charge, Dec2020 VAT Expenses: Zoom monthly charge, Jan2021 VAT	£11.99 £2.40 £11.99 £2.40	£28.78
19/01/21	Sharon Shea Clerk	Expenses: purchase of Microsoft 365 VAT	£49.99 £10.00	£59.99

APPENDIX 4**Item 231/FC/11/20-21 Schedule of Correspondence****CORRESPONDENCE RECEIVED between 20th January 2021 – 16th February 2021**

All correspondence is circulated to Parish Councillors unless otherwise stated below.

Correspondence from BDBC

- 20/01/21 email re: Holocaust Memorial Day, Wed 27th January
- 21/01/21 email re: English civil War art and poetry competition for young people
- 21/01/21 Councillors' Briefing Covid-19 update
- 22/01/21 Development Control Committee: Target List for virtual meeting on 10/02/21
- 26/01/21 Planning application T/00047/21/TCA: works for trees, 9 St Michael's Close
- 27/01/21 Councillors' Briefing Covid-19 update (26th January)
- 28/02/21 email and notices re: extension to Old Basing conservation area and adoption of Old Basing Conservation Area Appraisal and Management Plan SPD
- 28/01/21 Parish and Town Council briefing note on housing land supply matters
- 01/02/21 Notification of road closure (section of Popham Lane, 17/02/21, 1 day)
- 01/02/21 Councillors' Briefing Covid-19 update
- 03/02/21 Councillors' Briefing Covid-19 update (02/02/21)
- 03/02/21 email re: Sustainable Overton toolkit
- 03/02/21 email re: Greening Campaign Information Evening - 15th February 2021
- 04/02/21 Councillors' Briefing Covid-19 update (03/02/21)
- 04/02/21 Planning application 21/00262/HSE: 2-storey extension, Chapel Cottage
- 04/02/21 Councillors' Briefing Covid-19 update
- 08/02/21 Councillors' Briefing Covid-19 update (05/02/21)
- 09/02/21 Councillors' Briefing Covid-19 update (08/02/21)
- 12/02/21 Councillors' Briefing Covid-19 update (11/02/21)

Correspondence from HCC

- 25/01/21 Town and Parish News January 2021
- 27/01/21 email from HCC/Hampshire Legal Services – initial response to query re: island in St Michael's Close
- 28/02/21 email from HCC/Hampshire Legal Services – full response to queries raised by the PC re: island in St Michael's Close
- 30/01/21 HCC Your Hampshire newsletter (29/01/21)
- 01/02/21 HCC/CER (Countryside engagement) Newsletter
- 01/02/21 email response from HCC/Mandy Ware re: road safety near NW School
- 04/02/21 email and plans from HCC/Kevin Hyde re: road safety near NW School
- 12/02/21 HCC Your Hampshire newsletter

Correspondence from HALC

- 21/01/21 HLOW Covid Vaccination Stakeholder Briefing
- 21/01/21 January 2021 HALC newsletter
- 27/01/21 Parish, Town and Community Council land ownership survey
- 01/02/21 email notification of Section 137 expenditure limit for 21/22

Other correspondence

- 01/02/21 Introductory email (30/01/21) from Sergeant Lisa Kempster (Basingstoke Rural Neighbourhood Team)
- 01/02/21 BDAPTC newsletter
- 05/01/21 email from the Public Sector Executive re: Net-Zero government online festival

Newsletters

- 26/01/21 Rural Services Network - The Rural Bulletin
- 02/02/21 Rural Services Network - The Rural Bulletin
- 03/02/21 RSN Rural Funding Digest
- 09/02/21 Rural Services Network - The Rural Bulletin