



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL
Tel: 01256 397188, Email: clerk@northwaltham.info

To: Members of North Waltham Parish Council

You are summoned to attend the Ordinary Meeting of North Waltham Parish Council on **Tuesday 18th December 2018**, at **7.30pm** in the **Rathbone Pavilion, North Waltham**

For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor

AGENDA

- 175/FC/09/18-19** **Apologies for absence**
- 176/FC/09/18-19** **Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 177/FC/09/18-19** **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 178/FC/09/18-19** **Minutes** – to confirm the accuracy of the minutes, already circulated, of the Ordinary Meetings held on
- 16th October 2018 (amended).
 - 20th November 2018.
 - 26th November 2018 (additional meeting).
- 179/FC/09/18-19** **Matters arising** – to receive confirmation that the following actions have been taken and receive updates, if appropriate
- Councillor / Clerk emails.
 - Standing order for Clerk's salary.
- 180/FC/09/18-19** **Policies** to receive the following amended policies for approval:
- To receive the following amended policies for approval:
 - Draft Information and Data Protection Policy (GDPR).
 - Draft Privacy Notices.
 - Draft Document Publication Scheme.
 - To receive the following policies for discussion and approval:
 - Draft Document Retention Policy.
 - Draft Procedure for Managing Freedom of Information Requests.
 - Draft Grant Awarding Policy.
- 181/FC/09/18-19** **Risk Assessment**
- to receive an update on undertaking a Village Health and Safety Risk Assessment.
 - to receive feedback on the Clerks' Health and Safety Training.
- 182/FC/09/18-19** **Community Speed Watch** –
- to receive an update on the progress, including details of the number and length of sessions since last meeting.
 - to receive details of the Community Speed Watch Process.
- 183/FC/09/18-19** **Neighbourhood Planning Update** – to receive an update from the Neighbourhood Plan (NP) Group.

184/FC/09/18-19 **Current Planning Applications** – to receive updates on current Planning Applications received from Basingstoke and Deane Borough Council and to discuss new planning applications, as outlined below:

Current Planning Applications:

B/F	17/03774/FUL	The Sun Inn, Winchester Road, North Waltham RG25 2JD Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping Amended plans submitted 05.03.18, as follows: Erection of rear extension to form new 3 story building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/re-levelling and installation of septic tank.	Undecided
B/F	18/00708/FUL	Towns End Cottage, Maidenthorpe Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
B/F	18/00873/FUL	Land at Hounsom Fields Junction of Winchester Road and Trenchard Lane Dummer Construction of 2 no. gypsy and traveller pitches of 250 sq metres each, both to be independently serviced with an amenity building, large trailer and touring caravan with parking for two vehicles and garden area (Pursuant to outline application 15/04503/OUT)	Undecided
B/F	18/02702/LDEU	Folly Farm, Overton Road, North Waltham RG25 2BS Certificate of lawfulness for the existing use of Unit 1 for B1A office use and Units 2, 3 and 4 for B8 storage and distribution use.	Granted 20.11.18
B/F	18/02794/OUT	Wheatsheaf Garage House, Popham Lane, North Waltham RG25 2BB Outline application for matters of access, appearance, layout and scale, for erection of 4 no. new dwellings with associated carports, parking and amenity space (with retention of existing Garage House dwelling)	Undecided
B/F	T/00395/18/TCA	The Pond, The Green, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Weeping Willow: crown lift to 4/5m, remove all crossing & dead branches. T2 Maple: crown lift to 4m. Reduce crown by 2m & extending leading stem by 4m. Leaving a finished height of 16m & radius of 8-10m.	Granted 16.11.18
B/F	T/00397/18/TCA	Walnut Cottage, Yew Tree Road, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Cherry: crown lift to 4m, reduce by 2m leaving a finished height of 10m & radius of 7m.	Granted 16.11.18
B/F	18/03130/HSE	Thatchings, Church Road, North Waltham RG25 2BQ Demolition of existing store and replacement with new barn store	Granted 05.12.18
B/F	T/00464/18/TCA	Holly Cottage, Chapel Street, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Ash: fell (Replant 1 Field Maple)	Undecided
B/F	T/00462/18/TCA	Camellia Cottage, Yew Tree Road, North Waltham Application for works to trees growing in a conservation area Proposal: T1-T12 Cypress trees: fell T13 Yew: reduce by 2m leaving a finished height of 7m with a radius of 4m	Granted 07.12.18
B/F	18/03188/HSE	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding	Undecided

NEW	T/00481/18/TCA	Batcheors, Popham Lane, North Waltham RG25 2BE Application for works to trees growing in a conservation area Proposal: T1, T2, T3 Lime: pollard leaving a finished height of 14m and radius of 7m, crown lift to no more than 5m	Undecided
NEW	18/03414/RET	Land at OS Ref 456378 145890, Fox Lane, North Waltham Change of use of land to residential and siting of a mobile home with additional hard standing and septic tank	Undecided

185/FC/09/18-19 **Planning Compliance Issues** – to receive an update on the planning compliance issue at land at OS Ref 456378 145890, Fox Lane, North Waltham (planning application reference 17/02849/OUT).

186/FC/09/18-19 **Finance**

(a) **Receipts** – to acknowledge the receipt of payments made to the Parish Council, as per the schedule below.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
	NONE			

(b) **Payments**

- to note payment of the following standing order and direct debit

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
28.11.18	Rosemary Coulter	Salary (£8.873 x 35 hrs) (Nov 2018) Home working allowance (Nov 2018)	£310.56 £ 18.00	£328.56
16.12.18 (TBC)	Lloyds Bank plc	Card payments Monthly fee	£ 59.81 £ 3.00	£ 62.81

- to note the following card payments

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
20.11.18	Office Outlet	Stationary	£ 8.28	£ 8.28
10.12.18	Cartridge People	Printer cartridges	£45.86	£45.86
19.12.18	Microsoft	Office 365 subscription	£59.99	£59.99

- to approve the following payment

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
27.11.18	HALC	Inv-2923 Clerks Training – Basic Planning	£ 4 8.00	£ 48.00
27.11.18	HALC	Inv-2937 Clerk's Training – An Introduction to Health & Safety for Parish Councils	£108.00	£108.00
12.12.18	Rosemary Coulter	As per Expenses Claim form dated 12.12.18	£ 29.20	£ 29.20

(c) **Bank Balance** – to receive the current bank balances.

(d) **Budget 2019-20** - to receive the updated draft budget for 2019-20 for discussion.

187/FC/09/18-19 **Highway / Village Appearance Matters** – to receive an update on the following issues

- Land (island) at St Michael's Close.
- Trees
 - Review estimates for work to trees at the pond.
 - St Michael's Green.
 - Barley View.
 - Haddef.
- Roads.

- Drains.
- Accident site at junction of A30/A33 – to review information from the Road Safety Foundation.
- Footpaths – to estimate for repair to gate between Ramsholt Close and Mary Lane.
- Telephone box.
- Lengthsman.

**188/FC/
09/18-19**

Correspondence –

- to acknowledge correspondence received for the last month (as per Correspondence Received Schedule dated 12.12.18).
- to receive any correspondence received since 12.12.18.

**189/FC/
0918-19**

Councillors Announcements

**190/FC/
09/18-19**

Items for insertion in the Parish Magazine (deadline 6.00pm on Tuesday 8th January 2019).

**191/FC/
09/18-19**

Date of Next Meeting – to confirm the next monthly meeting will be held on **Tuesday 15th January 2019** at **7.30pm** in the **Rathbone Pavilion, North Waltham**.

Signed:

RCoulter

Clerk to North Waltham Parish Council