



## NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter  
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL  
Tel:01256 397188, Email:northwalthamclerk@live.co.uk

**To: Members of North Waltham Parish Council**

You are summoned to attend the Annual Meeting of North Waltham Parish Council on **Tuesday 19<sup>th</sup> June 2018**, at **7.30pm** in the **Rathbone Pavilion, North Waltham**

**For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor**

### AGENDA

- 054/FC/  
03/18-19**      **Apologies for absence**
- 055/FC/  
03/18-19**      **Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 056/FC/  
03/18-19**      **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 057/FC/  
03/18-19**      **Minutes** – to confirm the accuracy of the minutes, already circulated, of
- the ordinary meeting held on 15<sup>th</sup> May 2018.
  - the Additional Ordinary Meeting held on 6<sup>th</sup> June 2018.
- 058/FC/  
03/18-19**      **Matters arising** – to receive confirmation that the following actions have been taken and receive updates, if appropriate
- Neighbourhood Plan Terms of Reference.
  - Village Charities representative.
  - Meetings dates on website and Parish notice board.
  - Basingstoke Passenger Transport Forum.
  - Village of the Year 2018 competition.
  - Chief Executive of HALC.
- 059/FC/  
03/18-19**      **Audit**
- (a)      • To receive and note the updated Audit Action Plan for 2016-17 (quarter 4).
- (b)      • To receive and consider the Internal Auditors Report for 2017-18.
- (c)      • To consider, approve and sign the Annual Governance Statement on the Annual Governance and Accountability Return (AGAR).
- (d)      • To consider, approve and sign the Accounting Statements on the AGAR.
- 060/FC/  
03/18-19**      **Review the Terms of Reference for committees / posts**
- To receive and approve updated Terms of Reference for the post of Environment Officer.
  - To receive advice regarding the post of Safety Officer and review need and scope of this post.
- 061/FC/  
03/18-19**      **Receipt of nominations to existing committees/posts**
- Neighbourhood Plan Group.
  - Environment Officer.
  - Safety Officer (if Councils decides to continue with this post).

- 062/FC/03/18-19 Policies**
- Receive and approve the Schedule for Review of Policies and Key Documents 2018-19.
  - Receive draft GDPR policies and privacy notices for discussion.
- 063/FC/03/18-19 Review of the Council's and/or employees' membership of other bodies** – to consider benefits and costs of Clerks membership of SLCC and decide if membership is appropriate.
- 064/FC/03/18-19 Risk Assessment** – to receive an update on undertaking a Village Health and Safety Risk Assessment.
- 065/FC/03/18-19 S106 Contributions** – to receive an update on S106 contributions.
- 066/FC/03/18-19 Land (island) at upper St Michael's Close** – to discuss possible ways to manage this piece of land.
- 067/FC/03/18-19 Community Speed Watch** – to discuss possible implementation of this in North Waltham.
- 068/FC/03/18-19 Garden Competition** – to receive an update on action to date.
- 069/FC/03/18-19 Neighbourhood Planning (NP) Update** – to receive an update from the Neighbourhood Plan Group.
- 070/FC/03/18-19 Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council and to discuss new planning applications, as outlined below:

**Current Planning Applications:**

B/F	17/02849/OUT	<b>Land at OS Ref 456378 145890, Fox Lane, North Waltham</b> Outline application, with all matters reserved, for the erection of 1 no. dwelling including hard and soft landscaping and associated works <b>Appeal lodged 21.01.18</b>	<b>Refused 26.10.17</b>  <b>Appeal pending</b>
B/F	17/03058/HSE	<b>5 Mary Lone, North Waltham RG25 2BY</b> Erection of two storey side extension following demolition of single storey garage <b>Appeal lodged 12.03.18</b>	<b>Refused 13.11.17</b> <b>Granted on appeal 16.05.18</b>
B/F	17/03774/FUL	<b>The Sun Inn, Winchester Road, North Waltham RG25 2JD</b> Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping <b>Amended plans submitted 05.03.18, as follows:</b> Erection of rear extension to form new 3 story building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/re-leveling and installation of septic tank.	<b>Undecided</b>
B/F	18/00708/FUL	<b>Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD</b> Erection of a single storey lifetime dwelling	<b>Undecided</b>
B/F	18/00883/HSE	<b>16 Cuckoo Close, North Waltham RG25 2BJ</b> Erection of side extension and front porch. Conversion of loft to living accommodation with dormer to the rear and rooflights to the front of the elevation.	<b>Undecided</b>
B/F	18/01011/HSE	<b>7 Ramsholt Close, North Waltham RG25 2DG</b>	<b>Granted 31.05.18</b>

