



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Mrs Sharon Shea
14 Home Mead, North Waltham, Basingstoke, Hampshire, RG25 2SY
Tel: 01256 391983, Email: clerk@northwaltham.info

To: Members of North Waltham Parish Council

You are hereby summoned to attend the Ordinary Meeting of North Waltham Parish Council on **Tuesday 16th February 2021** at **7.30pm** to be held **online** via **Zoom**

For information:

**Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council
Hampshire County Councillor**

This meeting is held under regulations set out in The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020.

All Parish Councillors will be sent an invitation to the meeting via email. To join the meeting, please click on the link in the email and insert the meeting ID and passcode as appropriate.

Members of the public and press, Borough and County Councillors should contact the Clerk to request an invitation to the meeting if they wish to attend. Contact details are available at the top of this page.

AGENDA

Welcome and introduction by the Chairman

- 212/FC/
11/20-21** **Apologies for absence**
- 213/FC/
11/20-21** **Declarations of Interest**
- Arising from this agenda, members are invited to declare any relevant interests
 - Notwithstanding this item, members may subsequently declare an interest at any point during the meeting
- 214/FC/
11/20-21** **Meeting open to the Public**
- The meeting will allow questions and comments from members of the public (10 mins)
- 215/FC/
11/20-21** **Minutes**
- To approve the accuracy of the minutes, already circulated, of the:
 - Ordinary Meeting held on 19th January 2021
 - Additional Ordinary Meeting held on 1st February 2021
 - Minutes are available to view at <https://www.northwaltham.net/parish-council/meetings/>
- 216/FC/
11/20-21** **Action Plan and Outcomes following the meeting held on 19th January 2021 - Appendix 1**
- To receive an updated Action Plan and to discuss any issues arising from the Action Plan not on the agenda
- 217/FC/
11/20-21** **Traffic issues around North Waltham Primary School**
- To receive an update – issues arising from HCC/Kevin Hyde's email of 03/02/21
- 218/FC/
11/20-21** **Budget for FY21/22**
- To discuss budget requirements for FY21/22
- 219/FC/
11/20-21** **St Michael's Close island**
- To discuss the initial response from Hampshire Legal Services – HLS/Patricia Jeevaratnam's email of 27/01/21
- 220/FC/
11/20-21** **Low-flying aircraft**
- Concerns raised by a local resident – email forwarded 10/02/21
- 221/FC/
11/20-21** **Vision for SW Basingstoke**
- To discuss the response to BDBC's 'Vision for SW Basingstoke'

- 222/FC/ 11/20-21 Parish Councillor Vacancy**
- To plan recruitment of a new Parish Councillor
- 223/FC/ 11/20-21 Community Infrastructure Levy (CIL) Funds**
- To discuss potential use of CIL funds
- 224/FC/ 11/20-21 Speed Reduction & Safety Working Group**
- To receive an update from the Working Group
- 225/FC/ 11/20-21 Neighbourhood Plan Update**
- To receive an update from the Neighbourhood Plan Group
- 226/FC/ 11/20-21 Current Planning Applications – full list at Appendix 2**
- To consider and determine the PC's response to new planning applications, as follows:
- (a) **21/00262/HSE Chapel Cottage, Chapel Street, North Waltham, RG25 2BZ**
Replacement of existing attached garage and single storey side extension with a two storey side extension. *Response date: 25 February 2021*
- (b) **21/00376/HSE Street Cottage, Yew Tree Road, North Waltham**
Installation of replacement oil tank, erection of 1.80m high fire protection wall, conversion of existing garage to gym. *Response date: 2 March 2021*
- (c) **21/00329/HSE 7 Burydown Mead, North Waltham**
Conversion of garage to living accommodation. *Response date: 3 March 2021.*
- To note the status of current planning applications - Appendix 2
- Documents can be viewed at <https://planning.basingstoke.gov.uk/online-applications/>
- 227/FC/ 11/20-21 Planning Compliance Issues – to receive an update on:**
- **19/02098/RET** Land at OS ref 456378 145890 Fox Lane, North Waltham – appeal dismissed.
 - **20/02516/ROC** Highfield, Church Road, North Waltham RG25 2BL – undecided.
 - **20/00749/PIP** Land N of Ramsholt Close and E of Mary Lane: appeal dismissed.
 - **20/00750/PIP** Land at Westside Dairy, Steventon Road: appeal dismissed.
- 228/FC/ 11/20-21 Finance**
- (a) **Receipts and Payments – Appendix 3**
- To acknowledge receipt of payments made to the Parish Council
 - To acknowledge payment of standing orders, direct debits and other payments
 - To acknowledge Multipay card payments made since last statement dated 2nd February 2021
 - To approve payments
- (b) **Bank Balances**
- To receive the current bank balances
- 229/FC/ 11/20-21 Village Maintenance Matters**
- To receive updates on the following:
- (a) **St Michael's Green**
- (b) **Village Pond**
- (c) **Plan for village trees**
- Discuss quotes received for pruning the willow at the pond
- (d) **Footpaths/Gates**
- (e) **Telephone Box**
- (f) **Lengthsman (Next visit scheduled for 9th March 2021)**
- To include work required for the siting of HCC road safety measures around the school
- (g) **Parish Projects, S106 Contributions**
- To consider projects eligible for S106 (Developer) Contributions – NWVT proposed projects submitted by Mike Robinson (email 04/02/21)
 - Petanque Court submission from NWVT/Malcolm Knight (email and attachments 11/02/21)

