



## MINUTES OF MEETING

17<sup>th</sup> January 2017, 7:30pm Rathbone Pavilion, North Waltham

### Councillors Present:

Geoff Chapman (GC) (Chairman), Adele Stevenson (AS), Peter Waggett (PW), Mark Dinning (MD), Sally Evans (SE), Judith McGinley (JM), Sara Thomas (ST), Cllr Stuart Frost (SF) and Rosemary Coulter (Clerk)

**Actions  
for**

1. **Apologies for Absence:**

Cllr Rob Golding, Cllr Diana Taylor

2. **Declarations of Interest:**

None

3. **Meeting open to the Public:**

No members of the public attended.

4. **Minutes:**

The minutes of the meeting held on 20<sup>th</sup> December 2016 were accepted as an accurate record.

5. **Matters Arising:**

**Cherry tree at Haddef** still to be felled.

**ACTION:** Clerk to arrange.

**Clerk**

**HALC Breakfast Briefings** – Clerk has fed back to HALC that if these sessions were held in North Hampshire, Councillors would be interested in attending. A response had been received to say that these initial sessions were intended as pilots and, if successful, would be rolled out across the county.

**Vegetation Cutting** – the list has been completed and returned to HCC.

Councillors commented that the hedges along Popham Lane and Up Street had been cut today and debris had been left along the road. It was thought that this had been done by the local landowner.

**Lengthsman Scheme** – Clerk to investigate this.

**Clerk**

**February Parish Council Meeting** – completed.

**Village Appearance** – the drains have been reported.

**Salt/Grit Bins** – these were all checked prior to Christmas and were full. The bin at the top of Coldharbour has a broken lid and the bin in Elizabethan Rise is obscured by and overgrown tree. This has been reported to HCC and appropriate action requested.

6. **Bus Shelter request**

A local resident has requested BDBC to install a bus shelter at the bus stop at the top of Elizabethan Rise. BDBC have asked the opinion of the Parish Council, stating that they have some money to provide a shelter but the Parish Council would be responsible for the ongoing maintenance. BDBC would usually provide a green and yellow shelter made of metal and toughened glass, as seen around many parts of Basingstoke. Several councillors felt this was not in keeping with the rural setting and the Parish Council have asked BDBC to consider an alternative. BDBC are considering this, cost permitting, and NWPC are awaiting a response.

Issues raised and discussed:

- As there were no members of the public present to support this request, it is difficult to determine the need/support for a shelter. Councillors felt they needed to know that there was more interest in installing a bus shelter before taking this further.
- NWPC need to be sure what type of shelter is being offered by BDBC to ensure this fits with the environment and to determine ongoing maintenance costs.
- Are there any road safety issues? eg. sight line from the junction, etc.

**ACTION:**

- Defer discussion to next meeting when the Parish Council is clear what can be offered by BDBC and support has been determined
- Place item in Parish Magazine with an open question to determine level of support.
- Check with BDBC that funds will still be available after March 2017.

**Clerk  
Clerk**



**7. Current Planning Applications:**

B/F	15/04503/OUT	<b>Honsome Fields Trenchard Lane Dummer Hampshire</b> Outline application to include access to be considered, for up to 750 residential units with a mix of units, and a neighbourhood centre including principal community centre, private children's nursery, local retail facilities, indoor sports hall and three form entry primary school and ancillary development	<b>Undecided</b>
	16/04468/CLB	<b>North Waltham Primary School, Church Road, North Waltham RG25 2BL</b> Repair and replacement works to brickwork and roof	<b>Undecided</b>
	16/04240/ROC	<b>Old Barn Stores, The Green, North Waltham, RG25 2BQ</b> Variation to condition 1 of planning permission 16/00534/FUL to amend plan numbers	<b>Undecided</b>
	16/04334/ROC	<b>Portland Farm, Popham Lane, North Waltham RG25 2BD</b> Removal of condition 6 of planning permission BDB/71843	<b>Undecided</b>
	16/04383/HSE	<b>The White Cottage, Popham Lane, North Waltham RG25 2BD</b> Erection of two storey rear/side extensions, involving raising of the roof and installation of roof lights. Erection of detached garage with office above following demolition of existing outbuildings and creation of new vehicle access	<b>Undecided</b>

**8. Planning Compliance Issues:**

None

**9. Financial Receipts:**

None

**10. Financial Payments**

Payment of the following cheques/transfer were approved at the meeting:

NAME OF PAYEE	DESCRIPTION	TOTAL AMOUNT
Rosemary Coulter	Salary (£8.717 x 30)	£261.51
	Home working allowance	<u>£ 18.00</u>
		£279.51
Rosemary Coulter	Printing of Parish Christmas Newsletter	£93.00
Rosemary Coulter	Stationery – print cartridge, drawing pins and envelopes	£24.77
Geoff Chapman	Annual subscription for Office 365	£59.99
North Waltham Village Trust	Website costs	£124.18

All payments were proposed by ST and seconded by JM with unanimous agreement from the rest of council.

