



MINUTES OF PARISH COUNCIL ORDINARY MEETING

Tuesday 14th May 2019 at 7:30pm in the Rathbone Pavilion, North Waltham

	Councillors Present: Cllr Geoff Chapman (GC) (Chairman), Cllr Judith McGinley (JM), Cllr Peter Waggett (PW), Cllr Bill Preston (BW) and Rosemary Coulter (Clerk)	Actions for
018/FC/02/19-20	Nominations for and election of Chairman GC was nominated by PW, seconded by JM and elected unanimously as Chairman.	
019/FC/02/19-20	Nominations for and election of Vice-Chairman JM was nominated by PW, seconded by GC and elected unanimously as Vice-Chairman.	
020/FC/02/19-20	Declarations of acceptance of office for the positions of Chairman and Vice-Chairman Declarations of acceptance of office for Chairman and Vice-Chairman were signed by GC and JM respectively in the presence of the Clerk.	
021/FC/02/19-20	Apologies for Absence: Borough Cllr Stuart Frost, County Cllr Anna McNair Scott	
022/FC/02/19-20	Declarations of Interest: None.	
023/FC/02/19-20	Meeting open to the Public: One member of the public attended the meeting.	
024/FC/02/19-20	Minutes: The minutes of the following meetings were accepted as a correct record and signed and dated by the Chairman <ul style="list-style-type: none"> • Ordinary meeting held on 16th April 2019; • Annual Parish meeting held on 16th April 2019. 	
025/FC/02/19-20	Last minutes of the Staffing Committee and Recommendations The Staffing Committee have not met recently and there were no minutes to review or recommendations to consider. The Clerk's salary review was undertaken by full council at the meeting on 19 th March 2019 (minute ref: 242/FC/12/18-19(c)).	
026/FC/02/19-20	Review of delegation arrangements to committees, sub-committees, staff and local authorities The Council agreed that existing arrangements for delegation to the Staffing Committee and Neighbourhood Plan Group are satisfactory. The role of Responsible Financial Officer is delated to the Clerk.	
027/FC/02/19-20	Terms of Reference (ToR) for committees and posts The ToR for the following committees were reviewed and remain unchanged <ul style="list-style-type: none"> • Staffing Committee • Neighbourhood Plan Group <p>The ToR for the post of Environment Officer were reviewed. It was agreed to dissolve this role as most tasks are undertaken by the Clerk or the Clerk finds someone with expertise in that particular area to advise the Council. Council agreed to reconsider this post should the need arise.</p> <p>The draft ToR for the Safety Officer were considered. No issues for discussion were raised. Resolution: To approve the Terms of Reference for the Safety Officer. Proposed by GC, seconded by JM, and agreed unanimously.</p> <p>The ToR for the Tree Warden were reviewed. These have already been reviewed by the existing Tree Warden and no changes were requested. The ToR for the Tree Warden remain unchanged.</p>	

