

# NORTH WALTHAM PARISH COUNCIL

Chairman: Geoff Chapman

Clerk: Allison Spyer

14 Barley View, North Waltham, Hampshire RG25 2ST  
Tel: 07786 063570 Email: northwalthamclerk@live.co.uk

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## MINUTES OF MEETING

16<sup>th</sup> December 2014, 7.30pm Rathbone Pavilion

**1. Election of a New Chairperson:**

Due to the resignation of Rob Cooper NWPC elected a new Chairman, ST nominated GC which was seconded by JN with unanimous agreement from rest of the council. GC accepted the office and signed the declaration.

**2. Councillors Present:**

Geoff Chapman (Chairman), Adele Stevenson (Vice Chair), Julie Newman, Sara Thomas, Allison Spyer (Clerk), Stuart Frost (Borough Councillor).

**ACTION  
FOR**

**3. Apologies for Absence:**

Peter Waggett, Cedric Cochrane, Rob Golding, Diane Taylor, Anna MacNair Scott.

**4. Apologies Not Received:**

**5. Declarations of Interest:**

ST declared an interest in planning application 14/03422/FUL, Portland Farm, as it is her property.

**6. Minutes:**

To confirm the accuracy of the minutes of the Council meeting held on 18<sup>th</sup> November 2014. One minor amendment to be made.

**AS**

**7. Meeting open to the Public:**

There were three members of the public in attendance. No-one wished to speak.

**8. Matters Arising:**

**Winchester Bus** – On-going

**Trim Trail** – Ongoing

**Pinch points by Old Forge:** On-going.

**Phone Box** – Bracknell Glazing have agreed to re-glaze the phone box pro-forma invoice for the works received.

**Handyman** – Re-advertised but still no applications

**Website** – GC confirmed it was up and running but a few more details need to be ironed out before it will be publicly advertised.

**Proposed Hospital Site Update** – Agenda item

**9. Proposed Hospital Site Update:**

PC would like to thank the NWAG for the leaflet drop regarding the NHS public meeting and the PC offered its

apologies for not doing so. The PC discussed the best way forward regarding notifying the village of similar

short notice events and meetings in the future and agreed to immediately update the village noticeboard, the

NW Facebook page, post an alert in the village shop, update the new website and given enough time leaflet

drops to every house, requesting help from those who volunteered if needed.

The Parish Council expressed its concerns regarding the speedy organisation of the public meeting by the

NHS at a time that many local residents would be traveling back from work. Three Parish Councillors will be in

attendance at the meeting. A set of minutes will be taken and distributed and any future PC communications

regarding the proposed site will be released through the Parish Clerk.

AS to draft letter to the Basingstoke Gazette regarding the disappointment of the PC over the reporting of the

proposed site. PC to approve before being sent.

**NWPC  
AS**

## 10. Current Planning Applications

**B/F** 14/03130/GPDADW Barn 1 Village Farm, Steventon Road, NW.  
Notification of proposed change of use from agricultural building to Class C3 dwelling house consisting of 2 no four bedroom dwellings and associated operational development. **Undecided**

**New** 14/03245/FUL 2 Mary Lane, North Waltham  
Erection of a detached 3 bedroom dwelling with associated vehicular access and parking **Undecided**

14/03431/FUL Land to the rear of Flowerpot Cottages, Winchester Road, NW  
Erection of 3 no agricultural buildings comprising hay and lambing barn, cabin for honey production processing and chicken coop **Undecided**

14/03422/FUL Portland Farm, Popham Lane, NW.  
Change of use of open space to be included within the garden curtilage and siting of caravan for incidental accommodation. **Undecided**

## 11. Planning Compliance Issues

PC agreed that AS should write to the enforcement officer regarding the state of the windows upstairs in the shop flat. AStev to discuss with current tenants prior to the officer being informed. **AS/AStev**

## 12. Finance

### 12.1 Receipts

No current receipts

### 12.2 Payments

£293.42 Allison Spyer, Salary  
£54.00 Allison Spyer, Work from home claim  
£54.00 Allison Spyer, Xmas expenses  
£501.60 Bracknell Glazing  
£35.00 ICO, Data protection subs

Payments proposed by GC seconded by AStev unanimous agreement from rest of council.

### 12.3 Budget Approval:

After much discussion it was agreed to set the budget at £10,423.00 to cover the increased communications and potential workload the proposed hospital site may incur. Addendum attached. It was also agreed that the budget should be discussed earlier next year. AS to put on September agenda 2015. **AS**

## 13. Highway/Village Appearance Matters:

### B/F

**Road sign by Wheatsheaf** – Reported, on-going  
**Give way road sign by The Fox:** Reported, on-going  
**Duck sign by Old Forge** – Moved, reported  
**Give way sign Fox Lane** – Moved, reported  
**Give way sign by Wheatsheaf** – Moved, reported  
**Finger sign, Fox Lane** fallen over – reported twice  
**ALL ROAD SIGNS RE-REPORTED TO KEITH THOMPSON**

**Potholes** –, Outside North Waltham Primary towards Westside Dairy, Potholes all along Mary Lane, Cold Harbour. Outside school.

### New

Pothole, junction of the pond and Cold Harbour. Waltham Road under bridge

## 14. Correspondence

Former chairman has received notification with regards to a public meeting with NHS over proposed hospital site.  
NWAG notified us of the leaflet they sent round including areas covered advertising afore mentioned meeting. RC also wrote to NHS Trust requesting information under freedom of information.  
A number of parishioners have written to the pc asking to be included in any future communications regarding the hospital.  
AS to request 3 extra copies of latest edition of local plan **AS**

## 15. Councillors' Announcements:

Rob Cooper resigned from the Parish Council.

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**16. Any Other Business:**

**17. Parish Magazine:**

Rob Coopers resignation from the Parish Council  
Request for someone to do the parish risk assessment  
Handyman required

**18. Date of Next Meeting** – to confirm that the next meeting will be held on Tuesday 20<sup>th</sup> January

Signed ..... Date .....

**Addendum 1.**

**NORTH WALTHAM PARISH COUNCIL  
PROPOSED BUDGET FOR 2015/2016**

<b>ANNUAL OUTGOINGS</b>	
Clerk's salary	4138
Clerks homeworking claim	216
Clerk's expenses	150
Clerk's tel & broadband	500
Chairman's Allowance	20
Petty cash	100
St Michael's PCC	1288
Village Trust	3830
Insurance	400
Audit fees - T Marsh	250
Audit Commission Fee	200
Subscription fees	290
Rathbone Pavilion hire	250
Garden competition	200
Pond de-silt	1000
Bus shelter	100
Training & Clerk's Conference	300
Office Equipment	300
Travel expenses	100
Anti-virus software	70
Miscellaneous	204
Phone Box	200
Website	200
Communications	300

Proposed precept request for 2015/2016      £10,423.00