



MINUTES OF MEETING
20th December 2016, 7:30pm Rathbone Pavilion

Councillors Present:

Geoff Chapman (GC) (Chairman), Adele Stevenson (AS), Peter Waggett (PW), Mark Dinning (MD), Sally Evans (SE), Judith McGinley (JM), Sara Thomas (ST), Stuart Frost (SF), Rob Golding (RG) and Rosemary Coulter (Clerk)

**Actions
for**

1. Apologies for Absence:

Anna McNair Scott

2. Declarations of Interest:

None

3. Meeting open to the Public:

No attendees

4. Minutes:

The minutes of the meeting held on 15th November 2016 were accepted as an accurate record.

5. Matters Arising:

Cherry tree at Haddef still to be felled.

ACTION: Clerk to arrange.

Clerk

Traffic Issues GC has approached the HCC Traffic Team with a view to them attending an event in the village. They are unable to attend but are willing to help Parish Council organise projects if we have the funds to finance them.

Hampshire Highways and Traffic - questionnaire completed online.

HALC AGM - Letter to Kit Malthouse, MP, written. Reply received. However, last week the Government announced that there will not be a cap on precept payment for forthcoming year.

Parish Magazine GC followed up with Editor and there are approx 430 copies distributed across 4 villages. Parish Council need to be aware that anything published in these magazines do not get to every household.

6. Training

Clerk has previously circulated information about training as follows:

- HALC Annual Programme 2017
- Negotiate a Better Outcome in Planning, HALC
- Pilot Breakfast Meetings, HALC - feedback to HALC that more interest if in North Hants
- Footpath Workshop, HCC Access Teams

Clerk has identified some courses on the HALC programme that she would like to attend and this has been reflected in the budget proposal (see item 12(d)).

Agreement for clerk to attend - proposed by GC and seconded by SE, with unanimous agreement.

Pilot Breakfast Meetings are of interest to some councillors, but the time and venue are impractical. If events could be held in North Hampshire, or on a revolving programme across the county, councillors would be interested in attending.

Action: Feedback this to HALC.

Clerk

No other councillors requested training.

7. Priority Vegetation Cutting List and Lengthsman Scheme

- **Vegetation cutting** – email received from HCC regarding for footpaths. HCC currently only have two footpaths on their cutting list (paths 174/1 and 174/7). Agreed that Parish Council will ask for paths 174/5, 174/1 and 174/7 to be included on the cutting list.

Action: Respond to HCC email with request.

Clerk



- **Lengthsman Scheme** – this allows Parishes to club together to fund someone to do work around the village. It has been investigated previously, but there were no vacancies to join any schemes. There is £1000 available for HCC for joining the scheme. Discussed whether this would be beneficial and generally felt that having someone to look after areas maintained by the Parish Council would be beneficial.

Action: Investigate possibility of joining a scheme again.

Clerk

- **HCC Small Grants Scheme** - available to fund projects to improve countryside paths and encourage people to explore more of their local countryside. These grants can provide 50% of funding and Parish Council would need to fund remaining 50%. No projects were identified at present but information will be kept for future use.

8. Feedback from Parish Liaison Meeting

Financial Matters and Budget

- Philip Hood, Head of Financial Services, presented the proposed budget strategy and advised that consultations are ongoing until mid-December. The final budget report will be presented to cabinet in January 2017 and then go to full Council in February.
- Paul Bonner, Taxation & Treasury Accountant, presented the proposed changes to grants following emails sent to Parish Councils last month.
- There was a presentation on section 106 & CIL, but this was quite brief and in less depth than the presentation at our October meeting.

Devolution Update

- Due to be discussed at the Community, Environments and Partnerships Committee on 30.11.16.
- Confirmed that BDBC's view will be to focus on what is best for its residents.

Health & Well-Being Shared Plan

- Marion Short, Wellbeing & Community Manager, provided an overview of the Health & Wellbeing Partnerships plan 2016-2020 titled 'Our shared plan – to improve health and wellbeing in Basingstoke & Deane'.
- HCC Connect to Support directory is being promoted as the main source of information for health and wellbeing practitioners.
- World Mental Health Week will be high profile next year and participation is requested from Parish Councils.

