

# NORTH WALTHAM PARISH COUNCIL

Chairman: Rob Cooper

Clerk: Allison Spyer

14 Barley View, North Waltham, Hampshire RG25 2ST  
Tel: 07786 063570 Email: northwalthamclerk@live.co.uk

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## MINUTES OF MEETING

20<sup>th</sup> May, 7.30pm Rathbone Pavilion

### Councillors Present:

Rob Cooper (Chairman), Adele Stevenson (Vice Chair), Julie Newman, Sara Thomas, Cedric Cochrane, Geoff Chapman and Allison Spyer (Clerk)

**ACTION  
FOR**

### 1 To receive nominations for and elections of the Chairman:

AStev proposed RC which was seconded by ST. Unanimous agreement from rest of the Council

### 2 To receive nominations for and election of Vice Chairman:

ST proposed AStev which was seconded by JN. Unanimous agreement from rest of the Council

### 3 Apologies for Absence:

Peter Waggett, Cllr Diane Taylor

### 4 Apologies Not Received:

Cllr Rob Golding, Cllr Anna MacNair Scott

### 5 Declarations of Interest:

There were no declarations of interest.

### 6 Meeting open to the Public:

No members of the public were in attendance.

### 7 Minutes: To confirm the accuracy of the minutes of the Council meeting held on 22<sup>nd</sup> April 2014, already circulated.

Several typing errors that need to be corrected before they could be signed.

**AS**

### 8 Matters Arising:

**Winchester Bus** – On-going

**Trim Trail** – Ongoing

**Pinch points by Old Forge**: On-going.

**Coppicing Barley View and Meadow Rise** – Open meeting planned for the 10<sup>th</sup> June 2014. Waiting for agenda from BDBC and will then publicise.

**Village appearance**: At the request of Alan Purkiss, AS and AStev walked around the village and took note of all the issues brought up at the previous meeting. AS sent email to AMS, Keith Holdsworth and Steve Pellatt outlining everything. No response to date, however update was expected in PW report after meeting with AMS. This report has been deferred until the June meeting.

**Old Forge**: AS sent a letter to the Conservation Officer as requested. No response currently.

**Memorial Bench**: AS would like Councillors advice re the bench inscription before ordering. The following was agreed: 'To commemorate the centenary of the Great War and all those from this Parish who fought and fell for this country', including a poppy design on the central panel.

### 9 Review of delegation arrangements to committees, sub-committees, employees and other local authorities:

No alteration

### 10 Review of the terms of reference for committees/posts:

No alteration

### 11 Receipt of nominations and appointment of reps to existing committees/posts:

Staffing Committee – RC & ST & JN

Planning Committee – ST, JN, GC, CC, AStev

Environment Officer – AStev

Financial Auditor – ST

Footpaths Officer – GC

Safety Officer – PW

Responsible Financial Officer – AS

### 12 Appointment of any new committees, confirmation of the terms of reference, the number of members (including if appropriate substitute councillors) and receipt of nominations to them:

No alteration

- 13 Review and adoption of appropriate standing orders and financial regs:**  
It was agreed to review all standing orders over the next two months, AS to distribute. **AS**  
**PC**
- 14 Review of arrangements including any charters with other local authorities and review of contributions made to expenditure incurred by other local authorities:**  
N/A
- 15 Review of representation on or work with external bodies and arrangements for reporting back.**  
**Appointment of representatives to external bodies:**  
Parish Charities Representative – PW  
HALC Representative – RC  
Village Trust Representative – ST & JN  
BDAPTC Representative – RC & GC
- 16 Review of inventory of land and assets including buildings and office equipment:**  
New addition of the phone box. **AS**
- 17 Review and confirmation of arrangements for insurance cover in respect of all insured risk:**  
ST to ask contact if she will conduct village risk assessment, AS to add phone box to the insurance. **AS**
- 18 Review of the Council's and/or employee's membership of other bodies:**  
Agreed to stay with HALC and drop SLCC
- 19 Review the Councils complaints procedure. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998:**  
No alteration regarding complaints procedure, review freedom of information and costs involved **PC**
- 20 Establishing or reviewing the Councils policy for dealing with the Press/Media:**  
No alteration
- 21 Setting the dates, times and place of ordinary meetings of the full council for the year ahead:**  
It was agreed to continue with 7.30pm on the third Tuesday of every month.
- 22 Anna MacNair Scott Walk-about:**  
Deferred until June meeting. **AS**
- 23 Pond:** AS has booked Aqua Landscapes for the work and they are due to start 16<sup>th</sup> June 2014. Steve Lugg advised sourcing funding from Awards for all England. AS has started application. It was agreed to carry out further checks on Aqua Landscapes before paying the deposit. AS will call Adam personally and raise a few queries, AS to request references. ST asked for the water to be further tested for other toxins. **AStev**  
**AS**
- 24 Shop Sign:**  
Look through Richard Tanners book to see what was there before. **AS**
- 25 Phone Box:**  
It was agreed that the Phone box should initially become a book share/ display. AS to contact Jonathan Moseley and BT seeking advice of glass replacement and fittings. AS to look up from previous minutes for suggested lock. Phone box to be included in Parish Councils annual budget to cover maintenance. **AS**
- 26 Current Planning Applications**
- |            |              |  |
|------------|--------------|--|
| <b>B/F</b> | BDB/70901    | Dummer Down Farm<br>To extend the time limit for implementation of planning permission<br><b>UNDECIDED</b>   |
|            | 13/00844/FUL | Land at Woodmancott, Grid Ref: 457347, 143175 Popham Micheldever.<br>Erection of 6 wind turbines with a maximum height of 130.5m and associated development for a period of 25 years including meteorological mast, control building, electricity transformers, underground cabling, access tracks, crane hard standings and vehicular access.<br><b>UNDECIDED</b> |
- 27 Planning Compliance Issues**  
Check Steventon Manor has correct permissions **AS**
- 28 Finance**
- 28.1 Receipts**  
£8243.00 (Includes general grant, 50% precept payment, council tax support grant and grass cutting money).
- 28.2 Payments**  
£319.31 Allison Spyer, Salary  
£24.98 Allison Spyer, Expenses

# NORTH WALTHAM PARISH COUNCIL

Chairman: Alan Purkiss

Clerk: Allison Spyer

11 Barley View, North Waltham, Basingstoke, Hampshire RG25 2ST

Tel: 07766 783031 Email: clerk@northwaltham-pc.gov.uk

£221.20 HALC Annual Subscription  
£368.28 Came & Company Parish Insurance  
£1720.00 Village Trust, Grass Cutting Money  
£1017.50 Village Trust, Parish Council Grant First Half  
£631.50 St Michaels PCC, Parish Council Grant First Half  
£743.40 Aqua Landscapes Designs

It was agreed to hold back payments from VT until a formal letter asking for the money is received, also hold back payment for Aqua Landscape Designs until references have been received. **AS**

Other payments proposed CC seconded by ST unanimously agreed by rest of council.

## 29 Highway/Village Appearance Matters:

### B/F

**Road sign by Wheatsheaf** – Reported, on-going  
**Give way road sign by The Fox**: Reported, on-going  
**Duck sign by Old Forge** – Moved, reported  
**Give way sign Fox Lane** – Moved, reported  
**Give way sign by Wheatsheaf** – Moved, reported  
**Finger sign, Fox Lane** fallen over – reported twice

**Potholes** –, Outside North Waltham Primary towards Westside Dairy, Mary Lane opposite Haddiff, Mary Lane past Church Lane, Cold Harbour. Maidenthorne Lane telephone exchange, Popham Lane outside Kite Abbey - All potholes re-reported again in the past month.

**Footpath from Old Barn Close to Maidenthorne lane**- Subsidence on the footpath between Maidenthorne Lane and Old Barn Close. This has now been cordoned off while BDBC investigate costing's to fix it. AS contacted KH for an update but no response so far. AS to write to residents as discussed above. AS to ask PW if this was discussed with AMS if not escalate the issue to her... **AS**

**Trip Hazard** - Path dipped by house opposite the church after workmen resurfaced the road around that area. Reported. Highways are currently looking into the best way to fix this.

### New

Potholes all along Mary Lane, from Old School House to Corn dell 2, side of road is eroding. **AS**  
Pothole at end of lines outside school, ask for lines to be repainted  
Junction of Fox Lane

Lengthsman scheme – look into **AS**

Ask Royal Mail to paint the post box. **AS**

## 30 Correspondence

No correspondence received

## 31 Councillors' Announcements

### 32 Any Other Business:

Pre-submission Local Plan – it was agreed to ask for a strategic gap between North Waltham and Southwood Farm, AS to complete the representation form. **AS**

### 33 Parish Magazine

– The following items need to be included in next month's parish magazine:  
Pre-submission Local Plan  
Thanks to the litter pickers  
Sunflower Comp **AS**

### 34 Date of Next Meeting

– to confirm that the next meeting will be held on Tuesday 17<sup>th</sup> June 2014

Signed ..... Date .....



