



You are summoned to attend the North Waltham Parish Council Meeting on  
**Tuesday 19<sup>th</sup> September 2017, at 7.30pm in the Rathbone Pavilion, North Waltham**

## **AGENDA**

1. **Apologies for absence**
2. **Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
3. **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
4. **Minutes** – to confirm the accuracy of the minutes of the meeting held on 18<sup>th</sup> July 2017, already circulated.
5. **Matters Arising** – to consider any matters arising from the minutes and not appearing elsewhere on the Agenda.
  - Traffic Information regarding 'short cuts' to motorway
  - Village website
  - Pond
  - Risk Assessment
  - Standing Orders and Financial Regulations
  - Alternative bank account
  - Parish Loan account
  - Review of policies and procedures – Complaints Policy
  - Governance and Accountability for Smaller Authorities in England 2017
6. **Review of Inventory of Land and Assets**
  - to receive an update regarding ownership of land in the village and location of other assets.
  - to approve Asset Register.
7. **Fireproof Safe / Safety Deposit Box**
  - to receive an update regarding possible location for safety deposit box.
8. **Internal Audit**
  - to review decision regarding committee structure.
  - to approve the Audit Action Plan.
  - to receive an update on the Financial Risk Assessment.
9. **Lengthsman Scheme**
  - to receive, agree and sign the Lengthsman contract
  - to agree schedule of work for Lengthsman
10. **Garden and Sunflower Competition** – to receive update on the competition
11. **Village of the Year Competition** – to receive an update on the competition
12. **S106 contributions relating to North Waltham** – to receive a statement from BDBC
13. **Neighbourhood Plan Update** – to receive an update from the Neighbourhood Plan Group.
14. **Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council.

B/F	15/04503/OUT	<b>Honsome Fields, Trenchard Lane, Dummer, Hampshire</b> Outline application to include access to be considered, for up to 750 residential units with a mix of units, and a neighbourhood centre including principal community centre, private children's nursery, local retail facilities, indoor sports hall and three form entry primary school and ancillary development	<b>Undecided</b>
	17/01728/HSE	<b>Towns End Cottage, Maidenthorne Lane, North Waltham, RG25 2DD</b> Erection of double garage with first floor space	<b>Granted 27.07.17</b>
	17/02126/HSE	<b>Trinleys, Yew Tree Road, North Waltham RG25 2DA</b> Alterations to front porch, conversion of store to additional living accommodation and external alterations	<b>Granted 09.08.17</b>
NEW	T/00325/17/TCA	<b>7 St Michael's Close, North Waltham</b> Application for works to trees growing in a conservation area Proposal: 1 lime tree - thin by 20% (consultation deadline 07.09.17)	<b>Undecided</b>
NEW	T/00289/17/TCA	<b>Gable End, Popham Lane, North Waltham, RG25 2BE</b> Application for works to trees growing in a conservation area Proposal: Fell 3 x wild cherry trees due to excessive shading, poor tree condition and potential damage to cable and power line	<b>Granted 06.09.17</b>
NEW	17/02849/OUT	<b>Land at OS Ref 456378 145890 Fox Lane, North Waltham</b> Outline application, with all matters reserved, for the erection of 1 no. dwelling including hard and soft landscaping and associated works	<b>Undecided</b>

15. **Planning Compliance Issues** – to receive any planning compliance issues

16. **Finance**

(a) **Receipts** – to acknowledge the receipt of payments made to the Parish Council

RECEIVED FROM	DESCRIPTION	AMOUNT
OPIA Ltd	Cashback on purchase of McAfee Livesafe software	£40.00
HMRC	VAT refund	£185.20

Sum of £750 transferred from current account to deposit account in respect of 50% of earmarked reserves for pond (£500), bus shelter (£100) telephone box (£50) and office equipment (£100)

(b) **Payments** – to approve payment of the following cheques and any others requested at the meeting

NAME OF PAYEE	DESCRIPTION	AMOUNT	AMOUNT
Rosemary Coulter	Overtime payment for audit work 10 hours at £8.873 as agreed on 18 <sup>th</sup> July 2017 (minute – item 12b)	£88.73	£88.73
Rosemary Coulter	Salary (£8.873 x 30 hrs) (July 2017) Home working allowance (June 2017)	£266.19 £18.00	£284.19



## NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter

6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL

Tel:01256 397188, Email:northwalthamclerk@live.co.uk

Rosemary Coulter	Salary (£8.873 x 30 hrs) (August 2017)	£266.19	
	Home working allowance (June 2017)	£18.00	£284.19

(c) **Bank Balance** – to receive the current bank balances

**17. Highway / Village Appearance Matters**

- To receive an update on the flashing speed warning signs.
- To receive an update on the Action Plan following NWPC walk around the village
- To receive an update on repairs to local stiles / kissing gates.
- To receive an update on any other outstanding Highway / Village Appearance matters and to consider any new issues.
- To receive information on works advised to trees on Corndell Green (by Haddef at junction of Steventon Road and Mary Lane).
- To receive an update regarding the village map previously located at Old Barn Stores.

**18. Correspondence**

- to acknowledge correspondence received for the last month (as per attached Correspondence Received schedule dated 12.09.17).
- to receive any correspondence received after Agenda agreed

**19. Councillors' Announcements** – to receive any announcements from Councillors.

**20. Items for insertion in the Parish Magazine** (deadline Thursday 24.09.17 at 6.00pm).

**21. Date of Next Meeting**

- 17<sup>th</sup> October 2017 time 7.30pm in the Rathbone Pavilion, North Waltham.