

NORTH WALTHAM PARISH COUNCIL

INCOME & EXPENDITURE - QUARTERLY REPORT

31st December 2017

| CATEGORY | BUDGET | | ACTUAL | |
|---------------------------|-----------------------|--------------------|--------------------|------------|
| | £ | | £ | % |
| INCOME | | | | |
| Precept | £ 12,214.00 | £ | 12,214.00 | |
| Limited General Grant | £ 550.00 | £ | 550.00 | |
| Council Tax Support Grant | £ 258.00 | £ | 258.00 | |
| Grass Cutting Grant | £ 1,976.00 | £ | 1,976.00 | |
| Other | £ - | £ | 452.20 | |
| VAT Refund | £ - | £ | 185.20 | |
| Total Income | £ 14,998.00 | £ | 15,635.40 | |
| Outgoings | | | | |
| Expenditure | | | | |
| Clerk | Salary | £ 3,610.00 | £ 2,701.59 | 74.84% |
| | Expenses | £ 150.00 | £ 84.92 | 56.61% |
| | Home Working | £ 216.00 | £ 162.00 | 75.00% |
| | Telephone & Broadband | £ 100.00 | £ - | 0.00% |
| Chairman's Allowance | | £ 20.00 | £ - | 0.00% |
| Inland Revenue | | £ - | £ - | 0.00% |
| St Michael's PCC * | | £ 1,300.88 | £ 1,300.00 | 99.93% |
| Village Trust | Grass Cutting | £ 1,976.00 | £ 1,976.00 | 100.00% |
| | Grant * | £ 2,096.00 | £ - | 0.00% |
| Insurance * | | £ 393.00 | £ 409.25 | 104.13% |
| Audit | Internal | £ 250.00 | £ 185.00 | 74.00% |
| | External - BDO | £ 200.00 | £ 120.00 | 60.00% |
| Subscriptions | | £ 290.00 | £ 287.00 | 98.97% |
| Rathbone Pavilion hire | | £ 200.00 | £ 200.00 | 100.00% |
| Garden Competition | | £ 200.00 | £ 199.50 | 99.75% |
| Assets | Pond Renewal | £ - | £ - | 0.00% |
| | Pond Maintenance | £ 250.00 | £ - | 0.00% |
| | Bus Shelter | £ - | £ - | 0.00% |
| | Phone Box | £ - | £ - | 0.00% |
| | St Michael's Green | £ - | £ - | 0.00% |
| Training | | £ 450.00 | £ 798.00 | 177.33% |
| Office Equipment | | £ - | £ - | 0.00% |
| Travel Expenses | | £ 200.00 | £ 244.65 | 122.33% |
| Stationery | | £ 300.00 | £ 245.59 | 81.86% |
| Software | | £ 100.00 | £ 169.98 | 169.98% |
| Website | | £ 125.00 | £ - | 0.00% |
| Communications | | £ 300.00 | £ 929.75 | 309.92% |
| Village Maintenance | | £ 500.00 | £ 28.68 | 5.74% |
| Contingency | | £ 200.00 | £ - | 0.00% |
| VAT | | £ - | £ - | 0.00% |
| Banking Charge | | £ 72.00 | £ 54.00 | 75.00% |
| Total Expenditure | | £ 13,498.88 | £ 10,095.91 | 75% |

Earmarked Reserve Transfer

| | | | |
|------------------------|--------------------|--------------------|-------------|
| Pond Renewal | £ 1,000.00 | £ 1,000.00 | 100.00% |
| Bus Shelter | £ 200.00 | £ 200.00 | 100.00% |
| Phone Box | £ 100.00 | £ 100.00 | 100.00% |
| Office Equipment | £ 200.00 | £ 200.00 | 100.00% |
| Total Transfer | £ 1,500.00 | £ 1,500.00 | 100% |
| TOTAL OUTGOINGS | £ 14,998.88 | £ 11,595.91 | 77% |
| Budget Variance | | £ 3,402.97 | |

NOTES

| | | |
|-----------------|-----------------------------------------------------------------------------------|----------|
| OTHER INCOME | Consists of | |
| | NALC Transparency Fund grant | £ 312.20 |
| | Cashback on McAfee Livesafe | £ 40.00 |
| | HALC - prize for Best Small Village | £ 100.00 |
| | TOTAL | £ 452.20 |
| TRAINING | TRAINING FOR THE CLERK | |
| | Budgeting Tips & Tricks | £ 90.00 |
| | Officer Update | £ 48.00 |
| | Minute Taking | £ 48.00 |
| | Introduction to CiLCA | £ 48.00 |
| | TRAINING FOR CHAIRMAN | |
| | Introduction to Appraisals | £ 48.00 |
| | The Council as an Employer | £ 48.00 |
| | TOTAL | £ 330.00 |
| | The Council have also agreed to fund the CiLCA course for | £ 468.00 |
| | TOTAL | £ 798.00 |
| TRAVEL EXPENSES | These have arisen as a result of training courses and councillors attending other | |
| SOFTWARE | The Council took advantage of a two year subscription to McAfee Livesafe, which | £ 109.99 |
| | Microsoft Office 365 subscription | £ 59.99 |
| | TOTAL | £ 169.98 |
| COMMUNICATIONS | Overspend is due to payment for Neighbourhood Plan questionnaire, which was | £ 720.00 |
| | Remaining expenditure is as follows: | |
| | Annual Parish Meeting refreshments | £ 71.75 |
| | Printing of NWPC Christmas Newsletter | £ 138.00 |
| | TOTAL | £ 929.75 |