



MINUTES OF MEETING

17th April 2017 at 7:00pm in the Rathbone Pavilion, North Waltham

Councillors Present:

Cllr Geoff Chapman (GC) (Chairman), Cllr Adele Stevenson (AS), Cllr Mark Dinning (MD), Cllr Judith McGinley (JM), Cllr Sally Evans (SE) and Rosemary Coulter (Clerk)

**Actions
for**

001/FC/01/18-19 **Apologies for Absence:** Borough Cllr Rob Golding, Cllr Peter Waggett (PW) – sent after meeting

002/FC/01/18-19 **Declarations of Interest:**
None

003/FC/01/18-19 **Meeting open to the Public:**
No members of the public attended the meeting.

004/FC/01/18-19 **Minutes:**
The minutes of the ordinary meeting held on 20th March 2018 were accepted as a correct record and signed and dated by the Chairman.

005/FC/01/18-19 **Lengthsman**
The contract for the Lengthsman scheme for 2018-19 was presented to Council. The contract is unchanged from 2017-18.
The Clerk informed the Council that the Lead Parish have re-tendered for a Lengthsman and this process should be complete during May 2018. The Council has been asked not to contact the current Lengthsman until the tendering process is complete.

Resolution: to accept the contract - proposed by GC, seconded by SE and agreed unanimously.
The contract was signed by the Chairman (2 copies).

ACTION: Return signed contract to Lead Parish

Clerk

006/FC/01/18-19 **HALC Membership Document**
This document was presented to Council.
Resolution: to accept the terms of the Membership Document - proposed by GC, seconded by SE and agreed unanimously.

ACTION: To inform HALC that Membership document was accepted by Council and note minute reference.

Clerk

007/FC/01/18-19 **Current Planning Applications:**
Council noted the current position on the following planning applications:

B/F	17/02849/OUT	Land at OS Ref 456378 145890, Fox Lane, North Waltham Outline application, with all matters reserved, for the erection of 1 no. dwelling including hard and soft landscaping and associated works	Refused Appeal pending
B/F	17/03058/HSE	5 Mary Lane, North Waltham RG25 2BY Erection of 2 storey side extension following demolition of single storey garage	Refused Appeal pending
B/F	17/03470/OUT	The Wheatsheaf Garage, Popham Lane, North Waltham RG25 2BB Outline application with some matters reserved (except for access, appearance, layout and scale) for the erection of 6 no. dwellings with associated garages, parking and amenity space, following the demolition of existing B2 garage premises Amended plans submitted 09.03.18	Undecided
B/F	17/03774/FUL	The Sun Inn, Winchester Road, North Waltham RG25 2JD	Undecided

		Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping Amended plans submitted 05.03.18, as follows Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/relevelling and installation of septic tank	
B/F	18/00176/ROC	Plot 1, 28 St Michaels Close, North Waltham RG25 2BP Variation to condition 1 of 17/00084/RES to allow altered elevations and increase in roof pitch from 27 to 32 degrees	Granted 29.03.18
B/F	18/00460/FUL	Highfield, Church Road, North Waltham RG25 2BL Erection of a two bed dwelling	Granted 10.04.18
B/F	18/00708/FUL	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
NEW	18/00883/HSE	16 Cuckoo Close, North Waltham RG25 2BJ Erection of side extension and front porch. Conversion of loft to living accommodation with dormer to the rear and rooflights to the front of the elevation.	Undecided

Current Licence Applications

B/F	18/00227/PREMN	BFEST Ltd, Dummer Down Farm, Dummer Down Lane RG25 2AR New premises licence	Issued 23.02.18
B/F	18/00296/PREMV	BP Oils Ltd, Popham Services, Andover Road, Coxford Down, Winchester SO21 3SP Full variation of premises licence – Proposed variation: 1. Extend the hours for the sale of alcohol to 24hrs Mon – Sun 2. Replace the condition under ‘Protection of Children from Harm’	Issued 09.03.18

Application 18/00883/HSE

Following a short discussion, Council had no objection to the planning application and no comments.

ACTION: Complete online consultation forms to BDBC.

Clerk

**008/FC/
01/18-19**

Planning Compliance Issues:

Planning application ref 17/02849/OUT - Land at OS ref 456378 145890 Fox Lane, North Waltham
This planning application was refused by BDBC and the applicant has taken this to appeal, but no decision has yet been made. However, a mobile home/prefabricated building has appeared on the site. SF has spoken to the Planning Compliance Department at BDBC about this and they have been in touch with the Clerk for further information. The Planning Compliance Department have opened this as an enquiry and will report back to SF and the Clerk following their investigation.



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter

6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL
Tel:01256 397188, Email:northwalthamclerk@live.co.uk

009/FC/
01/18-19 Finance

(a) **Financial Receipts:**

RECEIVED FROM	DESCRIPTION	AMOUNT
Unity Bank	Interest on deposit account	£6.58

(b) **Financial Payments**

To note payment of the following standing order on 28.03.18

NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
Rosemary Coulter	Salary March 2018 (£8.873 x 35 hrs)	£310.56	
	Home working allowance March 2018	£ 18.00	£ 328.56

Bank payments requiring authorisation at the meeting

NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
BDBC	Invoice CS178555 dated 19.03.18 Speed limit reminder sign deployments during Oct/No 2017	£320.00	£320.00
HALC	Invoice 2318 dated 29.03.18 Training for Members and Officers – Annual Conference	£ 90.00	£ 90.00
HALC	Invoice 2503 dated 02.04.18 HALC Affiliation fees NALC Levy 2018-19	£255.00 £ 47.00	£302.00
Rosemary Coulter	Expenses as per claim form dated 11.04.18 Stationary Parking	£52.15 £ 3.00	£ 55.15

Resolution: To agree payments as listed in schedule above - proposed by SE, seconded by MD and agreed unanimously.

