

NORTH WALTHAM PARISH COUNCIL

Chairman: Rob Cooper

Clerk: Allison Spyer

14 Barley View, North Waltham, Hampshire RG25 2ST
Tel: 07786 063570 Email: northwalthamclerk@live.co.uk

MINUTES OF MEETING

16th September, 7.30pm Rathbone Pavilion

1. **Councillors Present:**
Rob Cooper (Chair), Adele Stevenson (Vice Chair), Geoff Chapman and Allison Spyer (Clerk), Stuart Frost (Borough Councillor). ACTION FOR
 2. **Apologies for Absence:**
Cedric Cochrane, Peter Waggett, Cllr Diane Taylor, Cllr Rob Golding, Sara Thomas, Julie Newman
 3. **Apologies Not Received:**
 4. **Declarations of Interest:**
There were no declarations of interest
 5. **Meeting open to the Public:**
No members of the public were in attendance.
 6. **Minutes:**
To confirm the accuracy of the minutes of the Council meeting held on 15th July 2014.
Minutes proposed by RC seconded by AStev with the unanimous agreement from the rest of the council.
 7. **Matters Arising:**
 - Winchester Bus** – On-going
 - Trim Trail** – Ongoing
 - Pinch points by Old Forge:** On-going.
 - Old Forge:** After Cllr Frosts intervention BDBC Compliance went to view the Old Forge. While they found it structurally sound they did agree it was unsecure and agreed to write to the owners requesting they make it more secure, which has now been done
 - Shop Sign** – No response from Mildmere Estate
 - Phone Box:** No response from BT. AStev to chase contact who may be able to provide assistance AStev
 - White Lines:** White lines outside the school have now been repainted.
 - Lengthsman Scheme:** AS confirmed ten nearby parishes were contacted with little interest apart from Chineham who will discuss it at their next council meeting. AS suggested contacting St Mary Bourne that have a scheme up and running to see if it would be possible to join their scheme. PC agreed to this. AS

Village Walk-about, Matters Arising:

HCC Update. After the Village walk-about AS contacted HCC with a list of requests. After meeting with Keith Thompson and Steve Goodall they have promised to: refresh all the white lines in the village, put a master blaster through the drains and also cut back any vegetation where ownership is unclear. They will also look into raising the outlet pip on the pond so the water level may rise. There are no timescales in place yet but were confident the works would be done sooner rather than later. HCC

North Waltham Parish Council's list of actions were as follows

 - Duck House, base needs replacing.
 - Missing tile on bus stop needs replacing
 - Westgate farm stile needs fixing

In lieu of joining a lengthsman scheme which would potentially deal with all the above issues it was agreed to ask in the Parish Mag if there were any local Handymen willing to undertake work around the Village. AS

Noticeboard rusted locks. It was agreed for AS to contact a locksmith. AS

Nettles at the pond. Initially AS to ask BDBC to make sure nettles are strimmed back when mowing the green. Phone box glass. As above AS
 8. **Website:**
It was confirmed that the current website was offline as it was up for renewal. After discussion it was agreed to re-instate website for the next year while a new website is investigated. AS to contact Mr Site. In the meantime two residents have contacted the PC one with website suggestions and another with an offer to help. GC will contact them in due course. AS/GC
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Meadow Rise / Barley View Update:

AS reported that while all the NW actions from the open meeting in June were complete, BDBC have fallen behind on their promised agenda. Meeting in late August, early Sept was promised after NW had sought and collated resident's opinions on the way forward. AS confirmed that all the correspondence from those affected had been passed on to Tom Landell Mills in a timely fashion. TLM informed AS that the project had fallen back to Nicola Williams of BDBC who has since been unable to co-ordinate a meeting due to staff holidays. Nicola Williams is now currently away until late September. BC Stuart Frost requested that AS forward him the BDBC action list and the emails from Nicola Williams and her team and he will chase.

SF

9. Standing Orders Review:

Deferred until a full Council.

10. Terms of Reference Review:

Deferred until a full Council.

