



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter

6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL

Tel:01256 397188, Email:northwalthamclerk@live.co.uk

You are summoned to attend the North Waltham Parish Council Meeting on
Tuesday 16th May 2017, at 7.15pm in the Rathbone Pavilion, North Waltham

AGENDA

1. **To receive nominations for and election of the Chairman.** Once elected, to also receive the Chairman's declaration of acceptance of office.
2. **To receive nominations for and election of the Vice Chair.**
3. **Apologies for absence**
4. **Declarations of Interest** – arising from this agenda, to receive declarations of interests in accordance with the Council's Code of Conduct. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
5. **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
6. **Minutes**
 - to sign as a correct record the minutes of the meeting held on 18th April 2017, already circulated.
 - to sign as a correct record the minutes of the meeting held on 21st March 2017 following correction
7. **Matters Arising from the Minutes** – to consider any matters arising from the minutes and not appearing elsewhere on the Agenda.
 - Cherry tree at Haddef
 - Traffic Information
 - Village website
 - Annual Garden & Sunflower competition
 - HALC Village of the Year competition
 - Pond
 - Proposed Cycle Path
8. **Review of delegation arrangements to committees, sub-committees, employees and other local authorities.**
9. **Review of the terms of references for committees/posts.**
10. **Receipt of nominations and appointment of representatives to existing committees/posts:**
 - Staffing Committee
 - Planning Committee
 - Environment Officer
 - Financial Auditor
 - Footpaths Officer
 - Safety Officer
11. **Appointment of any new committees, confirmation of the terms of reference, the number of members (including, if appropriate, substitute councillors) and receipt of nominations to them.**
12. **Review and adoption of appropriate standing orders and financial regulations.**
13. **Review of representation on or work with external bodies and arrangements for reporting back. Appointment of representatives to external bodies:**
 - Parish Charities Representative
 - HALC Representative



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- Village Trust Representative
- BDAPTC Representative

14. **Review of inventory of land and assets including buildings and office equipment.**
15. **Review and confirmation of arrangements for insurance cover in respect of all insured risks.**
16. **Review of the Council's and/or employees' memberships of other bodies.**
17. **Review the Council's complaints procedure. Review of the Council's procedures for handling requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998.**
18. **Establishing or reviewing the Council's policy for dealing with the press/media.**
19. **Setting the dates, times and place of ordinary meetings of the full Council for the year ahead.**
20. **Fireproof Safe** – to receive quotations for fireproof safes (already circulated) and agree purchase.
21. **Internal Audit**
 - to receive update from Clerk/RFO regarding current position
 - to receive proposed Grant form
22. **Neighbourhood Plan Update** – to receive an update from the Neighbourhood Plan Group
23. **Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council

B/F	15/04503/OUT	Hounsome Fields Trenchard Lane Dummer Hampshire Outline application to include access to be considered, for up to 750 residential units with a mix of units, and a neighbourhood centre including principal community centre, private children's nursery, local retail facilities, indoor sports hall and three form entry primary school and ancillary development	Undecided
	17/00626/ROC	Crematorium, Stockbridge Road, North Waltham Variation of condition 1 of planning permission 15/00992 (Change of use of open ground for the purpose of marked burials) to allow a change in specification of lighting bollards	Granted 11.04.17
	17/00843/RES	Land south of St Michael's Close, North Waltham Reserved matters application for details of the landscaping for the whole site and appearance for plot 2 pursuant to outline planning permission for 15/03790/OUT	Undecided
	T/00102/17/TCA	4 Church Farm Close, North Waltham Application for works to trees growing in a conservation area PROPOSAL: Single large Pine tree to be removed, including stump removal	Granted 28.04.17
	17/01021/HSE	Hill House, 4 Mary Lane, North Waltham, RG25 2BY Erection of single storey front extension	Undecided

24. Planning Compliance Issues

25. Finance

(a) Receipts – to acknowledge the receipt of payments made to the Parish Council

RECEIVED FROM	DESCRIPTION	AMOUNT
None		

(b) Payments – to approve payment of the following cheques and any others requested at the meeting

NAME OF PAYEE	DESCRIPTION	AMOUNT	AMOUNT
Rosemary Coulter	Salary (£8.717 x 30 hrs) (Apr 2017) Home working allowance (Apr 2017)	£261.51 £18.00	£279.51
Rosemary Coulter	Expenses as per claim form dated 09.05.17	£149.66	£149.66
Came & Co Ltd	Insurance for 2017-18	£409.25	£409.25
Newbury College	Printing of Neighbourhood Plan questionnaire	£720.00	£720.00

(c) Reconciliation of bank accounts – to receive bank account reconciliation as at 02.05.17

(d) Budget for 2017-18 and Precept

(e) Authorised Payments – to receive a list of authorised payments for 2017-18 for which the Clerk/RFO has delegated authority.

(f) Grant Request – to consider grant request received from St Michael's Church, North Waltham.

26. Highway / Village Appearance Matters

- to update Council on the flashing speed warning signs and speed awareness poster from North Waltham Primary School.
- to receive an update on the Lengthsman Scheme, Small Grants Scheme for repair to kissing gate and stile and priority cutting.
- to consider any Highway / Village Appearance matters and to receive feedback on outstanding matters
 - Roads and traffic issues
 - Drains
 - Village entrance gate maintenance

27. Correspondence

- to acknowledge correspondence received for the last month (as per attached Correspondence Received schedule dated 10.05.17)
- to receive any correspondence received after Agenda agreed

28. Councillors' Announcements – to receive any announcements from Councillors

29. Items for insertion in the Parish Magazine (deadline Thursday 25.05.17 at 6.00pm)

30. Date of Next Meeting

- **20th June 2017** time **7.30pm** in the **Rathbone Pavilion, North Waltham**