028/FC/ 02/19-20	<p>Appointing members to existing committees and posts</p> <ul style="list-style-type: none"> Staffing Committee – this committee requires three members. GC, JH and BP volunteered and were duly elected. Neighbourhood Plan Group – GC volunteered to continue in this role and was duly elected. Environmental Officer – this post has now been dissolved. Safety Officer – the Clerk volunteered to undertake this role following training last year and was duly elected. Tree Warden – the existing Tree Warden, Alan Purkiss, has volunteered to continue in this role and was duly elected. 	
029/FC/ 02/19-20	<p>Consider the appointment of any new committees The Council does not wish to appoint any new committees.</p>	
030/FC/ 02/19-20	<p>Review of arrangements (including legal arrangements) with other local authorities, not-for-profit bodies and businesses The Council has a contract with Candovers Parish Council (Lead Parish) for the Lengthsman Service. A new contract has been received to cover the period from 5th April 2019 – 4th April 2020. This contract is identical to previous years with the dates changed. The Council has no other contracts or arrangements in place to consider.</p> <p>Resolution: to approve the new Lengthsman contract - agreed unanimously. The contract was signed by the Chairman.</p> <p>ACTION: Scan signed contract and return to Candovers Parish Council.</p>	Clerk
031/FC/ 02/19-20	<p>Review of representation on or work with external bodies and arrangement for reporting feedback A draft ToR was presented for representation on four bodies, to replace the previous four documents, to be considered by Council. No issues for discussion were raised.</p> <p>Resolution: to approve the ToR for Representatives – agreed unanimously.</p> <p>The following representatives were considered</p> <ul style="list-style-type: none"> North Waltham Village Trust – GC and JM volunteered to continue in this role. Village Charities – it was not known if the current representative is happy to continue. BDAPTC – GC volunteered to continue in this role. HALC – GC volunteered to continue in this role. <p>ACTION: Contact the current Village Charities representative and check she is willing to continue.</p>	Clerk
032/FC/ 02/19-20	<p>Consider eligibility for General Power of Competence (GPC) GPC provides a council with the power to do anything that individuals generally may do, under the Localism Act 2011 s1(1). However, in order to be eligible, the council must have</p> <ul style="list-style-type: none"> A qualified Clerk; A minimum of two thirds of the parish council elected at the last ordinary elections. (for NWPC - two thirds = 5 councillors) <p>As NWPC did not have the required number of councillors elected, the council is ineligible for GPC.</p>	
033/FC/ 02/19-20	<p>Review the inventory of land and other assets The Asset register has been reviewed by the Clerk and was presented for consideration by Council. An insurance valuation column has been completed as requested by the Councils' current insurers. However, no value has been added for the bus shelter as this is not known, or for land as this is not required. No new assets have been added. There was discussion regarding the value of the bus shelter. It was agreed to try and obtain a current value for this.</p> <p>ACTION: Discuss with local architect to try and obtain a value for the bus shelter.</p>	Clerk
034/FC/ 02/19-20	<p>Arrangements for insurance cover The councils existing insurers requested information during March in order to review the Council's insurance needs and provide renewal documents. To date nothing has been sent. The Clerk chased them last week and still nothing has been received. An additional quote has been requested from BHIB, who have acknowledged the request, but not sent a quote yet. Insurance runs out on 31st May 2019. Discussion focused on whether the Parish Council can authorise new insurance via email or whether a meeting needs to be called.</p>	

	<p>ACTION:</p> <ul style="list-style-type: none"> Chase quotes for insurance. Determine whether Council can authorise by email or need to call a meeting? 	Clerk Clerk												
035/FC/ 02/19-20	<p>Review of Council's and/or staff subscriptions to other bodies</p> <ul style="list-style-type: none"> HALC – Affiliation fees for 2019-20 are £279.00 and the NALC Levy for 2019-20 is £48.00. The invoice for these was presented at the April 2019 meeting and payment agreed (minute ref 013/FC/01/19-20(d)). SLCC – the Clerk has membership until 31st August 2019. The current subscription cost for the Clerk is £89.00, based on current salary. Subscriptions to both bodies were included in the budget for 2019-20. <p>Resolution: To approve subscriptions to HALC and SLCC. Proposed by GC, seconded by PW and agreed unanimously.</p>													
036/FC/ 02/19-20	<p>Review and approve the Council's Schedule for Review of Policies and Key Documents 2019-20</p> <p>The Schedule was presented to council for consideration. No issues for discussion were raised.</p> <p>Resolution: To approve the Schedule for Review of Policies and Key Documents 2019-20 – agreed unanimously.</p>													
037/FC/ 02/19-20	<p>Review of spending under S137 of the Local Government Act 1972 or GPC</p> <p>S137 enables councils to spend a limited amount of money for purposes for which they have no other statutory duty or power. The council has not incurred any spending under S137 during 2018-19 and is not eligible for GPC.</p>													
038/FC/ 02/19-20	<p>Time and place of ordinary meetings of Council up to and including the next annual meeting of Council</p> <p>The meetings are usually held on the third Tuesday of the month, ie.</p> <table> <tr> <td>Tuesday 18th June 2019</td> <td>Tuesday 21st January 2020</td> </tr> <tr> <td>Tuesday 16th July 2019</td> <td>Tuesday 18th February 2020</td> </tr> <tr> <td>Tuesday 17th September 2019</td> <td>Tuesday 17th March 2020</td> </tr> <tr> <td>Tuesday 15th October 2019</td> <td>Tuesday 21st April 2020</td> </tr> <tr> <td>Tuesday 19th November 2019</td> <td>Tuesday 19th May 2020</td> </tr> <tr> <td>Tuesday 17th December 2019</td> <td></td> </tr> </table> <p>There is no meeting in August, but the Council will undertake its usual walk around the village – date TBC.</p> <p>It was suggested that a full ordinary meeting be held in April, in addition to the Annual Parish Meeting as several issues are not able to be discussed in April and are then added to the May, or June meetings. This is not ideal for the year end and audit activities.</p> <p>ACTION:</p> <ul style="list-style-type: none"> Determine suitable date for Annual Parish Meeting when venue is available. Publish meeting dates for forthcoming year. 	Tuesday 18 th June 2019	Tuesday 21 st January 2020	Tuesday 16 th July 2019	Tuesday 18 th February 2020	Tuesday 17 th September 2019	Tuesday 17 th March 2020	Tuesday 15 th October 2019	Tuesday 21 st April 2020	Tuesday 19 th November 2019	Tuesday 19 th May 2020	Tuesday 17 th December 2019		Clerk Clerk
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039/FC/ 02/19-20	<p>Matters Arising</p> <ul style="list-style-type: none"> Policies approved at the March meeting have all been published on the website. The Annual Parish Meeting was successful (see minutes above in item 024/FC/02/19-20). The Garden and Sunflower Competitions have been publicised. Last year's winners have confirmed they are willing to judge and are being put in touch with one another. The Clerk's salary review has been implemented on 1st April 2019. 													
040/FC/ 01/19-20	<p>Co-option of Councillors to Council</p> <ul style="list-style-type: none"> Council vacancies following the election have been advertised, with a view to co-opting new councillors as soon as possible. Three candidates have come forward, but unfortunately two are unable to attend this meeting. One candidate attended the meeting and told the Parish Council about himself and relevant experience he has. DJ has completed a declaration for candidates wishing to be co-opted to North Waltham Parish Council. <p>Resolution: To co-opt David James as a member of North Waltham Parish Council. Proposed by GC, seconded by PW and agreed unanimously.</p> <p>DJ was welcomed to the Parish Council and signed his Declaration of Acceptance of Office in the presence of the Clerk.</p>													

