

NORTH WALTHAM PARISH COUNCIL

Chairman: Geoff Chapman

Clerk: Allison Spyer

14 Barley View, North Waltham, Hampshire RG25 2ST
Tel: 07786 063570 Email: northwalthamclerk@live.co.uk

MINUTES OF MEETING

19th May, 7pm Rathbone Pavilion

Councillors Present:

Geoff Chapman (Chairman), Adele Stevenson (Vice Chair), Sara Thomas, Peter Waggett, Mark Dinning, Sally Evans, Judith McGinley and Allison Spyer (Clerk). Rob Golding (Borough Cllr) and Stuart Frost (Borough Cllr)

**ACTION
FOR**

1 To receive nominations for and elections of the Chairman:

AStev prop GC and PW seconded the nomination with unanimous agreement from the rest of the council, GC signed the declaration of acceptance witnessed by AS (clerk).

2 To receive nominations for and election of Vice Chairman:

GC prop AStev and PW seconded the nomination with unanimous agreement from the rest of the council, AStev signed the declaration of acceptance witnessed by AS (clerk).

Election of Cllrs:

Mark Dining, Judith McGinley and Sally Evans signed declaration of acceptance witnessed by AS (Clerk).

Co-opt Sara Thomas onto the Council:

GC proposed ST be co-opted onto the council seconded by PW with unanimous agreement from the rest of the council. ST signed declaration of acceptance as witnessed by AS (Clerk)

3 Apologies for Absence:

Cllr Diane Taylor, Cllr Anna MacNair Scott.

4 Apologies Not Received:

5 Declarations of Interest:

ST declared interest in item 26 re: Land to rear of Flowerpot Cottages, as she is their direct neighbour.

6 Meeting open to the Public:

3 members of the public in attendance wanted to discuss cycling between NW and Basingstoke. Requested an opportunity to present to the council at a future meeting. This was agreed, AS to include it on the June agenda.

AS

7 Minutes: To confirm the accuracy of the minutes of the Council meetings held on 21st April 2015

The minutes to both PC meeting and APM were accepted and duly signed.

8 Matters Arising:

Trim Trail – Ongoing

Pinch points by Old Forge: On-going.

Phone Box – Phone box has been re-glazed, discussion of what to do with it now for next agenda

Noticeboard – AS tasked to find someone to do the work – ongoing

Laptop – It was agreed to discuss at next meeting – deferred to June agenda

Pond – To be discussed

AS

9 Review of delegation arrangements to committees, sub-committees, employees and other local authorities:

No alteration

10 Review of the terms of reference for committees/posts:

No alteration

11 Receipt of nominations and appointment of reps to existing committees/posts:

Staffing Committee, PW, ST & SE

Planning Committee, AStev (Chair as nominated by PW), ST, MD, SE, JM to make up rest of committee.
However it was agreed full council would be called for controversial applications.

Environment Officer, AStev

Financial Auditor, ST

Footpaths Officer, GC

Safety Officer, PW

Resp Financial Officer, ASpy (Clerk)

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- 12 Appointment of any new committees, confirmation of the terms of reference, the number of members (including if appropriate substitute councillors) and receipt of nominations to them:**
No alteration
- 13 Review and adoption of appropriate standing orders and financial regs:**
GC Proposed changing time of AGM from 6pm start time to 7pm (SO2). Council adopted SO26 to allow recordings of the public meeting.
AStev proposed the PC adopt the amended SO's. GC seconded with unanimous agreement from rest of council
- 14 Review of arrangements including any charters with other local authorities and review of contributions made to expenditure incurred by other local authorities:** PC
This SO to be reviewed with Village Trust in mind
- 15 Review of representation on or work with external bodies and arrangements for reporting back. Appointment of representatives to external bodies:**
Parish Charities Representative, PW
HALC Representative, JM
Village Trust Representative, GC, JM
BDAPTC Representative, GC
- 16 Review of inventory of land and assets including buildings and office equipment:** GC
GC to review land assets and will report back at a later meeting
- 17 Review and confirmation of arrangements for insurance cover in respect of all insured risk:**
No alteration
- 18 Review of the Council's and/or employee's membership of other bodies:**
No alteration, HALC
- 19 Review the Council's complaints procedure. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998:**
No alteration
- 20 Establishing or reviewing the Council's policy for dealing with the Press/Media:**
PC adopted new SO for dealing with Press / Media earlier in the year
- 21 Setting the dates, times and place of ordinary meetings of the full council for the year ahead:**
It was agreed to continue with 7.30pm on the third Tuesday of every month.
- 22 Hospital Objection:**
GC and AStev have put together the Hampshire Hospital Planning Comments Document, which is to be submitted to BDBC. Council offered a vote of thanks to GC and AStev for their work on the document. GC proposed and PW seconded submitting comments with minor amendments. There was unanimous agreement from the rest of the council. PC
- PC will also put together a small flyer outlining the comments to go on website / FB / noticeboard with additional leaflets in the shop. The flyers will also be posted to all 310 houses in the village and help for delivering leaflets were requested.
- Finally a working group will also be set up to put forward proposals for consideration if the hospital application is successful.
- 23 NW Neighbourhood Plan:** AS/PW
GC proposed that NW put together a neighbourhood plan, which was unanimously agreed. PW will write to BDBC Planning Policy Team informing them. AS to source funding for the NP. AS will also approach Oakley to request representation at our next meeting as they are currently in the process.
- 24 Pond:** AS
It was agreed for AS to approach Eden Landscaping and Oakley's pond Landscaper requesting consultation only currently. Once the PC are in agreement as to what needs doing three quotes will be obtained.