ACTION: Arrange payments by bank transfer.

Clerk/
GC/JM

(c) **Bank Balances**

Current account balance as at 19.02.18 - £10,268.31

Deposit account balance as at 19.02.18 - £12,416.01

(d) **Bank Reconciliation**

The bank reconciliation for quarter 4 as at 31.03.18 was presented to Council but only the March bank statement was available. Therefore, the bank reconciliation could not be fully checked. This will be carried forward to the next Ordinary Meeting in May 2018.

ACTION: Agenda item for Ordinary Meeting in May 2018.

Clerk

(e) **Income and Expenditure Report**

The Income and Expenditure Report for quarter 4 as at 31.03.18 was presented to Council. The Clerk explained significant variances from the budget.

010/FC/
01/18-19 **Correspondence**

See Schedule of Correspondence dated 11.04.18 (appendix 1)

Correspondence received since 11.04.18 and circulated to Councillors:

- 12.04.18 BDBC – Adoption of Community Infrastructure Levy (CIL) Charging Schedule
- 13.04.18 Local Council Public Advisory Service – GDPR Course in Bury St Edmunds
- 16.04.18 Mayor's Charity Lunch 2018 – 26th April



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- 16.04.18 South East Water – update on pipelines between Greywell and Odiham (*not circulated as not deemed relevant*)

011/FC/ Items for Parish Magazine

01/18-19 The following items need to be included in next month's parish magazine.

- Parish Meeting
- Planning applications

ACTION: Submit article by 6.00m on Wednesday 25.04.18.

Clerk

012/FC/ Date of Next Meeting

01/18-19 The next Ordinary Meeting will be held on Tuesday 15th May 2018 at 7.00pm at 7.30pm in the Rathbone Pavilion, North Waltham.

ADDENDUM TO MEETING

Borough Councillor Stuart Frost informed the Council of the recent passing away of Borough Cllr Nigel Pearce and paid tribute to him. Although he represented Buckskin, he lived in Oakley with his wife, who is currently a Labour candidate for Oakley. SF has currently stopped campaigning in Oakley as a mark of respect. He reported that Cllr Pearce will be sorely missed in Chamber.

Signed Date

DRAFT



NORTH WALTHAM PARISH COUNCIL MEETING
Tuesday 20th March 2018

CORRESPONDENCE RECEIVED AS AT 11th April 2018

Newsletters (received and circulated via email)

- 20.03.18 Safer North Hampshire Newsletter – April 2018
- 21.03.18 South East Water Newsletter
- 26.03.18 Rural Services Network – Weekly Email News Digest
- 28.03.18 Rural Services Network – Rural Vulnerability Service – Rural Transport – March 2018
- 03.04.18 Rural Services Network – Weekly Email News Digest
- 03.04.18 Business in Basingstoke Bulletin – April 2018
- 04.04.18 Rural Services Network – Rural Opportunities Bulletin
- 05.04.18 Hampshire Constabulary – Oakley & North Waltham Monthly Newsletter – March 2018
- 09.04.18 Rural Services Network – Weekly Email News Digest
- 11.04.18 Rural Services Network – Rural Vulnerability Service – Rural Broadband – April 2018

Correspondence from HCC

- HCC – revised date for Town & Parish Councils Event – 16.05.18 6.00 – 8.00pm
- 10.04.18 – HCC County Supplies (*not circulated*)

Correspondence from BDBC

- 20.03.18 Local Plan – changes to the funding programme for neighbourhood planning
- 23.03.18 Temporary Job Opportunity (*not circulated as only relevant to Clerk*)
- 23.03.18 RAF100 Anniversary Celebrations 05.04.18
- 26.03.18 Target List for Development Control Committee (DCC) on 11.04.18
- 26.03.18 S106 Statement – March 2018

Correspondence from HALC (received and circulated via email)

- 26.03.18 Emergency First Aid at Work Course (HSE Approved) – 25.04.18 in Eastleigh
- 26.03.18 Easter Message from Hampshire ALC Chief Executive
- 03.04.18 Hampshire Playing Fields Association subscription renewal (*not circulated as NWPC not a member*)

Other correspondence (received and circulated via email)

- 25.03.18 BDAPTC – agenda for meeting on 26.03.18
- 26.03.18 DEFRA & the Environment Agency share the latest collaborative strategies to tackle flooding
- 27.03.18 South West Action Group (SWAG) – Petition against Motorway Services Areas
- 04.04.18 Age Concern – Village Agents

Other correspondence not circulated

- 27.03.18 & 05.04.18 South East Water – work in Greywell and Odiham (*not circulated as considered not relevant*)

Useful services (marketing emails are not circulated but details recorded for future use if needed)

- 23.03.18 Discovery Timber Play – marketing email
- 27.03.18 Town & Parish Council Websites – win a free website
- 04.04.18 Augustus Press Ltd – marketing email for postcards, leaflets, banners, etc.

*Items requiring discussion at the meeting.