You are summoned to attend the North Waltham Parish Council Meeting on
Tuesday 18th July 2017, at 7.30pm in the Rathbone Pavilion, North Waltham

AGENDA

1. Apologies for absence

2. Declarations of Interest – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

3. Meeting open to the Public – the meeting will allow questions and comments from members of the public. (10 mins)

4. Minutes – to confirm the accuracy of the minutes of the meeting held on 20th June 2017, already circulated.

5. Matters Arising – to consider any matters arising from the minutes and not appearing elsewhere on the Agenda.
   - Cherry tree at Haddef.
   - Traffic Information regarding ‘short cuts’ to motorway.
   - Village website.
   - Pond.
   - Terms of Reference for Committees / Posts – contact with representative for Village Charities.
   - Risk Assessment.
   - Standing Orders and Financial Regulations.
   - Alternative bank account.
   - Review of inventory of land and assets.
   - Review of policies and procedures.
   - Proposed cycle path.
   - Grants to Village Trust (grass cutting) and St Michael’s Church.

6. Fireproof Safe / Safety Deposit Box
   - to receive and consider availability and costs for safety deposit box.

7. Internal Audit
   - to receive Internal Audit Report and draft Action Plan.
   - to approve Action Plan.
   - to discuss meetings and additional committees.
   - to discuss hospitality expenditure.
   - to review Financial Risk Assessment.

8. Parish Conference – to receive feedback from the Joint Chairs & Parish Clerks Conference held on 21st June 2017.


<table>
<thead>
<tr>
<th>B/F</th>
<th>15/04503/OUT</th>
<th>Hounsome Fields, Trenchard Lane, Dummer, Hampshire</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Outline application to include access to be considered, for up to 750 residential units with a mix of units, and a</td>
<td>Undecided</td>
</tr>
</tbody>
</table>

North Waltham Parish Council 12 July 2017
neighbourhood centre including principal community centre, private children's nursery, local retail facilities, indoor sports hall and three form entry primary school and ancillary development

17/00563/PREM More of the Good Stuff, The Old Estate Office, Dummer Down Farm, Basingstoke
Application for a new premises licence

17/01728/HSE Towns End Cottage, Maidenhorne Lane, North Waltham, RG25 2DD
Erection of double garage with first floor space

T/00195/17/TCA 5 Church Farm Close, North Waltham
Application for works to trees growing in a conservation area
PROPOSAL: 5 x Leyland cypress, felling and removal.

NEW 17/02126/HSE Trinleys, Yew Tree Road, North Waltham RG25 2DA
Alterations to front porch, conversion of store to additional living accommodation and external alterations

11. Planning Compliance Issues
   • Structure at Coldharbour (conservation area).

12. Finance
   (a) Receipts – to acknowledge the receipt of payments made to the Parish Council

<table>
<thead>
<tr>
<th>RECEIVED FROM</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unity Bank</td>
<td>Interest on deposit account</td>
<td>£1.36</td>
</tr>
</tbody>
</table>

(b) Payments – to approve payment of the following cheques and any others requested at the meeting

<table>
<thead>
<tr>
<th>NAME OF PAYEE</th>
<th>DESCRIPTION</th>
<th>AMOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosemary Coulter</td>
<td>Salary (£8.873 x 30 hrs) (June 2017)</td>
<td>£266.19</td>
<td>£461.65</td>
</tr>
<tr>
<td></td>
<td>Home working allowance (June 2017)</td>
<td>£18.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Overtime payment for audit work 20 hours at £8.873 as agreed on 18th April 2017 (minute – item number 7)</td>
<td>£177.46</td>
<td></td>
</tr>
<tr>
<td>Rosemary Coulter</td>
<td>Expenses as per claim form dated 10.07.17</td>
<td>£90.75</td>
<td>£90.75</td>
</tr>
<tr>
<td>Do the Numbers Ltd</td>
<td>Invoice number 12/580 Internal Audit Visit for the year ended 31.03.17</td>
<td>£185.00</td>
<td>£185.00</td>
</tr>
</tbody>
</table>

(c) Reconciliation of bank accounts – to receive bank account reconciliations and bank statements as at 30.06.17 for approval.

(d) Income and expenditure – to receive and review Income and Expenditure Report as at 30.06.17.

(e) Parish Loan Account with BDBC - to determine the best use for these funds.

13. Highway / Village Appearance Matters
   • To receive an update on the flashing speed warning signs.
• To receive an update on the Lengthsman Scheme.
• To receive an update on repairs to local stiles / kissing gates.
• To receive an update on outstanding Highway / Village Appearance matters and to consider any new issues.
• To determine the focus for improving the Village appearance during this financial year.
• To receive a report and quotation for advisable work to trees on green by Haddef (junction of Steventon Road and Mary Lane).
• To receive an update regarding the village map previously located at Old Barn Stores.

14. **Correspondence**
   - to acknowledge correspondence received for the last month (as per attached Correspondence Received schedule dated 12.07.17).
   - to receive any correspondence received after Agenda agreed

15. **Councillors’ Announcements** – to receive any announcements from Councillors.

16. **Items for insertion in the Parish Magazine** (deadline Thursday 24.08.17 at 6.00pm).

17. **Date of Next Meeting**
   - 19th September 2017 time 7.30pm in the Rathbone Pavilion, North Waltham.
   - No meeting during August, but Parish Council will undertake a Village ‘walk around’. Date to be arranged.