



To: Members of North Waltham Parish Council
For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor

You are summoned to attend the North Waltham Parish Council Meeting on **Tuesday 21st November 2017, at 7.30pm in the Rathbone Pavilion, North Waltham**

AGENDA

- 001/FC/ 11/17-18 Apologies for absence**
- 002/FC/ 11/17-18 Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 003/FC/ 11/17-18 Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 004/FC/ 11/17-18 Minutes** – to confirm the accuracy of the minutes of the meeting held on 17th October 2017, already circulated.
- 005/FC/ 11/17-18 Matters Arising** – to consider any matters arising from the minutes and not appearing elsewhere on the Agenda; and to receive feedback on outstanding matters
- Village Website agreement
 - Pond – registering on The Conservation Volunteers (TCV) map
 - Risk Assessment
 - Standing Orders
 - Review of Policies & Procedures – Complaints Policy
 - Fireproof Safe
 - First Aid Kit for Old Barn Store
 - Village Map
 - Lengthsman Scheme
 - S106 Contributions
 - Community Resilience / Emergency Planning
- 006/FC/ 11/17-18 Alternative Bank Account** – to receive an update on accounts available as alternatives to the Councils' current banking arrangements, for discussion.
- 007/FC/ 11/17-18 Clerk's Annual Appraisal**
- to receive any issues arising from Appraisal on 16.11.17.
 - to approve any recommendations made.
- 008/FC/ 11/17-18 Staffing Committee and Disciplinary and Grievance Procedures**
- to approve an amendment to the Terms of Reference of the Staffing Committee.
 - to approve the Disciplinary Procedure as proposed by the Staffing Committee.
 - to approve the Grievance Procedure as proposed by the Staffing Committee.
- 009/FC/ 11/17-18 Neighbourhood Planning (NP) Update** – to receive an update from the Neighbourhood Plan Group.

010/FC/ 11/17-18 **Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council and to discuss new planning applications.

Current Planning Applications:

B/F	17/02849/OUT	Land at OS 456378 145890 Fox Lane, North Waltham Outline application, with all matters reserved, for the erection of 1 no. dwelling including hard and soft landscaping and associated works	Refused 26.10.17
B/F	17/02836/HSE	17 Mary Lane, North Waltham RG25 2BY Erection of two storey front, side and rear extension following demolition of existing single storey extension	Undecided
B/F	17/03058/HSE	5 Mary Lane, North Waltham RG25 2BY Erection of two storey side extension following demolition of single storey garage	Refused 13.11.10
B/F	17/03290/HSE	18 Cold Harbour Lane, North Waltham RG25 2BH Creation of new access to include installation of drop kerbs	Undecided
B/F	T/00404/17/ TCA	Land corner of Mary Lane and Steventon Road, Mary Lane, North Waltham Application for works to trees growing in a conservation area Crown lift to 2m and deadwood: 2 Hornbeam, 2 Oak, 2 Beech, 1 Red Oak, 3 Maple, 1 Sorbus Fell: 1 Alder, 1 Sorbus	Granted 31.10.17
B/F	T/00405/17/ TCA	Land next to St Michael's Close, North Waltham Application for works to trees growing in a conservation area Proposal: Two copper beech and five silver birch: crown lift to 2m. Two sorbus and one ash: fell.	Granted 31.10.17
NEW	17/03470/OUT	The Wheatsheaf Garage, Popham Lane, North Waltham RG25 2BB Outline application with some matters reserved (except for access, appearance, layout and scale) for the erection of 6 no. dwellings with associated garages, parking and amenity space, following demolition of existing B2 garage premises	Undecided
NEW	17/03471/HSE	The Old Farmhouse, Church Road, North Waltham RG25 2BL Erection of single storey side extension, to include car port. Conversion of garage to games room/store. Alterations to existing accesses.	Undecided
NEW	17/03642/HSE	Rose Cottage, Yew Tree Road, North Waltham RG25 2BX Conversion of detached single storey garage to office/studio space to include alterations to roof and fenestration of building.	Undecided

011/FC/ 11/17-18 **Planning Compliance Issues** – to receive an update on the planning compliance issue at White Cottage, Popham Lane.

012/FC/ 11/17-18 **Highway / Village Appearance Matters** - to consider any Highway / Village Appearance matters and to receive feedback on outstanding matters

- Flashing Speed Warning Lights
- Works to trees on Corn dell Green (Haddef) and St Michael's Green
- Litter Pick on 11.11.17
- Legislation regarding chicanes and speed bumps
- Local stiles / kissing gates
- Other road and traffic issues
- Drains



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter

6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL

Tel:01256 397188, Email:northwalthamclerk@live.co.uk

- 013/FC/ 11/17-18 Correspondence –**
- to acknowledge correspondence received for the last month (as per attached Correspondence Received schedule dated 15.11.17).
 - to receive any correspondence received since 15.11.17.

014/FC/ 11/17-18 Councillors' Announcements – to receive any announcements from Councillors.

015/FC/ 11/17-18 Finance

(a) Receipts – to acknowledge the receipt of payments made to the Parish Council.

RECEIVED FROM	DESCRIPTION	AMOUNT
HALC	Prize for Small Village of the Year	£100.00

(b) Payments – to approve payment of the following cheques and any others requested at the meeting.

NAME OF PAYEE	DESCRIPTION	AMOUNT	AMOUNT
HALC	INV-1967 Training for Clerk – Officer's Update	£48.00	£240.00
	INV-1947 Training for Chairman – Introduction to Appraisals	£48.00	
	INV-2059 Training for Chairman – The Council as an Employer	£48.00	
	INV-2067 Training for Clerk – Minute Taking	£48.00	
	INV-2072 Training for Clerk – Introduction to CiLCA	£48.00	
Rosemary Coulter	Salary (£8.873 x 30 hrs) (Oct 2017)	£266.19	£284.19
	Home working allowance (Oct 2017)	£ 18.00	
Rosemary Coulter	Expenses as per Expenses Claim Form	£ 87.17	£ 87.17
Geoff Chapman	Expenses as per Expenses Claim Form	£ 65.15	£ 65.15
First Aid 4 Less	First Aid Kit for Old Barn Stores	£ 16.68	£ 16.68

(c) Budget for 2018-19 and Precept – to receive an initial budget proposal for discussion.

016/FC/ 11/17-18 Items for insertion in the Parish Magazine (deadline Wednesday 22nd November 2017 at 6.00pm).

017/FC/ 11/17-18 Date of Next Meeting – to confirm the next monthly meeting will be held on **Tuesday 19th December 2017** at **7.30pm** in the **Rathbone Pavilion, North Waltham**.

MINUTES OF PREVIOUS MEETINGS ARE AVAILABLE TO VIEW ON THE NORTH WALTHAM VILLAGE WEBSITE

<http://www.northwaltham.net/parish-council/meetings/>