11. Current Planning Applications

B/F	BDB/70901	Dummer Down Farm To extend the time limit for implementation of planning permission	Not Available
	13/00844/FUL	Land at Woodmancott, Grid Ref: 457347, 143175 Popham Micheldever. Erection of 6 wind turbines with a maximum height of 130.5m and associated development for a period of 25 years including meteorological mast, control building, electricity transformers, underground cabling, access tracks, crane hard standings and vehicular access.	Refused
NEW	14/01631/FUL	2 Mary Lane, North Waltham RG25 2BY Erection of a detached three bedroom dwelling with associated vehicular access and parking.	Refused
	14/01729/HSE	1 Cold Harbour, North Waltham RG25 2BH Erection of a rear conservatory	Granted

12. Planning Compliance Issues

13. Finance

13.1 Receipts

No current receipts

13.2 Payments

£293.42 Allison Spyer, Salary
£200.00 Terry Marsh, Internal Audit
£120.00 BDO External Audit
£9.99 Rob Cooper, new mouse for Clerks laptop

Payments proposed by GC seconded by AStev unanimous agreement from rest of council

£276.16 Allison Spyer, Salary

Payment previously made proposed by GC seconded by AStev with unanimous agreement from the rest of the council.

13.3 Internal Audit Report:

Terry Marsh reported the following points for the Council to note:

A bank reconciliation should be presented and signed at each PC meeting.

Reports from the IA and the EA should be reviewed and minuted.

The appointment of the IA should be reviewed and minuted.

Fixed assets are shown at insurance values where the original cost cannot be established.

Chq book stubs should be initialled.

The PC would like to discuss reconciliations at the next meeting with ST present as it was felt that quarterly reconciliations were more realistic for a smaller parish. IA and EA reports are always reviewed and minuted. The PC agreed it was correct to discuss the appointment of the IA annually AS to add it to January's agenda. Fixed assets and chq books stubs will be actioned as suggested

AS

External Audit Report:

BDO reported: There were no matters which came to our attention which required the issuing of a separate additional issues arising report.

Bank reconciliation:

AS presented the PC with the first quarters reconciliation for the Deposit and the Current Accounts. The PC reviewed them and confirmed they were correct.

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14. Highway/Village Appearance Matters:

B/F

Road sign by Wheatsheaf – Reported, on-going
Give way road sign by The Fox: Reported, on-going
Duck sign by Old Forge – Moved, reported
Give way sign Fox Lane – Moved, reported
Give way sign by Wheatsheaf – Moved, reported
Finger sign, Fox Lane fallen over – reported twice

Potholes –, Outside North Waltham Primary towards Westside Dairy, Potholes all along Mary Lane, Cold Harbour. Popham Lane outside Kite Abbey, Junction of Fox Lane, Outside school. Pond to the Fox, several large potholes

Footpath from Old Barn Close to Maidenthorne lane- Has been fixed

White Lines – HCC have confirmed all white lines in the village will be refreshed.

New

Hedgerow Trimming – HCC have confirmed they will trim various hedges around the village, however not hedges adjacent to farm land. That is the landowner's responsibility.

15. Correspondence

HALC have written to all parishes in the final of this year's Village Of The Year competition. It will be held at the Jubilee Hall in Bentworth on 9th October.

16. Councillors' Announcements:

BC Stuart Frost announced BDBC are considering a formal application tomorrow night if a planning application should be submitted to add a cemetery to the crematorium site in North Waltham. If this is approved the other three sites will not be considered, only North Waltham. NWPC raised concerns that not enough time or information has been received for them to officially object, plus there is the question of the legality of the PC attending and objecting as it is not yet a formal planning application. All details pertinent have been put onto the NW Facebook page in the hope that as many local people as possible would attend and give their opinion at the meeting which will be an open forum. GC agreed to attend the meeting and observe the proceedings.

GC

17. Any Other Business:

There was no other business.

18. Parish Magazine – Requesting the services of a local Handyman

19. Date of Next Meeting – to confirm that the next meeting will be held on Tuesday 21st October 2014

Signed Date

