AGENDA

1. Apologies for absence

2. Declarations of Interest – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

3. Meeting open to the Public – the meeting will allow questions and comments from members of the public. (10 mins)

4. Minutes – to confirm the accuracy of the minutes of the meeting held on 17th January 2017, already circulated.

5. Matters Arising – to consider any matters arising from the minutes and not appearing elsewhere on the Agenda.

6. Bus Shelter request, Elizabethan Rise
   - to consider comments received from local residents regarding provision of a bus shelter
   - to consider quote and possible designs for such a shelter
   - to decide on course of action

7. Transparency Code - to receive report from Clerk following training and to consider implications for NWPC

8. Internal Audit - to receive information from new internal auditors ‘Do the Numbers’ and to consider approval of overtime for Clerk in order to complete

9. Annual Parish Meeting – to consider responses to date and confirm plan

10. Annual Garden and Sunflower competitions – to formulate plan for forthcoming year

11. BDBC Planning Application Process – to consider and complete survey

12. Current Planning Applications – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council

You are summoned to attend the North Waltham Parish Council Meeting on Tuesday 21st March 2017, at 7.30pm in the Rathbone Pavilion, North Waltham
<table>
<thead>
<tr>
<th>Reference</th>
<th>Address</th>
<th>Description</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>16/04240/ROC</td>
<td>Old Barn Stores, The Green, North Waltham RG25 2BQ</td>
<td>Variation to condition 1 of planning permission 16/00534/FUL to amend plan numbers</td>
<td>Granted 15.02.17</td>
</tr>
<tr>
<td>16/04334/ROC</td>
<td>Portland Farm, Popham Lane, North Waltham RG25 2BD</td>
<td>Amended application: Removal of condition 6 of planning permission BDB/71843 AMENDED APPLICATION RECEIVED Removal of condition 6 of planning permission BDB/71843 to allow the loose boxes/stable to be sublet and variation of condition 7 of planning permission BDB/71843 to refer to use of loose boxes/stable for livery and DIY livery.</td>
<td>Granted 06.02.17</td>
</tr>
<tr>
<td>16/04383/HSE</td>
<td>The White Cottage, Popham Lane, North Waltham RG25 2BD</td>
<td>Erection of two storey rear/side extensions, involving raising of the roof and installation of roof lights. Erection of detached garage with office above following demolition of existing outbuildings and creation of new vehicle access</td>
<td>Refused 27.01.17</td>
</tr>
<tr>
<td>New T/00027/17/TCA</td>
<td>Cuckoo Bushes, Popham Lane, North Waltham</td>
<td>Application for works to trees growing in a conservation area Proposal: 1. Yew - crown lifting to height of approx 6ft plus crown reduction by 30/40% and crown thin by approx 20% 2. Ash - pollard down to trunk. 3. Elder - cut back to hedge height/line.</td>
<td>Granted 07.03.17</td>
</tr>
<tr>
<td>New T/00035/17/TCA</td>
<td>Maroubra, Cuckoo Close, North Waltham</td>
<td>APPLICATION For works to trees growing in a conservation area Proposal: fell 1 sycamore</td>
<td>Granted 07.03.17</td>
</tr>
<tr>
<td>New 17/00084/RES</td>
<td>Plot 1 28 St Michaels Close North Waltham</td>
<td>Reserved matters application for the erection of a dwelling and garage, including access, appearance, layout and scale (pursuant to outline planning permission 15/03790/OUT, for the erection of 2 dwellings) AMENDED APPLICATION RECEIVED Reserved matters application for the erection of a dwelling and garage, including appearance and landscaping (pursuant to outline planning permission 15/03790/OUT, for the erection of 2 dwellings)</td>
<td>Undecided</td>
</tr>
<tr>
<td>New 17/00235/HSE</td>
<td>9 Mary Lane North Waltham RG25 2BY</td>
<td>Erection of two storey side extension following demolition of garage and utility</td>
<td>Undecided</td>
</tr>
<tr>
<td>New 17/00146/HSE</td>
<td>3 Longfield Close, North Waltham, RG25 2EL</td>
<td>Conversion of garage to living accommodation</td>
<td>Undecided</td>
</tr>
<tr>
<td>New T/00062/17/TCA</td>
<td>Highfield, Church Road, North Waltham, RG25 2BL</td>
<td>Application for works to trees growing in a conservation area Leylandii hedge (approx 10m high x 4m wide) 15m along part of the boundary – remove</td>
<td>Undecided</td>
</tr>
</tbody>
</table>
New 17/00626/ROC  Crematorium, Stockbridge Road, North Waltham
Variation of condition 1 of planning permission 15/00992
(Change of use of open ground for the purpose of marked
burials) to allow a change in specification of lighting bollards
Undecided

New 17/00613/RET  Willows, 15 Mary Lane, North Waltham
Construction of pitched roof with 3 no velux windows over
rear extension and replacement door with window
(retrospective)
Undecided

13. Planning Compliance Issues

14. Finance

(a) Receipts – to acknowledge the receipt of payments made to the Parish Council

(b) Payments – to approve payment of the following cheques and any others requested at the
meeting

<table>
<thead>
<tr>
<th>NAME OF PAYEE</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>HALC *</td>
<td>Training for Clerk (INV-1140)</td>
<td>£90.00</td>
<td>£90.00</td>
</tr>
<tr>
<td>Rosemary Coulter</td>
<td>Salary (£8.717 x 30 hrs)</td>
<td>£261.51</td>
<td></td>
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<tr>
<td>Rosemary Coulter</td>
<td>Home working allowance</td>
<td>£18.00</td>
<td></td>
</tr>
<tr>
<td>Rosemary Coulter</td>
<td>Expenses as per claim form</td>
<td>£147.66</td>
<td></td>
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<tr>
<td></td>
<td>Total due to Rosemary Coulter</td>
<td></td>
<td>£427.17</td>
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<tr>
<td>HALC</td>
<td>Training for Clerk (INV-1295)</td>
<td>£48.00</td>
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</tr>
<tr>
<td>HALC</td>
<td>Training for Clerk (INV-1324)</td>
<td>£18.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Total due to HALC</td>
<td></td>
<td>£66.00</td>
</tr>
</tbody>
</table>

*Invoice paid on 15.02.17. Proposed by ST, seconded by MD and majority approval by other
councillors (via email)

(c) Reconciliation of bank accounts – to receive reconciliations as at 6th February and 1st March
2017

(d) Budget for 2017-18 and Precept – to review budget for 2016-17

15. Highway / Village Appearance Matters
- to consider a request from a local resident for a '20 is plenty scheme' in North
  Waltham
- to consider any Highway / Village Appearance matters and to receive feedback on
  outstanding matters
  • Roads and traffic issues
  • Drains
  • Village entrance gate maintenance

16. Correspondence – to acknowledge correspondence received for the last month
(as per attached Correspondence Received schedule dated 21.03.17)

17. Councillors’ Announcements – to receive any announcements from Councillors
18. **Items for insertion in the Parish Magazine** (deadline Thursday 23.03.17 at 6.00pm)

19. **Date of Next Meeting**
   - **18th April 2017** time TBC in the Rathbone Pavilion, North Waltham
   - to confirm the **Annual Parish Meeting** will be held on **Tuesday 18th April 2017 at 8.00pm** in the Rathbone Pavilion, North Waltham