



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL
Tel: 01256 397188, Email: clerk@northwaltham.info

To: Members of North Waltham Parish Council

You are summoned to attend the Ordinary Meeting of North Waltham Parish Council on **Tuesday 20th November 2018**, at **7.30pm** in the **Rathbone Pavilion, North Waltham**

For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor

AGENDA

- 152/FC/08/18-19** **Apologies for absence**
- 153/FC/08/18-19** **Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 154/FC/08/18-19** **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 155/FC/08/18-19** **Minutes** – to confirm the accuracy of the minutes, already circulated, of the Ordinary Meeting held on 16th October 2018.
- 156/FC/08/18-19** **Matters arising** – to receive confirmation that the following actions have been taken and receive updates, if appropriate
- Garden Competition prizes
 - Parish Councillor Vacancies.
 - CIL / S106 Contributions.
 - Grant to St Michael's Church.
 - Litter pick.
- 157/FC/08/18-19** **Policies** - to receive the following for discussion and approval:
- Draft Information and Data Protection Policy (GDPR).
 - Draft Privacy Notices.
 - Draft Document Publication Scheme.
 - Draft Document Retention Policy.
 - Draft Procedure for Managing Freedom of Information Requests.
 - Draft Grant Awarding Policy.
- 158/FC/08/18-19** **Parish Council Emails** – to receive an update on the current situation.
- 159/FC/08/18-19** **Risk Assessment** - to receive an update on undertaking a Village Health and Safety Risk Assessment.
- 160/FC/08/18-19** **Community Speed Watch**
- to receive an update on the progress of this scheme.
 - to consider the position of this scheme under GDPR regulations and consider the need for a policy to cover the scheme.
- 161/FC/08/18-19** **Neighbourhood Planning (NP) Update** – to receive an update from the Neighbourhood Plan Group.

162/FC/08/18-19 **Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council and to discuss new planning applications, as outlined below:

Current Planning Applications:

B/F	17/03774/FUL	The Sun Inn, Winchester Road, North Waltham RG25 2JD Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping Amended plans submitted 05.03.18, as follows: Erection of rear extension to form new 3 story building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/re-levelling and installation of septic tank.	Undecided
B/F	18/00708/FUL	Towns End Cottage, Maidenthorpe Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
B/F	18/00873/FUL	Land at Hounsome Fields Junction of Winchester Road and Trenchard Lane Dummer Construction of 2 no. gypsy and traveller pitches of 250 sq metres each, both to be independently serviced with an amenity building, large trailer and touring caravan with parking for two vehicles and garden area (Pursuant to outline application 15/04503/OUT)	Undecided
B/F	18/02702/LDEU	Folly Farm, Overton Road, North Waltham RG25 2BS Certificate of lawfulness for the existing use of Unit 1 for B1A office use and Units 2, 3 and 4 for B8 storage and distribution use.	Undecided
B/F	18/02794/OUT	Wheatsheaf Garage House, Popham Lane, North Waltham RG25 2BB Outline application for matters of access, appearance, layout and scale, for erection of 4 no. new dwellings with associated carports, parking and amenity space (with retention of existing Garage House dwelling)	Undecided
B/F	T/00395/18/TCA	The Pond, The Green, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Weeping Willow: crown lift to 4/5m, remove all crossing & dead branches. T2 Maple: crown lift to 4m. Reduce crown by 2m & extending leading stem by 4m. Leaving a finished height of 16m & radius of 8-10m.	Undecided
B/F	T/00397/18/TCA	Walnut Cottage, Yew Tree Road, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Cherry: crown lift to 4m, reduce by 2m leaving a finished height of 10m & radius of 7m.	Undecided
B/F	T/00424/18/DDD	Malden House, Overton Road, North Waltham Notice of exempt work to protect trees Proposal: fell dead ash tree	Granted
NEW	18/03130/HSE	Thatchings, Church Road, North Waltham RG25 2BQ Demolition of existing store and replacement with new barn store	Undecided
NEW	T/00464/18/TCA	Holly Cottage, Chapel Street, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Ash: fell (Replant 1 Field Maple)	Undecided
NEW	T/00462/18/TCA	Camellia Cottage, Yew Tree Road, North Waltham Application for works to trees growing in a conservation area Proposal: T1-T12 Cypress trees: fell T13 Yew: reduce by 2m leaving a finished height of 7m with a radius of 4m	Undecided

163/FC/08/18-19 **Planning Compliance Issues** – to receive an update on the planning compliance issue at land at OS Ref 456378 145890, Fox Lane, North Waltham (planning application reference 17/02849/OUT).

164/FC/08/18-19 **Finance**

(a) **Receipts** – to acknowledge the receipt of payments made to the Parish Council, as per the schedule below.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
TBA	Barton Stacey PC	Refund on training (£5.00 / delegate)	£15.00	£15.00

(b) **Payments**

- to note payment of the following standing order

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
29.10.18	Rosemary Coulter	Salary (£8.873 x 35 hrs) (Oct 2018) Home working allowance (Oct 2018)	£310.56 £ 18.00	£328.56

- to note the following card payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
31.10.18	Colour Inc Ltd	Printing of Speed Watch forms	£48.00	£48.00
31.10.18	Amazon	4 x clipboards (Speed Watch)	£11.68	£11.68
31.10.18	Amazon	Tally counter & voice recorder (Speed Watch)	£24.76	£24.76
04.11.18	Old Barn Stores	Refreshments for Litter Pick	£26.77	£26.77

- to approve the following payment

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
13.11.18	HALC	Invoice 2859 Clerk's Training (Officers Update)	£48.00	£48.00

(c) **Bank Balance** – to receive the current bank balances.

(d) **Clerk's Salary Review**

- to review and agree Clerk's salary with reference to NJC 2018 and 2019 Payscale.
- to agree implementation date for any change in salary and determine if back pay is due.

(e) **Budget 2019-20**

- to receive the initial draft budget for 2019-20 for discussion.
- to review salary budget.

165/FC/08/18-19 **Highway / Village Appearance Matters** – to receive an update on the following issues

- Land at St Michael's Close
- Trees at the Pond
- Roads
- Drains
- Accident site at junction of A30/A33
- Footpaths
- Telephone box
- Lengthsman

166/FC/08/18-19 **Correspondence** –

- to acknowledge correspondence received for the last month (as per Correspondence Received Schedule dated 14.11.18).
- to receive any correspondence received since 14.11.18.

167/FC/ Councillors Announcements
08/18-19

168/FC/ Items for insertion in the Parish Magazine (deadline 6.00pm on Tuesday 20th November 2018).
08/18-19

169/FC/ Date of Next Meeting – to confirm the next monthly meeting will be held on **Tuesday 18th**
08/18-19 **December 2018** at **7.30pm** in the **Rathbone Pavilion, North Waltham.**

Signed:

RCoulter

Clerk to North Waltham Parish Council