



You are summoned to attend the North Waltham Parish Council Meeting on  
**Tuesday 18<sup>th</sup> July 2017, at 7.30pm** in the **Rathbone Pavilion, North Waltham**

## **AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
3. **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
4. **Minutes** – to confirm the accuracy of the minutes of the meeting held on 20<sup>th</sup> June 2017, already circulated.
5. **Matters Arising** – to consider any matters arising from the minutes and not appearing elsewhere on the Agenda.
  - Cherry tree at Haddef.
  - Traffic Information regarding 'short cuts' to motorway.
  - Village website.
  - Pond.
  - Terms of Reference for Committees / Posts – contact with representative for Village Charities.
  - Risk Assessment.
  - Standing Orders and Financial Regulations.
  - Alternative bank account.
  - Review of inventory of land and assets.
  - Review of policies and procedures.
  - Proposed cycle path.
  - Grants to Village Trust (grass cutting) and St Michael's Church.
  - Governance and Accountability for Smaller Authorities in England 2017.
6. **Fireproof Safe / Safety Deposit Box**
  - to receive and consider availability and costs for safety deposit box.
7. **Internal Audit**
  - to receive Internal Audit Report and draft Action Plan.
  - to approve Action Plan.
  - to discuss meetings and additional committees.
  - to discuss hospitality expenditure.
  - to review Financial Risk Assessment.
8. **Parish Conference** – to receive feedback from the Joint Chairs & Parish Clerks Conference held on 21<sup>st</sup> June 2017.
9. **Neighbourhood Plan Update** – to receive the latest update from the Neighbourhood Plan Group.
10. **Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council.

<b>B/F</b>	<b>15/04503/OUT</b>	<b>Hounsme Fields, Trenchard Lane, Dummer, Hampshire</b> Outline application to include access to be considered, for up to 750 residential units with a mix of units, and a	<b>Undecided</b>
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		neighbourhood centre including principal community centre, private children's nursery, local retail facilities, indoor sports hall and three form entry primary school and ancillary development	
	17/00563/PREM N	<b>More of the Good Stuff, The Old Estate Office, Dummer Down Farm, Basingstoke</b> Application for a new premises licence	<b>Granted (no date)</b>
	17/01728/HSE	<b>Towns End Cottage, Maidenthorne Lane, North Waltham, RG25 2DD</b> Erection of double garage with first floor space	<b>Undecided</b>
	T/00195/17/TCA	<b>5 Church Farm Close, North Waltham</b> Application for works to trees growing in a conservation area PROPOSAL: 5 x Leyland cypress, felling and removal.	<b>Granted 04.07.17</b>
<b>NEW</b>	17/02126/HSE	<b>Trinleys, Yew Tree Road, North Waltham RG25 2DA</b> Alterations to front porch, conversion of store to additional living accommodation and external alterations	<b>Undecided</b>

**11. Planning Compliance Issues**

- Structure at Coldharbour (conservation area).

**12. Finance**

**(a) Receipts** – to acknowledge the receipt of payments made to the Parish Council

RECEIVED FROM	DESCRIPTION	AMOUNT
Unity Bank	Interest on deposit account	£1.36

**(b) Payments** – to approve payment of the following cheques and any others requested at the meeting

NAME OF PAYEE	DESCRIPTION	AMOUNT	AMOUNT
Rosemary Coulter	Salary (£8.873 x 30 hrs) (June 2017) Home working allowance (June 2017) Overtime payment for audit work 20 hours at £8.873 as agreed on 18 <sup>th</sup> April 2017 (minute – item number 7)	£266.19 £18.00 £177.46	£461.65
Rosemary Coulter	Expenses as per claim form dated 10.07.17	£90.75	£90.75
Do the Numbers Ltd	Invoice number 12/580 Internal Audit Visit for the year ended 31.03.17	£185.00	£185.00

**(c) Reconciliation of bank accounts** – to receive bank account reconciliations and bank statements as at 30.06.17 for approval.

**(d) Income and expenditure** – to receive and review Income and Expenditure Report as at 30.06.17.

**(e) Parish Loan Account with BDBC** - to determine the best use for these funds.

**13. Highway / Village Appearance Matters**

- To receive an update on the flashing speed warning signs.



## NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter

6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL

Tel:01256 397188, Email:northwalthamclerk@live.co.uk

- To receive an update on the Lengthsman Scheme.
- To receive an update on repairs to local stiles / kissing gates.
- To receive an update on outstanding Highway / Village Appearance matters and to consider any new issues.
- To determine the focus for improving the Village appearance during this financial year.
- To receive a report and quotation for advisable work to trees on green by Haddef (junction of Steventon Road and Mary Lane).
- To receive an update regarding the village map previously located at Old Barn Stores.

### 14. Correspondence

- to acknowledge correspondence received for the last month (as per attached Correspondence Received schedule dated 12.07.17).
- to receive any correspondence received after Agenda agreed

### 15. Councillors' Announcements – to receive any announcements from Councillors.

### 16. Items for insertion in the Parish Magazine (deadline Thursday 24.08.17 at 6.00pm).

### 17. Date of Next Meeting

- 19<sup>th</sup> September 2017 time 7.30pm in the Rathbone Pavilion, North Waltham.
- No meeting during August, but Parish Council will undertake a Village 'walk around'. Date to be arranged.