



## NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter

6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL

Tel:01256 397188, Email:northwalthamclerk@live.co.uk

**To: Members of North Waltham Parish Council**

**For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor**

You are summoned to attend the North Waltham Parish Council Meeting on **Tuesday 20<sup>th</sup> March 2018, at 7.30pm** in the **Rathbone Pavilion, North Waltham**

### AGENDA

- 073/FC/ 03/17-18 Apologies for absence**
- 074/FC/ 03/17-18 Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 075/FC/ 03/17-18 Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 076/FC/ 03/17-18 Minutes** – to confirm the accuracy of the minutes of the meeting held on 20<sup>th</sup> February 2018 already circulated and the additional meeting held on 7<sup>th</sup> March 2018.
- 077/FC/ 03/17-18 Matters Arising** – to consider any matters arising from the minutes and not appearing elsewhere on the Agenda; and to receive feedback on outstanding matters
- Risk Assessment
  - Standing Orders & Financial Regulations
  - Review of Policies & Procedures – Complaints Policy
  - Record Keeping
  - Village Map
- 078/FC/ 03/17-18 Alternative Bank Account** – to receive an update on applying for internet banking and payment card.
- 079/FC/ 03/17-18 Staffing Committee and Disciplinary and Grievance Procedures**
- to approve an amendment to the Terms of Reference of the Staffing Committee.
  - to approve the revised Disciplinary Procedure as proposed by the Staffing Committee.
  - to approve the revised Grievance Procedure as proposed by the Staffing Committee.
- 080/FC/ 03/17-18 Annual Parish Meeting** – to receive and update on planning this meeting
- 081/FC/ 03/17-18 Land (island) at upper St Michael's Close** – to discuss the issues regarding maintenance of this piece of land following a request from a local resident. (Residents email previously circulated to Councillors.)
- 082/FC/ 03/17-18 Basingstoke & Deane Borough Council Electoral Review** – to note that this review has recommenced and to determine if the Council wishes to make further comments.

- 083/FC/ 03/17-18** **S106 Contributions** – to note feedback from BDBC and discuss.
- 084/FC/ 03/17-18** **Neighbourhood Planning (NP) Update** – to receive an update from the Neighbourhood Plan Group.
- 085/FC/ 03/17-18** **Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council and to discuss new planning applications.

**Current Planning Applications:**

B/F	17/02849/OUT	<b>Land at OS Ref 456378 145890, Fox Lane, North Waltham</b> Outline application, with all matters reserved, for the erection of 1 no. dwelling including hard and soft landscaping and associated works <b>Appeal lodged 21.01.18 – closing date for comments 27.02.18</b>	<b>Refused 26.10.17</b>  <b>Decision pending</b>
B/F	17/03058/HSE	<b>5 Mary Lone, North Waltham RG25 2BY</b> Erection of two storey side extension following demolition of single storey garage <b>Appeal lodged 12.03.18 – decision due within 8 weeks</b>	<b>Refused 13.11.17</b>
B/F	17/03470/OUT	<b>The Wheatsheaf Garage, Popham Lane, North Waltham RG25 2BB</b> Outline application with some matters reserved (except for access, appearance, layout and scale) for the erection of 6 no. dwellings with associated garages, parking and amenity space, following demolition of existing B2 garage premises <b>Amended plans submitted 09.03.18</b>	<b>Undecided</b>
B/F	17/03774/FUL	<b>The Sun Inn, Winchester Road, North Waltham RG25 2JD</b> Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping <b>Amended plans submitted 05.03.18, as follows:</b> Erection of rear extension to form new 3 story building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/re-leveling and installation of septic tank.	<b>Undecided</b>
B/F	18/00176/ROC	<b>Plot 1, 28 St Michael's Close, North Waltham RG25 2BP</b> Variation to condition 1 of 17/00084/RES to allow altered elevations and increase in roof pitch from 27 to 32 degrees	<b>Undecided</b>
B/F	T/00040/18/TCA	<b>5 Cuckoo Close, North Waltham RG25 2BJ</b> White willow (Salix Alba): fell	<b>Granted 26.02.18</b>
B/F	T/00066/18/TCA	<b>6 Church Farm Close, North Waltham</b> Application for works to trees growing in a conservation area Proposal: T1 Himalayan Cherry: raise crown to 5m, thin crown by 15% and remove 3 overhanging branches T2 Cypress: removal	<b>Undecided</b>
B/F	18/00460/FUL	<b>Highfield, Church Road, North Waltham RG25 2BL</b> Erection of 2 bed dwelling	<b>Undecided</b>
NEW	18/00708/FUL	<b>Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD</b> Erection of a single storey lifetime dwelling	<b>Undecided</b>