041/FC/ 02/19-20	<p>Councillor Emails Parish Council emails need setting up for new councillors and those for existing councillors, that have not been activated, need to be working. Council emails for ex-councillors need to be ceased.</p> <p>ACTION: Ensure all current councillors have a working council email and cease those of ex-councillors that were not re-elected.</p>	GC
042/FC/ 02/19-20	<p>Risk Assessment The village Health and Safety Risk Assessment has been completed. A report summarising the issues raised and the recommended actions was presented to council.</p> <ul style="list-style-type: none"> • Pond – there was some concern about installing a flotation aid and deep-water signage at this location and by doing so, were the Council opening themselves up to litigation should an incident occur? It was suggested that the insurers are consulted about the risk/need for this. • Bus shelter – there was some concern expressed about the need to prevent tiles falling from the roof and whether this would also open the Council to litigation should an incident occur. It was suggested that the insurers are consulted about the risk/need for this. • Cornrell Green – it was agreed to ask the Lengthsman to secure the bollards. However, the Parish Council questioned why high-viz marking had been suggested as no traffic used this path except to access Haddef. <p>ACTION:</p> <ul style="list-style-type: none"> • Contact Insurers regarding installing flotation aid and signage at the pond and about preventing tiles from falling from the roof of the bus shelter and report back at next meeting. • Contact assessor to determine why high-viz marking is recommended for bollards. 	Clerk Clerk
043/FC/ 02/19-20	<p>Neighbourhood Plan Update A meeting was held yesterday (13.05.19). All sites put forward under the Call for Sites have now been assessed and the results are being compiled. A short list should be available within a month. When the list is finalised, those who submitted sites will be contacted. The Neighbourhood Plan Group will start engaging with them and with the community regarding the results and next stages.</p>	
044/FC/ 02/19-20	<p>Current Planning Applications: Council noted the current position on the planning applications detailed in Appendix 1. There were no new planning applications to discuss.</p>	
045/FC/ 02/19-20	<p>Planning Compliance Issues Planning Ref 17/02849/OUT Land at OS ref 456378 145890 Fox Lane, North Waltham The Planning Compliance and Enforcement Officer at BDBC has advised that an enforcement notice was served on this site on 3rd May 2019 to</p> <ul style="list-style-type: none"> • Permanently discontinue the use of the land for the siting of the mobile home. • Permanently remove the mobile home and any associated material from the site. <p>Time for compliance will be two months.</p> <p>ACTION: Monitor situation.</p>	Clerk
046/FC/ 02/19-20	<p>Finance</p>	
(a)	<p>Financial Receipts: Council acknowledged the receipt of 50% of the precept and the grass cutting grant from BDBC, as set out in Appendix 2. Discussion took place about passing the grass cutting grant to the Village Trust.</p> <p>Resolution: To forward the grass cutting grant, received from BDBC, to the Village Trust. Proposed by GC, seconded by BP and agreed unanimously.</p> <p>ACTION: Forward grass cutting grant to Village Trust.</p>	Clerk
(b)	<p>Financial Payments</p> <ul style="list-style-type: none"> • Council acknowledged payment of the standing orders and direct debits, as set out in Appendix 2. • Council noted the card payments made since last meeting and included on the card statement dated 2nd May 2019 (due for payment mid-May 2019), as set out in Appendix 2. 	
(c)	<p>Bank Balance and Bank Reconciliation Current account balance as at 16th April 2019 - £19,531.63 Deposit account balance as at 16th April 2019 - £13,660.34</p>	

