

# NORTH WALTHAM PARISH COUNCIL

Chairman: Geoff Chapman

Clerk: Allison Spyer

14 Barley View, North Waltham, Hampshire RG25 2ST  
Tel: 07786 063570 Email: northwalthamclerk@live.co.uk

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## MINUTES OF MEETING

17th May, 7pm Rathbone Pavilion

### Councillors Present:

Geoff Chapman (Chairman), Adele Stevenson (Vice Chair), Sara Thomas, Peter Waggett, Mark Dinning, Sally Evans, Judith McGinley and Allison Spyer (Clerk).

**ACTION  
FOR**

### 1 To receive nominations for and elections of the Chairman:

PW proposed GC, ST seconded with unanimous agreement from the rest of the council. GC signed the Declaration of acceptance as witnessed by AS (clerk).

### 2 To receive nominations for and election of Vice Chairman:

MD proposed AStev, SE seconded with unanimous agreement from the rest of the council. AStev signed the Declaration of acceptance as witnessed by AS (clerk)

### 3 Apologies for Absence:

Cllr Rob Golding

### 4 Apologies Not Received:

### 5 Declarations of Interest:

PW declared an interest as he lives near St Michaels Close which is one of the current planning applications.

### 6 Meeting open to the Public:

There were no members of the public in attendance

### 7 Minutes:

The minutes of the April PC meeting to be amended and signed at the June meeting

### 8 Matters Arising:

**Trim Trail** – Ongoing

**Pinch points by Old Forge:** On-going

**Unity Bank, Online Banking Process & Procedures** – Finance risk assessment on-going

**Pond:** To be discussed later in the meeting

**North Waltham Conservation Area:** Ongoing

**Defibrillator** – Defibrillator will be installed within a week and Cheryl Ann Oliver has agreed to set up some first aid courses. AS to look into getting defib sign for the top of the telephone box. Ask Heath brothers to look at tel box as paint is peeling

**Jobs Around the Village:** JV is working her way through the list of tasks as supplied by the PC

**AS**

### 9 Review of delegation arrangements to committees, sub-committees, employees and other local authorities:

No alteration

### 10 Review of the terms of reference for committees/posts:

No alteration

### 11 Receipt of nominations and appointment of reps to existing committees/posts:

Staffing Committee,	GC, PW, ST
Planning Committee,	AStev, ST, MD, SE
Environment Officer,	AStev
Financial Auditor,	ST
Footpaths Officer,	GC
Safety Officer,	PW
Resp Financial Officer,	AS (Clerk)

### 12 Appointment of any new committees, confirmation of the terms of reference, the number of members (including if appropriate substitute councillors) and receipt of nominations to them:

Neighbourhood Development Plan Group  
Pond Working Group

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# NORTH WALTHAM PARISH COUNCIL

Chairman: Alan Purkiss

Clerk: Allison Spyer

11 Barley View, North Waltham, Basingstoke, Hampshire RG25 2ST

Tel: 07766 783031 Email: clerk@northwaltham-pc.gov.uk

- 13 Review and adoption of appropriate standing orders and financial regs:**  
Financial Regs – Confirm that money paid to church is payment for grass cutting service and not a donation.  
Addition of new regulation preventing recipients from being signatory of payment.
- 14 Review of arrangements including any charters with other local authorities and review of contributions made to expenditure incurred by other local authorities:**  
N/A
- 15 Review of representation on or work with external bodies and arrangements for reporting back.**  
**Appointment of representatives to external bodies:**  
Parish Charities Representative, PW  
HALC Representative, GC  
Village Trust Representatives, GC, JM  
BDAPTC Representative, GC
- 16 Review of inventory of land and assets including buildings and office equipment:**  
Asset register to be updated with the defibrillator, snow shovels (PW has one & AP the second), litter pickers.  
GC to update for next meeting **GC**
- 17 Review and confirmation of arrangements for insurance cover in respect of all insured risk:**  
No alteration
- 18 Review of the Council's and/or employee's membership of other bodies:**  
No alteration, however find out what additional services HALC offer **AS**
- 19 Review the Councils complaints procedure. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998:**  
No alteration
- 20 Establishing or reviewing the Councils policy for dealing with the Press/Media:**  
No alteration
- 21 Setting the dates, times and place of ordinary meetings of the full council for the year ahead:**  
It was agreed to continue with 7.30pm on the third Tuesday of every month. August meeting being the Village walk around
- 26 Current Planning Applications**
- |                |               |   |           |
|----------------|---------------|---|-----------|
| <b>B/F</b>     | 16/006/03/ROC | <b>Land West of Ganderdown Copse, Winchester Road, Dummer.</b><br>Variations of conditions 6, 8, 10, 20, 24 & 25 of 15/01225/OUT for the erection of a critical treatment hospital to make amendments to materials, landscaping, lighting, window glazing, drainage and highways.<br><b>Undecided</b> |           |
| <b>NEW</b>     | 16/01087/FUL  | <b>Orchard House, Church Road, Steventon RG25</b><br>Change of use of land to residential and creation of a hard surfaced tennis court with surround fencing.<br><b>Undecided</b>   |           |
|                | 16/01068/HSE  | <b>1 Barley View, North Waltham, RG25</b><br>Single storey conservatory to the side.<br><b>Undecided</b>  |           |
|                | 16/01020/HSE  | <b>13 St Michaels Close, North Waltham, RG25</b><br>To remove the existing brick wall separating our back garden from the pavement with a 1.8m high wooden fence.<br><b>Undecided</b>   | <b>AS</b> |
| <b>Discuss</b> | 16/00950/HSE  | <b>Wheatsheaf Garage House, Popham Lane, NW</b><br>Construction of new residential access.<br><b>No Objection</b>   |           |
- 27 Planning Compliance Issues:**  
Wheatsheaf Hotel – Temp Signs are reducing visibility, do the new signs need planning permission. AS to ask **AS**

compliance

## 28 Finance

### 28.1 Receipts

The following monies have been received:

• Limited General Grant	£1100.00
• 50% Precept	£5397.00
• Council Tax Support Grant	£387.00
• Grass Cutting Grant	£1956.00

Total receipts from Basingstoke and Deane BC is £8840.00

### 28.2 Payments

Payments

To approve payment of the following cheques and any others requested at the meeting:

• Allison Spyer – Salary	£276.16
• Allison Spyer – Expenses	£5.80
• Village Trust, First half annual grant,	£1048.00
• Village Trust, Grass cutting grant	£1956.00
• St Micheals PCC, First half annual grant	£650.44
• Came and Company, Insurance	£392.27
• Jane Vickers, Village maintenance works	£302.33
• Sally Evens, Expenses	£95.58

PW proposed all payments, GC seconded all payments with unanimous agreement from rest of the council.

## 29 Highway/Village Appearance Matters:

Three dead trees at Hadeff, AS to ask AP to take a look

AS

## 30 Correspondence

## 31 Councillors' Announcements:

## 33 Parish Magazine – The following items need to be included in next month's parish magazine:

SE – Pond

Thank you for turning up litter pick

## 34 Date of Next Meeting – The next meeting will be held on Tuesday 21<sup>st</sup> June 2016

Signed ..... Date .....