- (h) **Litter Picking**
- To consider the purchase of extra-long litter pickers, as requested by a resident (email forwarded by the Chair 28/01/21)
- 230/FC/
11/20-21 **Highways and Roads**
- (a) **Traffic issues**
- To discuss issues arising (other than those covered under item 217)
- (b) **Potholes and other highways maintenance**
- To receive an update – 2 potholes reported (Chapel Street junction, bend by the pond near the shop)
- (c) **Other miscellaneous issues**
- i. Dog control in the village – issues raised by a resident (email 05/02/21)
- 231/FC/
11/20-21 **Correspondence** – see Appendix 4
- To acknowledge correspondence received since the meeting on 19th January 2021
 - To discuss any issues arising from correspondence not covered elsewhere on the agenda
- 232/FC/
11/20-21 **Councillors' Announcements**
- 233/FC/
11/20-21 **Items for insertion in the Parish Magazine** (final copy date 24th February 2021)
- 234/FC/
11/20-21 **Date of Next Meeting**
- To confirm the next ordinary meeting will be held on **Tuesday 16th March 2021 at 7.30pm online via Zoom** in line with current Government guidelines

Signed:

Clerk to North Waltham Parish Council

APPENDIX 1

Item 216/FC/11/20-21 Action Plan and Outcomes following the meeting held on 19th January 2021

Last updated 12/02/21

MINUTE REF	ACTION	RESP	OUTCOME / COMMENTS
FROM MEETING HELD ON 20TH OCTOBER			
111/FC/07/20-21 Island at St Michael's Close	<ul style="list-style-type: none"> Inform the resident in question of actions being taken by the PC 	Clerk	Completed 04/02/21
118/FC/07/20-21 (a) Footpaths	<ul style="list-style-type: none"> Obtain an additional quote for the replacement of 4 gates Request the landowner to confirm permission to undertake this work and to contribute towards the cost Contact BDBC re: installation of a dog waste bin and request additional signage 	Clerk Clerk Clerk	Quote obtained from Jacksons 01/12/20 Email to BDBC 28/11/20
FROM MEETING HELD ON 17TH NOVEMBER			
141/FC/08/20-21 Councillor Induction	<ul style="list-style-type: none"> Produce a list of regular events, with an approximate timeline, for the Induction Pack. 	Clerk	Work in progress
149/FC/08/20-21 Village Maintenance Matters			
(aa) Plan for new trees	<ul style="list-style-type: none"> Liaise with Alan P on documenting detailed proposals and/or options for the priority areas and how best to obtain costings for the work identified. Obtain quotes for pruning the willow tree at the pond. 	Clerk Clerk	Work in progress 3 x quotes requested 29/01/21
(b) Telephone Box	<ul style="list-style-type: none"> Obtain formal quotations for renovation of the telephone box 	Clerk	
FROM MEETING HELD ON 19TH JANUARY 2021			
189/FC/10/20-21 Traffic Issues	<ul style="list-style-type: none"> Respond to HCC/Mandy Ware with the PC's comments re: signage and flashing lights. Thank Mandy Ware on behalf of the PC and residents. Provide the Clerk with slide deck (traffic management suggestions). Contact HCC/Mandy Ware re: the SRSWG's suggestions. Contact HCC/Mandy Ware re: the estimated costs. 	Clerk Clerk SRSWG Clerk Cllr McNair Scott))) Letter sent 29/01/21)))
191/FC/10/20-21 St Michael's Green	<ul style="list-style-type: none"> Purchase bulbs up to the value of £100.00, claim the cost from NWPC, and arrange for a volunteer group to carry out the planting. Investigate with BDBC options for mowing patterns /schedules and the processes for changing such. 	Residents representing the 'rewilding' group Clerk	Email sent to BDBC 04/02/21
190/FC/10/20-21 Budget for FY21/22	<ul style="list-style-type: none"> Publish the budget with the meeting minutes and on the website. Complete the precept form, arrange signatures, and send to BDBC. 	Clerk Clerk	Completed 25/01/21
193/FC/10/20-21 Village Pond	<ul style="list-style-type: none"> Purchase bulbs up to the value of £50.00, claim the cost from NWPC, and arrange for a volunteer group to carry out the planting. 	Residents representing the 'rewilding' group	
195/FC/10/20-21	<ul style="list-style-type: none"> Consider how residents might be invited to submit ideas for projects of benefit to the local community. 	Clerk	

