

# NORTH WALTHAM PARISH COUNCIL

Chairman: Geoff Chapman

Clerk: Allison Spyer

14 Barley View, North Waltham, Hampshire RG25 2ST  
Tel: 07786 063570 Email: northwalthamclerk@live.co.uk

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## MINUTES OF MEETING

15<sup>th</sup> Sept 2015, 7.30pm Rathbone Pavilion

### Councillors Present:

Geoff Chapman (Chairman), Adele Stevenson, Sara Thomas, Mark Dinning, Judith McGinley, Sally Evans, DC Stuart Frost and Allison Spyer (Clerk).

**ACTION  
FOR**

### 3 Apologies for Absence:

Cllr Peter Waggett, Cllr Anna MacNair Scott, Cllr Rob Golding, Cllr Diane Taylor

### 4 Apologies Not Received:

### 5 Declarations of Interest:

There were no declarations of interest

### 6 Meeting open to the Public:

There was one member of the public in attendance.

### 7 Minutes:

To confirm the accuracy of the minutes of the Council meetings held on 21<sup>st</sup> July 2015  
The minutes were accepted and duly signed.

### 8 Matters Arising:

**Trim Trail** – Ongoing

**Pinch points by Old Forge**: On-going.

**Noticeboard** – To be discussed

**Pond** – Ongoing

**Standing Order, Charitable Donations** – Ongoing

**Grant for Pond** – Submitted, no news currently

**Rotherwick Phone Box** – To be discussed

**Bank Mandates** – Have been completed and new Cllrs can now sign cheques

**Overgrown hedges on Popham and Maidenthorne Lane** – Landowners have been written to

**Letter from Moundsmere Est** – Clerk has responded as instructed

### 9 Unity Bank:

Clerk asked for advice regarding the administration of the deposit and current accounts it was agreed that the allocated budgets for the pond, bus shelter and office equipment for the past three years be moved to the deposit account. Cllrs will write a SO to cover banking and instruct when to move the money over in the future. AS to look into the pro's and con's of online banking. Clerk informed the PC that the internal auditor has recommended that from here on in the bank reconciliations are reconciled to the cash books and the bank statements signed by a cllr.

**AS/GC**

AStev proposed we keep to quarterly reconciliations for now, GC seconded with unanimous agreement from the rest of the council.

### 10 Laptop:

PW has reported that he is unable to get a grant from IBM to supply a new laptop. AStev agreed to investigate laptops.

AStev proposed a maximum spend of £800, seconded by GC unanimous agreement from rest of council.

**AStev**

### 11 Noticeboard:

Clerk reported that the noticeboard manufacturer Harry Stebbings has offered to replace the sundeala backing for £250 plus VAT.

**AS**

Repair proposed by AStev seconded by SE with the unanimous agreement from the rest of the council.

### 12 Telephone Box:

Clerk reported that Rotherwick PC gave a positive response to the query about their telephone box becoming a book share. PC agreed to give it a try. JM is able to ask a friend to install shelves.

**JM**

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AStev proposed maximum spend of £100 for material AStev, ST seconded with unanimous agreement from the rest of the council.

## 13 Neighbourhood Plan:

GC and PW had meeting at BDBC with regards to starting the NP. Information will be forwarded on to Councillors. Advert for volunteers to assist with the plan to go into the Parish Mag, Website and Facebook. Once steering committee is formed the next step is to form a project plan and potentially fundraise, however there is a grant that can be applied for that could cover up to £8k. GC, MD and AStev offered to help with the NP, District Cllr SF also offered assistance where possible.