	A bank reconciliation as at 31 st March 2019 (quarter 4) was presented to Council. The reconciliation was checked against the bank statements and initialled by JM.	
(d)	<p>Budget Review The budget review as at 31st March 2019 (quarter 4) was presented to Council. Significant overspends and underspends on individual budget lines (+/- 15%) were noted on the document. Overall, the budget for 2018-19 was underspent by 3%.</p> <p>ACTION: Send a copy of the budget to new councillors.</p>	Clerk
(e)	<p>Review of system for authorising payments from bank account The following issues were discussed:</p> <ul style="list-style-type: none"> • JM suggested that authorisers of payments made by bank transfer on the bank account should have a copy of the invoice, rather than a summary of the details so that they are able to check all details are correct. • It was also felt to be good practice to have more than two authorisers on the bank account, which would allow prompt payment should councillors be unavailable and ensure councillors were not authorising any payment of expenses to themselves. BP and DJ volunteered to be authorisers. • Ex-councillors who were signatories on cheques need to be ceased. <p>ACTION:</p> <ul style="list-style-type: none"> • In future, all requests for authorising payments should have a copy of the invoice attached. • Set up BP and DJ as authorisers on Parish Council bank accounts. • Remove ex-councillors as signatories on cheques. 	Clerk Clerk Clerk
(f)	<p>Purchase of new printer The Clerk has been unable to purchase the new printer, agreed by Council, as the payment card has an insufficient single transaction limit to permit the purchase. The current single transaction limit is £250.00, with a monthly credit limit of £499.00 per month. A discussion took place on increasing the single transaction limit. Financial Regulations will need to be updated accordingly.</p> <p>Resolution: To increase the single transaction limit on the Lloyds Multipay Card to £500 Proposed by PW, seconded by DJ and agreed unanimously.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Contact Lloyds and arrange an increase in the single transaction limit to £500.00. • Update Financial Regulations accordingly. 	Clerk Clerk
047/FC/ 02/19-20	<p>Highway / Village Appearance Matters</p> <p>Traffic Issues around North Waltham Primary School The Clerk has contacted HCC Traffic and Safety Team following the discussion at the March meeting. She is willing to meet with us and have further discussion but has issues with vacancies at the moment and doesn't expect this to be resolved until early Summer. ACTION: Contact HCC Traffic and Safety Team again to arrange a time to meet.</p> <p>Roads</p> <ul style="list-style-type: none"> • Finger signpost at junction of Fox Lane and Popham Lane – no further action has been taken. • Virtual pinch point by the Old Forge – no further action has been taken. • Reflective bend indicators near junction of Steventon Road and Mary Lane – not resolved. • Numerous potholes – no further action has been taken. <p>ACTION: Report or re-report issues as appropriate.</p> <p>Drains</p> <ul style="list-style-type: none"> • Drain at junction of Up Street and Chapel Street is full of debris. • It was not clear about the state of the drain in Coldharbour or Church Road. <p>ACTION: Check drains and re-report if necessary.</p> <p>Accident Site at junction of A30/A33 A meeting has been planned with the Road Safety Foundation on 23rd May 2019 at 2.00pm. Ex-councillors AS, SE, JH and Clerk will attend. The plan is to take latest road injury figures and photos of the junction and ask for advice on how to effect change.</p>	Clerk Clerk Clerk