**11. Reconciliation of Bank Accounts**

Monthly reconciliation of bank accounts has been done on 04.01.17 and was circulated at the meeting.

**12. Budget and Precept for 2017-2018**

The Precept form was presented to the Parish Council for signing. This was signed by GC, SE, JM and RC.

**13. Highways / Village Appearance**

- **Roads and Traffic**

- pothole at the end of Fox Lane at junction with Stockbridge Road has been reported.

- Potholes in St Michael's Close and near Kyte Abbey, Popham Lane, need reporting.

**ACTION:**

**Clerk**

- **Drains** – drain on Up Street, at the junction with Chapel Street and Yew Tree Lane, is completely blocked and has been reported.

Drains in St Michael's Close and Coldharbour are also blocked and need reporting.

**ACTION:**

**Clerk**

- **Other Issues**

- Broken fence on St Michael's green.  
**ACTION:** GC will have a look and see if he can fix.
- Kissing gate by Westside Dairy needs repair.  
**ACTION:** Obtain quote

**GC**

**Clerk**

**14. Correspondence:**

- Hampshire Constabulary Oakley & North Waltham Monthly Newsletter (December 2016) – email already circulated
- Safer North Hampshire Newsletter (January 2017) – email already circulated
- Email from Planning Department, BDBC, re: Viewing planning comments online – email already circulated
- HALC Board Awayday and Open Forum (email) – the Networking, Learning and Recruitment event planned for 24<sup>th</sup> January 2017 is in danger of being cancelled due to lack of interest. No further information has been received.
- Meeting at BDBC re: affordable housing enabling and delivery in non-urban/rural areas (email) – to be held on 24<sup>th</sup> January 2017 from 11.00am – 12.00.  
**ACTION:** GC to attend
- HALC Update (January 2017) – email already circulated
- Business in Basingstoke Newsletter (January 2017) – email already circulated
- Broadband Summit – Kit Malthouse MP (email) – already circulated – North Waltham already receives high speed broadband and, therefore, not felt that anyone needed to attend this meeting on behalf of the Parish Council.

**GC**

Correspondence received since Agenda published:

- Barcham Trees (email) re: supply and planting of trees  
**ACTION:** File for future use
- Groundlord Ltd (email) re: all aspects of tree care and fencing services  
**ACTION:** File for future use
- Hampshire Constabulary – email already circulated re: Rural Communities Matter conferences to be held during February 2017. An email has also been received from Richard Tanner saying that he will display this poster by the bus shelter at the pond.
- BDBC Register of Members Interests (email) All councillors have been asked individually if they need to update/change their entries.  
**ACTION:** Inform BDBC when all responses received.
- BDBC re: Local Infrastructure Fund (LIF). Discussion about applying to this fund regarding further work at the pond and to unblock drains around the village.  
**ACTION:** To investigate whether this is possible under the terms of the grant and, if appropriate, submit an Expression of Interest.

**Clerk**

**Clerk**

**Clerk**

**Clerk**

**15. Councillors' Announcements:**

SF wished everyone a Happy New Year. He reported that council meetings start this week and if anything happens that we should be aware of, he will circulate information.

PW gave his apologies for the March Parish Council meeting.

SE reported that Peter and Jackie Osmond had donated some plants for the pond.

Councillors asked if the Parish Council should start considering the Annual Parish Meeting, which will take place on April 18<sup>th</sup> 2017. Possible subjects for the main presentation were discussed and it was felt that it would be useful to have a councillor from BDBC discuss the local plan, with particular reference to North Waltham and the surrounding area. SF suggested asking Cllr Reffell or Cllr Mike Townsend. If this was not possible, SF would be willing to present about the hospital plans. Reports from other local bodies can be requested nearer the time, but audits need to be completed before this meeting.

**ACTION:** Start planning process and approach Cllr Reffell and Cllr Townsend re: speaking.

**Clerk**



## NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter

6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL

Tel:01256 397188, Email:northwalthamclerk@live.co.uk

### 16. Items for Parish Magazine

The following items need to be included in next month's parish magazine (deadline 6.00pm on Thursday 23<sup>rd</sup> February 2017):

- Planning applications
- Bus shelter
- Parish Meeting April 3<sup>rd</sup> Tues 8.00 Speaker tbc
- Successful reopening of the shop and thanks to Trevor and Sara Thomas for allowing the shop to continue to operate from Portland Farm whilst the work was completed.

17. **Date of Next Meeting** – The next meeting will be held on Tuesday 21<sup>st</sup> March 2017 at 7.30pm. There will be no meeting during February 2017.

Signed ..... Date .....