GC/MD/  
AStev/SF

## 14 Current Planning Applications

<b>New</b>	<b>15/02684/HSE</b>	<b>5 Meadow Rise, North Waltham, RG25 2SU</b> Raised decking area to rear garden	<b>Undecided</b>
	<b>15/02580/FUL</b>	<b>Barn Stores, The Green, North Waltham.</b> Erection of first floor side extensions and raising of the roof with rooflights to the rear to the first floor flat. Erection of single storey front canopy's to the shop and re-building outer wall to existing single storey side elements. Relocation of existing gas tank below ground.	<b>Undecided</b>
<b>B/F</b>	<b>15/02121/ROC</b>	<b>Wyevale Garden Centre, Winchester Road, NW</b> Variation of condition 1 of BDB/53370 to allow for the formation of a small garden centre restaurant	<b>Granted</b>
	<b>15/01706/HSE</b>	<b>Haddef, Mary Lane, North Waltham</b> Erection of first floor extension above existing garage. Erection of open porch following demolition of existing porch. Installation of window to side elevation and bi-fold doors to the rear.	<b>Granted</b>
	<b>15/01528/BPA3</b>	<b>Land at O/S Ref 455791, 145165 Stockbridge Road, NW</b> Outline application for a new cemetery including chapel building, depot, parking, access and associated landscaping with all matters reserved except for means and access.	<b>Granted</b>
	<b>15/01241/HSE</b>	<b>Willows Mede, 15 Mary Lane, NW.</b> Erection of part single storey, part two storey rear extension	<b>Granted</b>
	<b>15/00992/FUL</b>	<b>Crematorium Stockbridge Road, NW.</b> Change of use of open ground for the purpose of marked burials with low-level lighting and hard/soft landscaping along with provision of visitor car parking.	<b>Undecided</b>
	<b>15/00905/RES</b>	<b>Land at Kennel Farm, Winchester Road, Kempshott Hill, Basingstoke.</b> Reserved matters for the erection of 310 residential units comprising 1, 2, 3, 4 & 5 bedroom units (including affordable housing); new access road; internal access roads; with open space and landscaping. The outline planning application was submitted in support of the planning application.	<b>Granted</b>
	<b>15/01225/OUT</b>	<b>Land west of Ganderdown Copse, Winchester Road, Dummer.</b> Hybrid application for Full planning permission for the erection of a critical treatment hospital, cancer care treatment centre, additional development including energy centre, service yard, link building and underground link. Helicopter landing strip and pad, associated internal roads, car parking and landscaping together with the means of access via a new roundabout on the A30. Outline planning permission for the details of siting and means of access to the site for proposed ambulance station and pathology laboratory with all other matters reserved.	<b>Undecided</b>

**15 Planning Compliance Issues**

**16 Finance**

**16a Receipts**

£231.77, VAT Repayment

**16b Payments**

£276.16 Allison Spyer, Salary  
£54.00 Allison Spyer, WfH  
£230.00 Terry Marsh, Internal Audit

AStev proposed, ST seconded with unanimous agreement from the rest of the council

Payments previously made:

££276.16 Allison Spyer, Salary  
£19.70 Allison Spyer, Expenses

SE proposed, ST seconded with unanimous agreement from the rest of the council.

**16c Report from Terry Marsh, Internal Auditors:**

- The cash book should be reconciled to the bank accounts and the cleared balance in each account a member of the council should agree and initial the original bank statement. This action should then be minuted
- An attempt should be made to produce a detailed list of fixed assets to agree with the figure on the annual return. This list should then be used to ensure that all assets are covered for insurance purposes.
- Chq book stubs should be initialled by the persons signing the cheques as further evidence of authorisation. A few were missing the initials.

**17 Highway/Village Appearance Matters:**

**B/F**

**Road sign by Wheatsheaf** – Reported, on-going

**Give way road sign by The Fox:** Reported, on-going

**Duck sign by Old Forge** – Moved, reported

**Give way sign Fox Lane** – Moved, reported

**Give way sign by Wheatsheaf** – Moved, reported

**Finger sign, Fox Lane** fallen over – reported twice

**ALL ROAD SIGNS RE-REPORTED TO KEITH THOMPSON**

**Potholes** – Outside North Waltham Primary towards Westside Dairy, Potholes all along Mary Lane. Fox Lane in general

Chase promised white lines from HCC

Write to landowner about Maidenthorne Land and Popham Lane re overgrown hedges.

New

Overton Road, between here and crossroads

**18 Correspondence**

- .Invitation to HALC AGM

**19 Councillors' Announcements:**

There were no announcement

**20 Parish Magazine** – The following items need to be included in next month's parish magazine:

Clean up your patch, litter pick on Sun 11<sup>th</sup> Oct, 2pm at the pond.

**21 Date of Next Meeting** – to confirm that the next meeting will be held on Tuesday 20<sup>th</sup> October 2015.

Signed ..... Date .....