MINUTES OF MEETING

17th May, 7pm Rathbone Pavilion

Councillors Present:
Geoff Chapman (Chairman), Adele Stevenson (Vice Chair), Sara Thomas, Peter Waggett, Mark Dinning, Sally Evans, Judith McGinley and Allison Spyer (Clerk).

1 To receive nominations for and elections of the Chairman:
PW proposed GC, ST seconded with unanimous agreement from the rest of the council. GC signed the Declaration of acceptance as witnessed by AS (clerk).

2 To receive nominations for and election of Vice Chairman:
MD proposed ASTev, SE seconded with unanimous agreement from the rest of the council. ASTev signed the Declaration of acceptance as witnessed by AS (clerk)

3 Apologies for Absence:
Cllr Rob Golding

4 Apologies Not Received:

5 Declarations of Interest:
PW declared an interest as he lives near St Michaels Close which is one of the current planning applications.

6 Meeting open to the Public:
There were no members of the public in attendance

7 Minutes:
The minutes of the April PC meeting to be amended and signed at the June meeting

8 Matters Arising:
Trim Trail – Ongoing
Pinch points by Old Forge: On-going
Unity Bank, Online Banking Process & Procedures – Finance risk assessment on-going
Pond: To be discussed later in the meeting
North Waltham Conservation Area: Ongoing
Defibrillator – Defibrillator will be installed within a week and Cheryl Ann Oliver has agreed to set up some first aid courses. AS to look into getting defib sign for the top of the telephone box. Ask Heath brothers to look at tel box as paint is peeling
Jobs Around the Village: JV is working her way through the list of tasks as supplied by the PC

9 Review of delegation arrangements to committees, sub-committees, employees and other local authorities:
No alteration

10 Review of the terms of reference for committees/posts:
No alteration

11 Receipt of nominations and appointment of reps to existing committees/posts:
Staffing Committee, GC, PW, ST
Planning Committee, ASTev, ST, MD, SE
Environment Officer, ASTev
Financial Auditor, ST
Footpaths Officer, GC
Safety Officer, PW
Resp Financial Officer, AS (Clerk)

12 Appointment of any new committees, confirmation of the terms of reference, the number of members (including if appropriate substitute councillors) and receipt of nominations to them:
Neighbourhood Development Plan Group
Pond Working Group
13 Review and adoption of appropriate standing orders and financial regs:
Financial Regs – Confirm that money paid to church is payment for grass cutting service and not a donation. Addition of new regulation preventing recipients from being signatory of payment.

14 Review of arrangements including any charters with other local authorities and review of contributions made to expenditure incurred by other local authorities:
N/A

15 Review of representation on or work with external bodies and arrangements for reporting back.
Appointment of representatives to external bodies:
Parish Charities Representative, PW
HALC Representative, GC
Village Trust Representatives, GC, JM
BDAPTC Representative, GC

16 Review of inventory of land and assets including buildings and office equipment:
Asset register to be updated with the defibrillator, snow shovels (PW has one & AP the second), litter pickers. GC to update for next meeting

17 Review and confirmation of arrangements for insurance cover in respect of all insured risk:
No alteration

18 Review of the Council’s and/or employee’s membership of other bodies:
No alteration, however find out what additional services HALC offer

19 Review the Council’s complaints procedure. Review of the Council’s procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998:
No alteration

20 Establishing or reviewing the Council’s policy for dealing with the Press/Media:
No alteration

21 Setting the dates, times and place of ordinary meetings of the full council for the year ahead:
It was agreed to continue with 7.30pm on the third Tuesday of every month. August meeting being the Village walk around

26 Current Planning Applications

<table>
<thead>
<tr>
<th>B/F</th>
<th>16/006/03/ROC</th>
<th>Land West of Ganderdown Copse, Winchester Road, Dummer. Variations of conditions 6, 8, 10, 20, 24 &amp; 25 of 15/01225/OUT for the erection of a critical treatment hospital to make amendments to materials, landscaping, lighting, window glazing, drainage and highways.</th>
<th>Undecided</th>
</tr>
</thead>
<tbody>
<tr>
<td>NEW</td>
<td>16/01087/FUL</td>
<td>Orchard House, Church Road, Steventon RG25 Change of use of land to residential and creation of a hard surfaced tennis court with surround fencing.</td>
<td>Undecided</td>
</tr>
<tr>
<td>16/01068/HSE</td>
<td>1 Barley View, North Waltham, RG25</td>
<td>Single storey conservatory to the side.</td>
<td>Undecided</td>
</tr>
<tr>
<td>16/01020/HSE</td>
<td>13 St Michaels Close, North Waltham, RG25</td>
<td>To remove the existing brick wall separating our back garden from the pavement with a 1.8m high wooden fence.</td>
<td>Undecided</td>
</tr>
</tbody>
</table>

Discuss 16/00950/HSE
Wheatsshew Garage House, Popham Lane, NW
Construction of new residential access.
No Objection

27 Planning Compliance Issues:
Wheatsshew Hotel – Temp Signs are reducing visibility, do the new signs need planning permission. AS to ask
28 Finance

28.1 Receipts
The following monies have been received:

- Limited General Grant £1100.00
- 50% Precept £5397.00
- Council Tax Support Grant £387.00
- Grass Cutting Grant £1956.00

Total receipts from Basingstoke and Deane BC is £8840.00

28.2 Payments
To approve payment of the following cheques and any others requested at the meeting:

- Allison Spyer – Salary £276.16
- Allison Spyer – Expenses £5.80
- Village Trust, First half annual grant, £1048.00
- Village Trust, Grass cutting grant £1956.00
- St Micheals PCC, First half annual grant £650.44
- Came and Company, Insurance £392.27
- Jane Vickers, Village maintenance works £302.33
- Sally Evens, Expenses £95.58

PW proposed all payments, GC seconded all payments with unanimous agreement from rest of the council.

29 Highway/Village Appearance Matters:
Three dead trees at Hadeff, AS to ask AP to take a look

30 Correspondence

31 Councillors’ Announcements:

33 Parish Magazine – The following items need to be included in next month’s parish magazine:
SE – Pond
Thank you for turning up litter pick

34 Date of Next Meeting – The next meeting will be held on Tuesday 21st June 2016

Signed …………………………………………………….    Date ……………………………………………….