To: Members of North Waltham Parish Council

For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor

You are summoned to attend the North Waltham Parish Council Meeting on Tuesday 20th February 2018, at 7.30pm in the Rathbone Pavilion, North Waltham

AGENDA

053/FC/02/17-18 Apologies for absence

054/FC/02/17-18 Declarations of Interest – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

055/FC/02/17-18 Meeting open to the Public – the meeting will allow questions and comments from members of the public. (10 mins)

056/FC/02/17-18 Minutes – to confirm the accuracy of the minutes of the meeting held on 16th January 2018 and the additional meeting held on 14th February 2018 already circulated.

057/FC/02/17-18 Matters Arising – to consider any matters arising from the minutes and not appearing elsewhere on the Agenda; and to receive feedback on outstanding matters
  - Risk Assessment
  - Standing Orders & Financial Regulations
  - Review of Policies & Procedures – Complaints Policy
  - Record Keeping (Fireproof Safe / Safety Deposit Box)
  - Village Map

058/FC/02/17-18 Alternative Bank Account – to receive an update on applying for internet banking and payment card.

059/FC/02/17-18 Staffing Committee and Disciplinary and Grievance Procedures
  - to approve an amendment to the Terms of Reference of the Staffing Committee.
  - to approve the revised Disciplinary Procedure as proposed by the Staffing Committee.
  - to approve the revised Grievance Procedure as proposed by the Staffing Committee.

060/FC/02/17-18 Annual Parish Meeting – to plan for this meeting, with particular respect to a guest speaker.

061/FC/02/17-18 BDBC Local Plan – draft Supplementary Planning Documents on Design and Sustainability, Housing and Parking Standards – to determine the Councils response to the consultation (consultation date 05.02.18 – 19.03.18)

062/FC/02/17-18 Clerk’s Issues
  - to receive and sign Clerks’ Learning Agreement for CiLCA course.
- to receive request for annual leave during July 2018.

**063/FC/02/17-18** Neighbourhood Planning (NP) Update – to receive an update from the Neighbourhood Plan Group.

**064/FC/02/17-18** Current Planning Applications – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council and to discuss new planning applications.

**Current Planning Applications:**

<table>
<thead>
<tr>
<th>Ref.</th>
<th>Type</th>
<th>Details</th>
<th>Decision</th>
</tr>
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<tbody>
<tr>
<td>B/F</td>
<td>17/03470/OUT</td>
<td>The Wheatsheaf Garage, Popham Lane, North Waltham RG25 2BB Outline application with some matters reserved (except for access, appearance, layout and scale) for the erection of 6 no. dwellings with associated garages, parking and amenity space, following demolition of existing B2 garage premises</td>
<td>Undecided</td>
</tr>
<tr>
<td>B/F</td>
<td>17/03774/FUL</td>
<td>The Sun Inn, Winchester Road, North Waltham RG25 2JD Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping</td>
<td>Undecided</td>
</tr>
<tr>
<td>B/F</td>
<td>17/04044/HSE</td>
<td>Blake Cottage, The Green, North Waltham RG25 2BQ Erection of a detached building forming garden store and household store</td>
<td>Granted 25.01.18</td>
</tr>
<tr>
<td>B/F</td>
<td>17/04077/FUL</td>
<td>Basingstoke Crematorium, Stockbridge Road, North Waltham Erection of timber framed canopy</td>
<td>Granted 18.01.18</td>
</tr>
<tr>
<td>NEW</td>
<td>18/00176/ROC</td>
<td>Plot 1, 28 St Michael's Close, North Waltham RG25 2BP Variation to condition 1 of 17/00084/RES to allow altered elevations and increase in roof pitch from 27 to 32 degrees</td>
<td>Undecided</td>
</tr>
<tr>
<td>NEW</td>
<td>T/00040/18/TCA</td>
<td>5 Cuckoo Close, North Waltham RG25 2BJ White willow (Salix Alba): fell</td>
<td>Undecided</td>
</tr>
<tr>
<td>NEW</td>
<td>T/00066/18/TCA</td>
<td>6 Church Farm Close, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Himalayan Cherry: raise crown to 5m, thin crown by 15% and remove 3 overhanging branches T2 Cypress: removal</td>
<td>Undecided</td>
</tr>
</tbody>
</table>

**065/FC/02/17-18** Planning Appeals – to receive a planning appeal for 17/02849/OUT Land at OS Ref 456378 145890 Fox Lane, North Waltham and determine if any further response is required from the Council.

**066./FC/02/17-18** Planning Compliance Issues – to receive any planning compliance issues.

**067/FC/02/17-18** Finance

(a) **Receipts** – to acknowledge the receipt of payments made to the Parish Council.

<table>
<thead>
<tr>
<th>RECEIVED FROM</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
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<tbody>
<tr>
<td>None</td>
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(b) **Payments** – to approve payment of the following cheques and any others requested at the meeting.
North Waltham Parish Council

NAME OF PAYEE | DESCRIPTION | AMOUNT | AMOUNT
---|---|---|---
Rosemary Coulter | Salary (£8.873 x 35 hrs) (Jan 2018) | £310.56 | £328.56
| Home working allowance (Jan 2018) | £ 18.00 |
Geoff Chapman | Expenses as per Expenses Claim Form dated 20.02.18 | £ 39.00 | £ 39.00

(c) Bank Balance – to receive the current bank balances.

068/FC/ 02/17-18 Highway / Village Appearance Matters
- to receive and update on works to trees at Corndell Green and St Michael’s Green.
- to receive an update on the Lengthsman Scheme.
- to consider any Highway / Village Appearance matters and to receive update on outstanding matters
  - Flashing Speed Warning Lights
  - Traffic Calming Measures
  - Local stiles / kissing gates
  - Other road and traffic issues
  - Drains
  - Telephone box
  - Road Signs
  - Accident sites

069/FC/ 02/17-18 Correspondence –
- to acknowledge correspondence received for the last month (as per attached Correspondence Received schedule dated 14.02.18).
- to receive any correspondence received since 14.02.18.

070/FC/ 02/17-18 Councillors’ Announcements – to receive any announcements from Councillors.

071/FC/ 02/17-18 Items for insertion in the Parish Magazine (deadline 6.00pm 21.02.18).

072/FC/ 02/17-18 Date of Next Meeting – to confirm the next monthly meeting will be held on Tuesday 20th March 2018 at 7.30pm in the Rathbone Pavilion, North Waltham.

MINUTES OF PREVIOUS MEETINGS CAN BE VIEWED ON THE NORTH WALTHAM VILLAGE WEBSITE
http://www.northwaltham.net/parish-council/meetings/