**Current licence applications**

NEW	18/00227/PREMN	<b>BFEST Ltd, Dummer Down Farm, Dummer Down Lane, Dummer RG25 2AR</b> New premises licence	<b>Undecided</b>
NEW	18/00296/PREMV	<b>BP Oils UK Ltd, Popham Services, Andover Road, Cxford Down, Winchester SO21 3SP</b> Full variation of premises licence - Proposed variation: 1. Extend the hours for the sale of alcohol to 24hrs Mon - Sun 2. Replace the condition under 'Protection of Children from Harm'.	<b>Undecided</b>

**086/FC/ 03/17-18** **Planning Compliance Issues** – to receive any planning compliance issues.

**087/FC/ 03/17-18** **Finance**

**(a) Receipts** – to acknowledge the receipt of payments made to the Parish Council.

RECEIVED FROM	DESCRIPTION	AMOUNT
	None	

**(b) Payments** – to approve payment of the following cheques and bank payments, and any others requested at the meeting.

NAME OF PAYEE	DESCRIPTION	AMOUNT	AMOUNT
Rosemary Coulter	Salary (£8.873 x 35 hrs) (Feb 2018) Home working allowance (Feb 2018)	£310.56 £ 18.00	£328.56
Rosemary Coulter	Additional hours to update website (to be funded from Transparency Grant) (£8.873 x 10 hrs)	£ 88.73	
Rosemary Coulter	Expenses as per Expenses Claim Form dated 20.03.18 *	£172.60	£172.60
Yew Tree Landscapes & Tree Care	Invoice 0218 dated 01.03.18 for works to trees on Corndell Green and St Michael's Green	£1,470.00	£1,470.00

\*may be subject to change before the meeting

**Resolution** – to approve setting up a monthly standing order for payment of the Clerk's monthly salary and home working allowance of £328.56 per month on the 28<sup>th</sup> of each of month.

**(c) Bank Balance** – to receive the current bank balances.

**088/FC/ 03/17-18** **Highway / Village Appearance Matters**

- to receive and update on works to trees at Corndell Green and St Michael's Green.
- to receive an update on the Lengthsman Scheme.
- to consider any Highway / Village Appearance matters and to receive update on outstanding matters
  - Flashing Speed Warning Lights



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- Traffic Calming Measures
- Local stiles / kissing gates
- Other road and traffic issues
- Telephone box
- Road Signs
- Accident sites

### **089/FC/ Correspondence –**

**03/17-18**

- to acknowledge correspondence received for the last month (as per attached Correspondence Received schedule dated 14.03.18.
- to receive any correspondence received since 14.02.18.

### **090/FC/ Councillors' Announcements – to receive any announcements from Councillors.**

**03/17-18**

### **091/FC/ Items for insertion in the Parish Magazine (deadline 6.00pm on Wednesday 21.03.18).**

**03/17-18**

### **092/FC/ Date of Next Meeting – to confirm the next monthly meeting will be held on Tuesday 17<sup>th</sup> April 2018 at 7.15pm (time to be agreed) and followed by the Annual Parish Meeting at 8.00pm (time to be agreed) in the Rathbone Pavilion, North Waltham.**

**03/17-18**

**MINUTES OF PREVIOUS MEETINGS CAN BE VIEWED ON THE NORTH WALTHAM VILLAGE WEBSITE**

<http://www.northwaltham.net/parish-council/meetings/>