Community Infrastructure Levy (CIL) Funds			
196/FC/10/20-21 Speed Reduction and Safety Working Group	<ul style="list-style-type: none"> Order 100 '20 IS PLENTY' wheelie bin stickers from the supplier. Arrange for distribution of the stickers to interested residents. 	Clerk SRSWG	Completed 24/01/21
198/FC/10/20-21 Current Planning Applications	<ul style="list-style-type: none"> Make the necessary arrangements for the AOM on 01/02/21. 	Clerk	Completed
201/FC/10/20-21 Village Maintenance Matters			
(a) Plan for Village Trees	<ul style="list-style-type: none"> Discuss with Alan P and obtain quotes for the work agreed by the PC for the area next to Haddef. 	Clerk	
(d) Lengthsman	<ul style="list-style-type: none"> Update the Lengthsman's task list for the next visit – <i>N.B. tasks related to traffic safety issues, if measures approved.</i> Copy the list to the managing office as well as to the Lengthsman team directly. 	Clerk Clerk	
(e) Parish Projects, S106 Contributions	<ul style="list-style-type: none"> Forward S106 correspondence to NWVT. 	Clerk	Completed 24/01/21
205/FC/10/20-21 Items for Parish Magazine	<ul style="list-style-type: none"> Submit articles to the Parish Magazine – next deadline 24/02/21. 	Clerk	

APPENDIX 2

Item 226/FC/11/20-21 Current Planning Applications

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

B/F	18/03188/HSE Granted	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19/02/19
B/F	19/02018/FUL Undecided	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)
B/F	19/02422/FUL Undecided	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane
B/F	19/02900/FUL Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling
B/F	19/03232/FUL Undecided	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane
B/F	20/00221/FUL Undecided	Old School House, Mary Lane, North Waltham RG25 2BY Erection of detached dwelling including parking provision for existing and proposed dwelling Amended plans received 28/04/20: Amended plans to reduce the scale of the development and to alter the position of the dwelling. An amended tree report was submitted to reflect the revised layout.
B/F	20/00670/HSE Undecided	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of two storey side and rear extensions
B/F	20/01847/FUL Undecided	Land at Folly Farm, Overton Road, North Waltham Removal of existing office building (B1a), and the erection of a detached dwelling; with associated parking, turning, landscaping, private amenity space, modified access from the highway and associated change of use of land
B/F	20/02162/OUT Undecided	Land at Oakdown Farm, A30, Dummer RG23 7LR Outline planning application for the demolition of 3 dwellings, out-buildings and related structures and construction of commercial and industrial units including mezzanine floorspace (use class B8) with ancillary offices (use class B1), associated infrastructure works (including parking and landscaping), and full details of sight levels, drainage and diversion of underground pipeline. All matters reserved except for access arrangements. Amended plans received 20/11/20 and 15/01/21
B/F	20/02527/LDEU Undecided	Church Farm, Steventon Road, North Waltham Certificate of Lawfulness for the existing use of land at former poultry buildings for the assessment of techniques for the control of public health pests, and an ancillary use for the training of pest management professionals (Use Class E)
B/F	20/02586/FUL Undecided	Land At Oakdown Farm, Winchester Road, Dummer, Basingstoke Demolition of three dwellings, out-buildings and related structures and construction of a storage and distribution warehouse including mezzanine floorspace (use class B8) with ancillary offices (use class B1) within Plot 1 of the site, with associated infrastructure works including site access, parking provision, landscaping, site reprofiling, drainage works and diversion of underground pipeline Amended plans received 03/11/20 and 15/01/21
B/F	20/02516/ROC Undecided	Highfield, Church Road, North Waltham RG25 2BL Variation of Condition 1 of Planning Permission 18/00460/FUL to amend the plan numbers to amend the landscaping
B/F	20/02893/TDC Undecided	Land At OS Grid Ref 455998 146067 St Michael's Close, North Waltham Technical Details Consent for the erection of 2 no. dwellings with associated access, garaging, parking and landscaping, pursuant to Permission in Principle Approval Reference 19/01954/PIP for up to 4 no. dwellings 20/01255/TDC – refused, appeal lodged