		Demolition of existing side conservatory and a proposed single storey side/rear extension. Part conversion of attached garage and internal alterations. New raised decking to rear.	
<b>B/F</b>	<b>18/01206/HSE</b>	<b>Maidenthorpe Cottage, Maidenthorpe Lane, North Waltham RG25 2DD</b> Erection of two storey rear extension including alteration to fenestration of dwelling	<b>Undecided</b>
<b>B/F</b>	<b>T/00194/18/TCA</b>	<b>Green Pastures, Chapel Street, North Waltham</b> Application for works to trees growing in a conservation area Proposal: Fell 1 dead cherry tree	<b>Undecided</b>
<b>B/F</b>	<b>18/00873/FUL</b>	<b>Land At Housome Fields Junction of Winchester Road and Trenchard Lane Dummer</b> Construction of 2 no. gypsy and traveller pitches of 250 sq metres each, both to be independently serviced with an amenity building, large trailer and touring caravan with parking for two vehicles and garden area (Pursuant to outline application 15/04503/OUT)	<b>Undecided</b>
<b>B/F</b>	<b>18/01456/HSE</b>	<b>21 Cuckoo Close, North Waltham RG25 2BJ</b> Erection of part single storey, part two storey rear extension. Erection of detached summer house	<b>Undecided</b>
<b>NEW</b>	<b>18/01564/RES</b>	<b>Plot 2 Land at OS Ref 455956 146142, St Michael's Close, North Waltham</b> Reserved matters application for the erection of a dwelling and garage, including appearance, scale and landscaping (pursuant to outline planning permission 15/03790/OUT)	<b>Undecided</b>

**071/FC/03/18-19 Planning Compliance Issues** – to receive an update on the planning compliance issue at land at OS Ref 456378 145890, Fox Lane, North Waltham (planning application reference 17/02849/OUT).

**072/FC/03/18-19 Finance**

**(a) Receipts** – to acknowledge the receipt of payments made to the Parish Council, as per the schedule below.

RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
NONE		N/A	N/A

**(b) Transfers** – to acknowledge the transfer of monies from current account to reserves (deposit account) being 50% of reserves for 2018-19 for pond liner and office equipment.

RECEIVED FROM	DEPOSITED TO	AMOUNT	TOTAL
Current A/C	Reserves (Deposit A/C)	£600.00	£600.00

**(c) Payments** – to note payment of the following standing order on 28.05.18.

NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
Rosemary Coulter	Salary (£8.873 x 35 hrs) (May 2018)	£310.56	
	Home working allowance (May 2018)	£ 18.00	£328.56

- to approve bank payments, as per the schedule below.

NAME OF PAYEE	DESCRIPTION	AMOUNT	AMOUNT
Barton Stacey Parish Council	3 x training course	£ 60.39	£ 60.39
North Waltham Village Trust	Rathbone Pavilion hire for 2018	£200.00	£200.00
Do the Numbers Ltd	Internal Audit visit	£190.00	£190.00
Rosemary Coulter	Expenses as per claim dated 13.06.18	£ 5.99	£ 5.99

(d) **Bank Balance** – to receive the current bank balances.

(e) **Bank Payment Card** – to receive an update on the current position of this application.

**073/FC/  
03/18-19** **Highway / Village Appearance Matters** – to receive an update on the following issues

- Roads – potholes, white lines, road name signs
- Roads – flashing speed warning lights activation figures
- Drains
- Map for Old Barn Stores
- Accident site at junction of A30/A33
- Local stiles / kissing gates
- Telephone box
- Lengthsman Scheme

**074/FC/  
03/18-19** **Correspondence** –

- to acknowledge correspondence received for the last month (as per Correspondence Received Schedule dated 13.06.18.
- to receive any correspondence received since 13.06.18.

**075/FC/  
03/18-19** **Councillors Announcements**

**076/FC/  
03/18-19** **Items for insertion in the Parish Magazine** (deadline 6.00pm on Wednesday 20<sup>th</sup> June 2018).

**077/FC/  
03/18-19** **Date of Next Meeting** – to confirm the next monthly meeting will be held on **Tuesday 21<sup>st</sup> August 2018** at **7.30pm** in the **Rathbone Pavilion, North Waltham**.

The Village 'Walk Round' will take place on Tuesday 17<sup>th</sup> July 2018 starting at 7.30pm at the Pond.