

NORTH WALTHAM PARISH COUNCIL

Chairman: Geoff Chapman

Clerk: Allison Spyer

14 Barley View, North Waltham, Hampshire RG25 2ST
Tel: 07786 063570 Email: northwalthamclerk@live.co.uk

MINUTES OF MEETING

15th December 2015, 7.30pm Rathbone Pavilion

- 1 Councillors Present:**
Geoff Chapman (Chairman), Adele Stevenson (Vice Chair), Sara Thomas, Peter Waggett, Mark Dinning, Judith McGinley and Allison Spyer (Clerk). District Cllr Stuart Frost
ACTION FOR
- 2 Apologies for Absence:**
Sally Evans, Cllr Anna MacNair Scott, Cllr Rob Golding, Cllr Diane Taylor
- 3 Apologies Not Received:**
- 4 Declarations of Interest:**
There were no declarations of interest
- 5 Meeting open to the Public:**
- 6 Minutes:**
To confirm the accuracy of the minutes of the Council meetings held on 20th October 2015 & 17th November 2015. Both sets of minutes were confirmed as correct and duly signed.
- 7 Matters Arising:**
 - Trim Trail** – Ongoing
 - Pinch points by Old Forge:** On-going
 - Unity Bank, Online Banking Process & Procedures** – Finance risk assessment deferred until new year but AS reported that in the meantime all Cllrs are now signatories and the transfer to the deposit account of £5600 has been completed.
 - Funding Left Over From Previous Village Plan:** Can be used for engagement with the community, either by updating residents or asking for views. GC to check with SE on progress of discussions **GC/SE**
 - Laptop:** AS confirmed it has been received and now needs to be set up. PW agreed to take a look. **PW**
 - Telephone Box:** On hold until a decision has been made re: placement of the defibrillator should it go ahead.
 - White Lines at the Pond:** Will update in Village appearance
 - North Waltham Conservation Area:** BDBC have contacted and NW is expected to be appraised in 2017
- 8 Village Defibrillator:**
Cheryl-Ann Oliver (paramedic) gave a brief presentation in support of a village defibrillator. She has applied to the British Heart Foundation for a grant and has been approved for one which should arrive in January. There may however be running costs as the defib will need to be connected to a power source. AS to find out who supplies the power source to the telephone box. **AS**

GC proposed the PC accept the defibrillator which was seconded by AStev and with agreement from MD. JM abstained and PW disagreed. Motion passed with majority vote however this is dependent on finding out what the running costs are going to be. The topic will be revisited once these have been ascertained.
- 9 Neighbourhood Plan:**
Not much to update as there has been no meeting since November. Next meeting will be in January.
- 10 Noticeboard:**
MD reported that the noticeboard was most likely damaged in transit on its return from Harry Stebbings workshop. HS is not going to be able to help as he is too far away. AStev reported that Michael Honeker has offered to perform basic repairs and re-install the noticeboard.

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12 Current Planning Applications:

New 15/03790/OUT Land south of St Michaels Close, North Waltham
Outline planning application for erection of 2 no lifetime home bungalows, garages, access and parking arrangements and amenity area. Change of use from agricultural land to residential.

Undecided

However it was announced by Cllr Diane Taylor that they are considering taking this application to committee for decision so that it can have open scrutiny. Date of meeting to be confirmed.

13 Planning Compliance Issues:

Compliance issues were reported and confirmation received that they would be investigated. Camilia Cottage did have permission to fell the tree's, White Cottage is still under investigation. **AS**

The red telephone box is a listed building. AS to contact planning compliance to find out if the PC are allowed to potentially install a defibrillator and shelving for a book share.

14 Finance:

14a Receipts:

- No current receipts to report.

14b Payments:

To approve payment of the following cheques and any others requested at the meeting:

- | | |
|---|---------|
| • Allison Spyer, Salary | £276.16 |
| • Allison Spyer, Work from home claim | £54.00 |
| • Allison Spyer, Wine & mince pies for Xmas meeting | £54.30 |

Payments made during the month:

- | | |
|---------------------------|---------|
| • Adele Stevenson, Laptop | £349.00 |
|---------------------------|---------|

Payments proposed by GC and seconded by PW with unanimous agreement from the rest of the council.

14c Budget:

After lengthy discussion the budget was proposed at £14,907 which includes 1% uplift on the allocated rows; St Michaels PCC, Village Trust, Insurance and Miscellaneous items. An additional £144 on the clerk's salary was also included. Therefore a Precept request of £10,794.00 was agreed. AS to submit request to BDBC by January. **AS**

Budget / precept request proposed by PW, seconded by MD with unanimous agreement from rest of council.

14d Bank Reconciliation:

AS presented the council with the second quarter reconciliation to cover months July, August and September for both the current and deposit accounts. Both were approved by the council.

15 Highway/Village Appearance Matters:

AS informed the committee that all road signs and potholes and the failure to complete the white lines by the shop properly have been re-reported to HCC. Keith Thompson responded to say that someone will be sent out the check the lines however it is unlikely that any further markings will be made until the Spring.

Potholes will be inspected and acted on accordingly however budget restrictions means that engineers will only get to those that meet the criteria for safety defects.

The same budgetary reasons also mean that only regulatory road signs will be repaired / replaced.

16 Correspondence:

There was no correspondence

17 Councillors' Announcements:

SF – Unavailable at time of posting

18 Parish Magazine –
Standard planning information

19 Date of Next Meeting – to confirm that the next meeting will be held on Tuesday 19th January 2016

Signed Date