25 BDBC Local Plan Consultation:

It was agreed that all Cllr's would read the document and send their comments in to the Clerk in two weeks prior to the next meeting. AS to put Response to Submission Local Plan on the next agenda.

AS

26 Current Planning Applications

B/F	15/00905/RES	Willows Mede, 15 Mary Lane, NW. Erection of part single storey, part two storey rear extension	Undecided
	15/00992/FUL	Crematorium Stockbridge Road, NW. Change of use of open ground for the purpose of marked burials with low level lighting and hard/soft landscaping along with provision of visitor car parking.	Undecided
	15/01120/FUL	Land to rear of Flowerpot Cottages, Winchester Road, NW. Erection of 2no. agricultural buildings comprising hay and lambing barn and cabin for honey production and processing, together with provision of a pea shingle surfaced access track.	Undecided
	15/01042/HSE	Street Cottage, Yew Tree Road, NW. Erection of single storey side extension following demolition of existing conservatory.	Undecided
	15/00905/RES	Land at Kennel Farm, Winchester Road, Kempshott Hill, Basingstoke. Reserved matters for the erection of 310 residential units comprising 1, 2, 3, 4 & 5 bedroom units (including affordable housing); new access road; internal access roads; with open space and landscaping. The outline planning application was submitted in support of the planning application.	Undecided
	15/01225/OUT	Land west of Ganderdown Copse, Winchester Road, Dummer. Hybrid application for Full planning permission for the erection of a critical treatment hospital, cancer care treatment centre, additional development including energy centre, service yard, link building and underground link. Helicopter landing strip and pad, associated internal roads, car parking and landscaping together with the means of access via a new roundabout on the A30. Outline planning permission for the details of siting and means of access to the site for proposed ambulance station and pathology laboratory with all other matters reserved.	Undecided
	T/01223/15/THRN	Hedgerow removal notice. Land west of Ganderdown Copse, Winchester Road.	Withdrawn

27 Planning Compliance Issues

28 Finance

28.1 Receipts

£8658.00 (Includes general grant, 50% precept payment, council tax support grant and grass cutting money).

28.2 Payments

£276.16 Allison Spyer, Salary
£30.00 Allison Spyer, Expenses
£644.13 St Michaels PCC, first half annual grant

It was agreed for GC to request from MK a letter requesting funding for the VT, chq will be raised at the next meeting. AS requested payment for Norton Anti Virus amount that was taken from personal credit card. However as the old email address crashed no invoice has been received currently. PC agreed payment asking that two Cllrs (AStev & GC) view the credit card statement.

AS/GC
AStev

All payments were proposed by GC, seconded by PW with unanimous agreement from the rest of the council

29 Highway/Village Appearance Matters:

B/F

Road sign by Wheatsheaf – Reported, on-going
Give way road sign by The Fox: Reported, on-going
Duck sign by Old Forge – Moved, reported
Give way sign Fox Lane – Moved, reported
Give way sign by Wheatsheaf – Moved, reported
Finger sign, Fox Lane fallen over – reported twice

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ALL ROAD SIGNS RE-REPORTED TO KEITH THOMPSON

Potholes – Outside North Waltham Primary towards Westside Dairy, Potholes all along Mary Lane, Cold Harbour. Outside school. Pothole, junction of the pond and Cold Harbour. Waltham Road under bridge, Cuckoo Bushes, Fox Lane in general

30 Correspondence

Moundsmere Estate Letter – AS to write to ME requesting comments surrounding the implementation of the Neighbourhood Plan.

31 Councillors' Announcements:

SF thanked everyone for returning the Basingstoke team and that they had gained two additional Cllrs. Rob Golding announced there was a new Chief Executive of BDBC.

33 Parish Magazine – The following items need to be included in next month's parish magazine:

Hedgerow application withdrawn
Welcome to the new Cllrs
Hospital application – not too late to comment
Neighbourhood Plan – GC to write

34 Date of Next Meeting – to confirm that the next meeting will be held on Tuesday 16th June 2015

Signed Date