B/F	20/02839/LDPO	Towns End Cottage, Maidenthorne Lane, North Waltham, RG25 2DD Certificate of Lawfulness for the proposed demolition and removal of existing rear conservatory, replacement of existing timber windows with UPVC to match that of existing design/appearance and removal of existing render and re-render/paint to match that of existing <i>Please be advised that the above Certificate of Lawful development for a proposed operation in respect of the above was registered on 12 October 2020. This is an application for a determination only as to whether the proposed works constitute permitted development.</i>
	Undecided	
B/F	20/02891/HSE	14 St Michael's Close North Waltham RG25 2BP Erection of a single storey rear and side extension and conversion of garage to additional living space
	Undecided	
B/F	20/03050/HSE	Old School House, Mary Lane, North Waltham RG25 2BY Erection of part single /part two-storey extension including new roof. Site works to include forming a new vehicle access and driveway
	Undecided	
B/F	T/00638/20/TCA	Cape Cottage (formerly Towns End Cottage), Maidenthorne Lane, North Waltham RG25 2DD Application for works to trees growing in a conservation area. Proposal: please note: there is no proposed tree work to be applied for the 2 x ash trees at the back of the property which are protected by TPOs. <ul style="list-style-type: none"> • Apple (T1) - remove deadwood, this tree has not been maintained for many years causing excess shading. Limbs with heavy crop are damaging the tree. Reduce crown bringing limbs back to the main frame. Slightly thin to reduce light penetration and avoid overcropping. • Cypress conifer (T2 and T3) - fell both as constricting the neighbouring silver birch. Replace with Tibetan cherry tree (prunus serrula). • Pine (T4) - fell because the tree is reducing visibility when driving out of the driveway onto Maidenthorne Lane, no replacement. • Dead tree (T5) – fell.
	Raise no objection	
B/F	20/03174/HSE	13 St Michael's Close, North Waltham RG25 2BP Erection of replacement fence with 2.1M high brick wall with inserted fence panels
	Granted	
B/F	T/00659/20/TCA	North Waltham Primary School, Church Road, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: We would like to selectively thin an area out by a third to allow natural light into classrooms and to stop the deterioration of the large wood frames of the building.
	Raise no objection	
B/F	T/00013/21/TCA	17 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: Tree 1 Whitebeam: fell. Tree 2 Beech: crown reduce 3/4m all round leaving a finished height of 10m and radius of 3/4m. Crown lift to 4m.
	Raise no objection	
B/F	20/03458/ROC	Former Wheatsheaf Garage, North Waltham Variation of condition nos. 1 and 3 of planning consent 20/00540/ROC for amendment to the landscaping on the site frontage.
	Undecided	
B/F	T/00671/20/TPO	2 St Michael's Close, North Waltham Application for works to trees growing in a conservation area. PROPOSAL: Ash:-fell. [This tree has significant decay at the base.]
	Undecided	
B/F	20/03544/FUL	Land south of St Michael's Close, North Waltham Full planning application for the erection of two dwellings with access, garaging, parking and landscaping and associated works.
	Undecided	
B/F	T/00047/21/TCA	9 St Michael's Close, North Waltham Application for works to trees – conservation area T1 Willow: pollard to 3m T2 Cypress: fell.
	Undecided	
NEW	21/00262/HSE	Chapel Cottage, Chapel Street, North Waltham, RG25 2BZ Replacement of existing attached garage and single storey side extension with a two storey side extension
	Undecided	
NEW	21/00376/HSE	Street Cottage, Yew Tree Road, North Waltham Installation of replacement oil tank, erection of 1.80m high fire protection wall, conversion of existing garage to gym
	Undecided	
NEW	21/00329/HSE	7 Burydown Mead, North Waltham Conversion of garage to living accommodation
	Undecided	

APPENDIX 3**Item 228/FC/11/20-21 Finance****(a) Receipts and Payments**

To acknowledge the receipt of payments made to the Parish Council since the last OM on 19/01/21

