

NORTH WALTHAM PARISH COUNCIL

Chairman: Geoff Chapman

Clerk: Allison Spyer

14 Barley View, North Waltham, Hampshire RG25 2ST
Tel: 07786 063570 Email: northwalthamclerk@live.co.uk

MINUTES OF MEETING

16th February 2016, 7.30pm Rathbone Pavilion

- 1 Councillors Present:**
Geoff Chapman (Chairman), Adele Stevenson (Vice Chair), Sara Thomas, Mark Dinning, Judith McGinley and Allison Spyer (Clerk). ACTION FOR
 - 2 Apologies for Absence:**
Peter Waggett, Cllr Anna MacNair Scott, Cllr Rob Golding, Cllr Diane Taylor
 - 3 Apologies Not Received:**
Cllr Stuart Frost
 - 4 Declarations of Interest:**
There were no declarations of interest
 - 5 Meeting open to the Public:**
No members of the public in attendance
 - 6 Minutes:**
To confirm the accuracy of the minutes of the Council meetings held on 19th January 2016. The minutes were confirmed as correct and duly signed.
 - 7 Matters Arising:**
 - Trim Trail** – Ongoing
 - Pinch points by Old Forge:** On-going
 - Unity Bank, Online Banking Process & Procedures** – Finance risk assessment on-going
 - Funding Left Over From Previous Village Plan:** AS confirmed the money has been banked, distribution of money to be discussed later in the meeting
 - Laptop:** All set up and ready and should be up and running shortly
 - Pond:** AS confirmed list of native & non-native plants have been emailed to SE. Current plan is to continue killing the weeds around the pond and come up with a planting plan for the spring. AS to ask JV to look at replacing the base of the duck house. AS
 - Telephone Box:** AS reported that BDBC Compliance Department has given NWPC the go ahead to install shelving for a book share and the defibrillator in the telephone box. GC proposed the installation of the defibrillator with associated costs of up to £300.00. SE seconded the motion with unanimous agreement from the rest of the council. AS to investigate the best way to install the defib and chase Cheryl re: defib arrival and CPR training. AS
 - VT Overpayment:** MK has confirmed that the VT will refund the overpaid money shortly
 - North Waltham Conservation Area:** Ongoing
 - 8 Jobs Around the Village:**
Jane Vickers attended the meeting to discuss doing odd jobs around the village. JV is happy doing basic repair works and garden maintenance. AS agreed to collate a list of village appearance issues that is felt suitable and put forward to JV. JV confirmed a rate of £10.00 per hour. The council expressed their gratitude. Moving forward Cllrs agreed to email the clerk with any issues they feel need resolving and AS will liaise with JV. AS/JV
 - 9 Neighbourhood Plan:**
GC reported back the Neighbourhood Plan Steering Committee most recent meeting. A set of basic questions have been put together to ask the community and will go out on the website, facebook page, go in the parish magazine and be sent to local community groups for comment by mid-March. Once the responses have been collected this will allow the Steering Committee to formalise a much more detailed survey for the whole village.
 - 10 North Waltham Village Plan Donation:**
After discussion it was agreed that some of the money would be used to fund the APM (Annual Parish Meeting), the topics of which will be the reporting of the progress of the last village plan and implementation of the forthcoming Neighbourhood plan.
 - 11 Current Planning Applications:**
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B/F 15/03790/OUT Land south of St Michaels Close, North Waltham
Outline planning application for erection of 2 no lifetime home bungalows,
garages, access and parking arrangements and amenity area. Change of
use from agricultural land to residential.

Undecided

New 15/04569/OUT Land west of Steventon Road, North Waltham
Formation of a new vehicular and pedestrian access, residential
development of land for up to 6 dwellings, provision of open space, upgrade
existing access and provision of additional car parking for the church and
school.

Undecided

12 Planning Compliance Issues:

White cottage has been investigated and Compliance confirmed there is no business being run from the premises. Compliance also agreed the Telephone box maybe used as a book share and the housing unit for the defibrillator.

15 Finance:

15a Receipts:

- North Waltham Village Plan, £432.06

15b Payments:

To approve payment of the following cheques and any others requested at the meeting:

- Allison Spyer, Salary £276.16
- Geoff Chapman, Office software £59.99

Payments proposed by SE seconded by JM with unanimous agreement from rest of the council.

16 Highway/Village Appearance Matters:

- AS has written to Keith Thompson requesting a meeting to walk around the village and view the roads, no response currently.

AS

17 Correspondence:

- VT have advised the PC that there will be a joint function with the Church to celebrate the Queens 90th Birthday – This will take the form of combined Big Lunch and Fete to be held on 12th June 2016.
- After chasing BDBC the PC have been advised that Stagecoach will be taking over the bus service to Basingstoke at the end of February 2016

18 Councillors' Announcements:

There were no Cllrs announcements

19 Parish Magazine –

Standard planning information

20 Date of Next Meeting – to confirm that the next meeting will be held on Tuesday 15th March 2016

Signed Date