



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter

6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL

Tel:01256 397188, Email:northwalthamclerk@live.co.uk

To: Members of North Waltham Parish Council

For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor

You are summoned to attend the North Waltham Parish Council Meeting on **Tuesday 20th February 2018, at 7.30pm** in the **Rathbone Pavilion, North Waltham**

AGENDA

- 053/FC/ 02/17-18 Apologies for absence**
- 054/FC/ 02/17-18 Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 055/FC/ 02/17-18 Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 056/FC/ 02/17-18 Minutes** – to confirm the accuracy of the minutes of the meeting held on 16th January 2018 and the additional meeting held on 14th February 2018 already circulated.
- 057/FC/ 02/17-18 Matters Arising** – to consider any matters arising from the minutes and not appearing elsewhere on the Agenda; and to receive feedback on outstanding matters
- Risk Assessment
 - Standing Orders & Financial Regulations
 - Review of Policies & Procedures – Complaints Policy
 - Record Keeping (Fireproof Safe / Safety Deposit Box)
 - Village Map
- 058/FC/ 02/17-18 Alternative Bank Account** – to receive an update on applying for internet banking and payment card.
- 059/FC/ 02/17-18 Staffing Committee and Disciplinary and Grievance Procedures**
- to approve an amendment to the Terms of Reference of the Staffing Committee.
 - to approve the revised Disciplinary Procedure as proposed by the Staffing Committee.
 - to approve the revised Grievance Procedure as proposed by the Staffing Committee.
- 060/FC/ 02/17-18 Annual Parish Meeting** – to plan for this meeting, with particular respect to a guest speaker.
- 061/FC/ 02/17-18 BDBC Local Plan – draft Supplementary Planning Documents on Design and Sustainability, Housing and Parking Standards** – to determine the Councils response to the consultation (consultation date 05.02.18 – 19.03.18)
- 062/FC/ 02/17-18 Clerk's Issues**
- to receive and sign Clerks' Learning Agreement for CiLCA course.
 - to discuss and approve request for purchase of book 'Charles Arnold Baker: Local Council Administration, 10th edition £105.99 (HALC).

- to receive request for annual leave during July 2018.

063/FC/ 02/17-18 Neighbourhood Planning (NP) Update – to receive an update from the Neighbourhood Plan Group.

064/FC/ 02/17-18 Current Planning Applications – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council and to discuss new planning applications.

Current Planning Applications:

B/F	17/03470/OUT	The Wheatsheaf Garage, Popham Lane, North Waltham RG25 2BB Outline application with some matters reserved (except for access, appearance, layout and scale) for the erection of 6 no. dwellings with associated garages, parking and amenity space, following demolition of existing B2 garage premises	Undecided
B/F	17/03774/FUL	The Sun Inn, Winchester Road, North Waltham RG25 2JD Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping	Undecided
B/F	17/04044/HSE	Blake Cottage, The Green, North Waltham RG25 2BQ Erection of a detached building forming garden store and household store	Granted 25.01.18
B/F	17/04077/FUL	Basingstoke Crematorium, Stockbridge Road, North Waltham Erection of timber framed canopy	Granted 18.01.18
NEW	18/00176/ROC	Plot 1, 28 St Michael's Close, North Waltham RG25 2BP Variation to condition 1 of 17/00084/RES to allow altered elevations and increase in roof pitch from 27 to 32 degrees	Undecided
NEW	T/00040/18/TCA	5 Cuckoo Close, North Waltham RG25 2BJ White willow (Salix Alba): fell	Undecided
NEW	T/00066/18/TCA	6 Church Farm Close, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Himalayan Cherry: raise crown to 5m, thin crown by 15% and remove 3 overhanging branches T2 Cypress: removal	Undecided

065/FC/ 02/17-18 Planning Appeals – to receive a planning appeal for 17/02849/OUT Land at OS Ref 456378 145890 Fox Lane, North Waltham and determine if any further response is required from the Council.

066./FC/ 02/17-18 Planning Compliance Issues – to receive any planning compliance issues.

067/FC/ 02/17-18 Finance

(a) Receipts – to acknowledge the receipt of payments made to the Parish Council.

RECEIVED FROM	DESCRIPTION	AMOUNT
	None	

(b) Payments – to approve payment of the following cheques and any others requested at the meeting.



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NAME OF PAYEE	DESCRIPTION	AMOUNT	AMOUNT
Rosemary Coulter	Salary (£8.873 x 35 hrs) (Jan 2018) Home working allowance (Jan 2018)	£310.56 £ 18.00	£328.56
Geoff Chapman	Expenses as per Expenses Claim Form dated 20.02.18	£ 39.00	£ 39.00

(c) **Bank Balance** – to receive the current bank balances.

068/FC/ 02/17-18 Highway / Village Appearance Matters

- to receive and update on works to trees at Corndell Green and St Michael's Green.
- to receive an update on the Lengthsman Scheme.
- to consider any Highway / Village Appearance matters and to receive update on outstanding matters
 - Flashing Speed Warning Lights
 - Traffic Calming Measures
 - Local stiles / kissing gates
 - Other road and traffic issues
 - Drains
 - Telephone box
 - Road Signs
 - Accident sites

069/FC/ 02/17-18 Correspondence –

- to acknowledge correspondence received for the last month (as per attached Correspondence Received schedule dated 14.02.18.
- to receive any correspondence received since 14.02.18.

070/FC/ 02/17-18 Councillors' Announcements – to receive any announcements from Councillors.

071/FC/ 02/17-18 Items for insertion in the Parish Magazine (deadline 6.00pm 21.02.18).

072/FC/ 02/17-18 Date of Next Meeting – to confirm the next monthly meeting will be held on **Tuesday 20th March 2018** at 7.30pm in the **Rathbone Pavilion, North Waltham**.

MINUTES OF PREVIOUS MEETINGS CAN BE VIEWED ON THE NORTH WALTHAM VILLAGE WEBSITE

<http://www.northwaltham.net/parish-council/meetings/>