Future Meetings

- Agreed to continue with 3 meetings/year. Meeting in November and March will be for Parish Clerks and the meeting in June will be for Parish Clerks and Chairs of Parish Councils.

9. Planning for Parish Council Meeting in February 2017

Parish Clerk is away on holiday for February meeting and, therefore, need to plan for this meeting Options are to change the date, arrange alternative clerking or cancel the meeting.

Motion to cancel February 2016 meeting proposed by GC, seconded by SE and unanimously agreed.

Action: Inform residents via Parish Magazine and Parish noticeboard.

Clerk

10. Current Planning Applications:

SF and RG gave feedback about the Hounsome Fields development – BDBC wanted 40% social housing and provision of spaces for travellers wanting to settle down, which is included in the Local Plan. Developers have not been happy with this and state that viability is becoming an issue. However, developers have agreed in principle since. AS questioned why build a new plot rather than reopen a previously existing one? SF responded that this is meant to be for travellers who want to settle, rather than a temporary space. Requirements have come from Central Government and has, therefore, been included in Local Plan. AS also asked whether there is any commitment from travellers to settle which SF and RG were not sure about, although travellers will be required to rent their plot and pay council tax. AS asked whether all councils are doing this and SF/RG responded that all councils are required to do so.

B/F	16/00950/HSE	Wheatsheaf Garage House, Popham Lane, NW Construction of new residential access.	Granted 09.12.16
	15/04503/OUT	Hounsome Fields Trenchard Lane Dummer Hampshire Outline application to include access to be considered, for up to 750 residential units with a mix of units, and a neighbourhood centre including principal community centre, private children's nursery, local retail facilities, indoor sports hall and three form entry primary school and ancillary development	Undecided
	16/03303/FUL	Claydown Farm Fox Lane North Waltham RG25 2BE Construction of 30kWp Ground Mount Solar Array	Granted 18.11.16
	16/03906/HSE	19 St Michaels Close, North Waltham, RG25 2BP New front porch, new render to elevations, replacement windows and doors and internal alterations following the removal of an existing rear conservatory	Granted 08.12.16
New		North Waltham Primary School, Church Road, North Waltham RG25 2BL Repair and replacement works to brickwork and roof	Undecided
	16/04240/ROC	Old Barn Stores, The Green, North Waltham, RG25 2BQ Variation to condition 1 of planning permission 16/00534/FUL to amend plan numbers	Undecided
	16/04334/ROC	Portland Farm, Popham Lane, North Waltham RG25 2BD Removal of condition 6 of planning permission BDB/71843	Undecided
	16/04383/HSE	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey rear/side extensions, involving raising of the roof and installation of roof lights. Erection of detached garage with office above following demolition of existing outbuildings and creation of new vehicle access	Undecided

11. Planning Compliance Issues:

None

12. Financial Receipts:

None

13. Financial Payments

Payment of the following cheques/transfer were approved at the meeting:

NAME OF PAYEE	DESCRIPTION	TOTAL AMOUNT
Rosemary Coulter	Salary (£8.717 x 30)	£261.51
	Home working allowance	<u>£ 18.00</u>
		£279.51
HALC	Training for Clerk	£90.00
St Michael's Church PCC	Remainder of grant	£650.44



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL
Tel:01256 397188, Email:northwalthamclerk@live.co.uk

North Waltham Village Trust	Remainder of grant	£1047.75
Transfer of funds from current account to deposit account		£290.80

All payments were proposed ST and seconded by JM with unanimous agreement from the rest of council.

Discussion regarding use of existing bank, which is costing £72/year in fees. This bank was chosen as it offered free banking for 2 years, but this has now elapsed. Agreed to investigate changing to a different bank in 2017.

Action: Investigate new high street bank account in early 2017.

Clerk/GC

14. Reconciliation of Bank Accounts

Three monthly reconciliation of bank accounts has been done. Error of £0.01 found. This will be recorded as an adjustment in the Cash Book.