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
	None			

To acknowledge the payment of standing orders, direct debits and charges since last OM on 19/01/21

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
31/01/21	Clerk	Salary - January	£364.35	£364.35
31/01/21	Clerk	AHEA - January	£26.00	£26.00

To acknowledge the Multipay card payments made since last statement dated 02 February 2021 – **to be verified**

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
02/02/21	Lloyds Bank plc	Monthly fee	£3.00	£3.00

To approve the following payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
25/01/21	Mywheeliebin.com	Invoice 210125-105331-1053 100 x '20 is Plenty' speed reduction wheelie bin stickers VAT	£82.50 £16.50	£99.00
03/02/21	HALC	Invoice INV-4245 2 x Basic Planning for Local Councils course VAT	£90.00 £18.00	£108.00
10/01/21	Geoff Chapman, Chairman	Expenses: Zoom monthly charge, Dec2020 VAT Expenses: Zoom monthly charge, Jan2021 VAT	£11.99 £2.40 £11.99 £2.40	£28.78
19/01/21	Sharon Shea Clerk	Expenses: purchase of Microsoft 365 VAT	£49.99 £10.00	£59.99

APPENDIX 4**Item 231/FC/11/20-21 Schedule of Correspondence****CORRESPONDENCE RECEIVED between 20th January 2021 – 16th February 2021**

All correspondence is circulated to Parish Councillors unless otherwise stated below.

Correspondence from BDBC

- 20/01/21 email re: Holocaust Memorial Day, Wed 27th January
- 21/01/21 email re: English civil War art and poetry competition for young people
- 21/01/21 Councillors' Briefing Covid-19 update
- 22/01/21 Development Control Committee: Target List for virtual meeting on 10/02/21
- 26/01/21 Planning application T/00047/21/TCA: works for trees, 9 St Michael's Close
- 27/01/21 Councillors' Briefing Covid-19 update (26th January)
- 28/02/21 email and notices re: extension to Old Basing conservation area and adoption of Old Basing Conservation Area Appraisal and Management Plan SPD
- 28/01/21 Parish and Town Council briefing note on housing land supply matters
- 01/02/21 Notification of road closure (section of Popham Lane, 17/02/21, 1 day)
- 01/02/21 Councillors' Briefing Covid-19 update
- 03/02/21 Councillors' Briefing Covid-19 update (02/02/21)
- 03/02/21 email re: Sustainable Overton toolkit
- 03/02/21 email re: Greening Campaign Information Evening - 15th February 2021
- 04/02/21 Councillors' Briefing Covid-19 update (03/02/21)
- 04/02/21 Planning application 21/00262/HSE: 2-storey extension, Chapel Cottage
- 04/02/21 Councillors' Briefing Covid-19 update
- 08/02/21 Councillors' Briefing Covid-19 update (05/02/21)
- 09/02/21 Councillors' Briefing Covid-19 update (08/02/21)
- 12/02/21 Councillors' Briefing Covid-19 update (11/02/21)

Correspondence from HCC

- 25/01/21 Town and Parish News January 2021
- 27/01/21 email from HCC/Hampshire Legal Services – initial response to query re: island in St Michael's Close
- 28/02/21 email from HCC/Hampshire Legal Services – full response to queries raised by the PC re: island in St Michael's Close
- 30/01/21 HCC Your Hampshire newsletter (29/01/21)
- 01/02/21 HCC/CER (Countryside engagement) Newsletter
- 01/02/21 email response from HCC/Mandy Ware re: road safety near NW School
- 04/02/21 email and plans from HCC/Kevin Hyde re: road safety near NW School
- 12/02/21 HCC Your Hampshire newsletter

Correspondence from HALC

- 21/01/21 HIOV Covid Vaccination Stakeholder Briefing
- 21/01/21 January 2021 HALC newsletter
- 27/01/21 Parish, Town and Community Council land ownership survey
- 01/02/21 email notification of Section 137 expenditure limit for 21/22

Other correspondence

- 01/02/21 Introductory email (30/01/21) from Sergeant Lisa Kempster (Basingstoke Rural Neighbourhood Team)
- 01/02/21 BDAPTC newsletter
- 05/01/21 email from the Public Sector Executive re: Net-Zero government online festival

Newsletters

- 26/01/21 Rural Services Network - The Rural Bulletin
- 02/02/21 Rural Services Network - The Rural Bulletin
- 03/02/21 RSN Rural Funding Digest
- 09/02/21 Rural Services Network - The Rural Bulletin