15. Budget for 2017-2018

Budget proposal discussed

Issues:

- Income has reduced due to reduction in grants from BDBC
- Line S.137 had been removed but need to be put back in as it's a way for PC to distribute grants
- No petty cash – now claimed as expenses, as agreed in Financial Regulations
- St Michaels Green is an asset of the council, but we do not seem to have any plans for it? This space will require work over time, eg. care of trees, etc. This needs further discussion and planning during 2017-18
- It was decided to Increase stationary to £300 and reduce office equipment to £200
- Monies for office equipment will be moved to an earmarked reserve
- The 'Miscellaneous' line will be changed to 'Contingency'

Action: Update budget proposal

The proposed budget gives a precept of £12,214 which is a percentage increase of 13.16%. However, for a band D property, this is an increase of approx. 7p/week and approx. 14p/week for a band H property.

GC/Clerk

Accepting this precept was proposed by GC, seconded by MD and agreed unanimously.

16. Highways / Village Appearance

- **Drains** – according to HCC website this problem is resolved. However, councillors report problems with the drains in Chapel Street and the corner of Coldharbour.
Action: All councillors requested to photograph problematic drains and forward to Clerk for reporting of problems.
- **Village Entrance Gate** - GC to look at tree by gate on Waltham Road and discuss further with Nick Tilley.
- **Roads and Traffic** issues regarding A303 slip road (Stockbridge Road) discussed. This is needed as an option for drivers not to use the motorway.
- **Parish Litter Grants** – email from BDBC regarding grants for Litter Wardens. Discussed and not needed at present.
- **Roadside Salt/Grit Bins** – email from HCC Highways with details of how to get these refilled.
Action: Identify where bins are and check if they need refilling. Inform HCC Highways if appropriate.

All/Clerk

Clerk

17. Correspondence:

- Councillor Commission Report (email already circulated)
- Burwood Countryside Services re: land management services (email)
Action: File for possible future use.
- Hampshire Alliance for Rural Affordable Housing (HARAH) re: Rural Affordable Housing for Local People (email) (forwarded to Neighbourhood Planning Group)
- Letter from the Leader of BDBC for devolution and the future of local government in Basingstoke and Deane (email already circulated)
- Anne Harrison, Age Concern Hampshire re: Village Agents (email)
- Hampshire County Council Newsletter (email already circulated)
- Invitation to HALC Board Awayday and Open Forum (email)

Clerk



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- Action:** Forward to SE for consideration
- Publication – English Planning in Crisis, HALC (email). Councillors felt this was not needed.
- NALC Parish Council Transparency Compliant Website, NetWise Training (email)
Action: Need to look at Parish part of the Village website in the New Year to ensure we are fully compliant.
- The Pensions Regulator re: employees' pensions (email). GC already investigating this.
- BDBC 'Have Your Say' grant (email). Not required at present.
- BDBC Scrutiny Committee (email) will be looking at developing an integrated transport system in Basingstoke and looking for any feedback from Parish Councils.
Action: Respond asking them to consider rural bus services.
- New funding from Sport England (email – forwarded to Village Trust)
- Invitation to the Mayor's Carol Service (email already circulated as the service took place before this meeting)
- Kit Malthouse, MP re: Technical Consultation on the Local Government Finance Settlement (letter)

Clerk

Clerk

GC

Clerk

18. Councillors' Announcements:

RG would like to wish everyone a Happy Christmas.

SF would also like to wish everyone a Happy Christmas and is looking forward to working with us next year.

SF fed back on recent BDBC meeting as follows:

- There has been a recommendation for a business style hotel on Basing View.
- Licensing committee have mapped places in Basingstoke where gambling can be undertaken, to comply with legislation.
- Manydown Development Brief (supplementary planning document) has been submitted and approved and shows the detail of what to expect on Manydown.
- Devolution – Hampshire is unwilling to consider anything that does not include all of Hampshire. Basingstoke is considering becoming a unitary authority with Hart & Rushmoor, but could 'go it alone' in necessary.
- SE asked if there was any news on the hospital. SF responded that there does not seem to be any progress. Planning conditions have not been relaxed so they cannot commence work. Cost saving plans for NHS have been published and they are awaiting estate plans due in Jan.

19. Items for Parish Magazine

The following items need to be included in next month's parish magazine:

- Planning applications
- February meeting cancelled

20. Date of Next Meeting – The next meeting will be held on Tuesday 17th January 2017 at 7.30pm.

Signed Date