	<p>Trees St Michael's Green (wild area) – the Tree Warden reports that the Ash trees are slow to leaf this year and so their health is still difficult to assess. At least one tree is dead and will require removal. He will advise about the others as soon as he can accurately assess.</p> <p>Telephone Box Quote for renovation still not available. ACTION: Obtain quotation for renovation and repair of telephone box.</p> <p>Lengthsman The Lengthsman undertook a day's work on 30th April 2019. He has offered to come and do a walk round to discuss with the Clerk to see what the Council requires and what the Lengthsman service can offer. The date is still to be arranged. The gate between Ramshott Close and Mary Lane is still stiff to open and has not been rectified.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Meet with Lengthsman to review work. • Arrange repair of gate between Ramshott Close and Mary Lane. <p>Footpaths / Stiles / Kissing Gates Nothing to report.</p> <p>Community Coffee and Litter Pick A successful litter pick took place on 6th April 2019. A thank you to those who took part was put on the website, weekly news email and in the Parish Magazine.</p>	<p>Clerk</p> <p>Clerk Clerk</p>
<p>048/FC/ 02/19-20</p>	<p>Correspondence</p> <ul style="list-style-type: none"> • Correspondence received between 16th April – 8th May 2019, see Schedule of Correspondence (Appendix 3) • Correspondence received since 8th May 2019 – see Appendix 3. 	
<p>049/FC/ 02/19-20</p>	<p>Councillors Announcements GC suggested that as there is a new Parish Council, it would be good to develop a 3-5 year plan. He asked all councillors to think of one large thing to get done during the four years of the council and some smaller things that could be implemented quite quickly and bring these ideas to the next meeting. An example of a quick item would be the repair and renovation of the telephone box or archiving information. He would like the Parish Council to be more proactive rather than reactive.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Bring ideas of at least one large and one small item for the Parish Council to achieve to the next meeting. • Agenda item for the next meeting. 	<p>All Clerk</p>
<p>050/FC/ 02/19-20</p>	<p>Items for Parish Magazine The following items need to be included in the next Parish Magazine (deadline 6.00pm on 18.06.19).</p> <ul style="list-style-type: none"> • Date of next Parish Council meeting; • Planning applications; • Welcome to new councillors; • Garden and sunflower competitions. <p>ACTION: Submit article for Parish Magazine.</p>	<p>Clerk</p>
<p>051/FC/ 02/19-20</p>	<p>Date of Next Meeting The next Ordinary Meeting will be held on Tuesday 18th June 2019 at 7.30pm in the Rathbone Pavilion, North Waltham. PW stated that he may be late to arrive.</p>	

Signed Date

APPENDIX 1: PLANNING APPLICATIONS

AGENDA ITEM 044/FC/02/19-20

B/F	17/03774/FUL	The Sun Inn, Winchester Road, North Waltham RG25 2JD Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping Amended plans submitted 05.03.18, as follows Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/relevelling and installation of septic tank	Undecided
B/F	18/00708/FUL	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
B/F	18/00873/FUL	Land at Hounsome Fields, junction of Winchester Road and Trenchard Lane, Dummer Construction of 2 no. gypsy and traveller pitches of 250 sq metres each, both to be independently serviced with an amenity building, large trailer and touring caravan with parking for two vehicles and garden area (Pursuant to outline application 15/04503/OUT)	Undecided
B/F	18/03188/HSE	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19.02.19	Undecided
B/F	T/00088/19/TCA	Boundary House, Church Road, North Waltham Application for works to trees growing in a conservation area PROPOSAL: Holm Oak within footprint of Boundary House, the crown to be lifted by no more than 10 metres (over neighbouring property) due to excessive shading in No 19 St Michaels Close garden	Raise no objection 17.04.19
B/F	T/00132/19/TCA	2 St Michael's Close, North Waltham RG25 2BP Application for works to trees growing in a conservation area Proposal: Apple tree: fell	Raise no objection 25.04.19
B/F	19/00755/HSR	2 Bungalow, Yew Tree Road, North Waltham Demolition of existing corrugated timber framed shed and erection of timber, single storey garden and store room	Undecided
B/F	19/00884/GPDOFF	Folly Farm, Overton Road, North Waltham RG25 2BS Notification of proposed change of use of Class B1(a) office to 1 no. dwelling house (Class 3)	Undecided
B/F	19/00885/GPDSTD	Folly Farm, Overton Road, North Waltham RG25 2BS Notification of proposed change of use of storage building (Class B8) to 2 no. dwelling house (Class 3)	Undecided
NEW	18/02513/RES	Phase A1, Hounsome Fields, Winchester Road, Kempshott Hill, Basingstoke Reserved matters application for the appearance, landscaping, layout and scale for 93 dwellings of a mix of detached, semi-detached and terraced dwellings and flats, car parking and garages, Internal access roads, footpaths, parking and circulation areas, Footpath links and informal paths, Public open space/amenity space, hard and soft landscaping, and other associated infrastructure and engineering works (Parcel A1) (pursuant to outline permission 15/04503/OUT)	Undecided

APPENDIX 2: RECEIPTS AND PAYMENTS SCHEDULE**AGENDA ITEM 046/FC/02/19-20****(a) FINANCIAL RECEIPTS**

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
24.04.19	BDBC	Precept (50%) Grass cutting grant	£7,301.50 £2,016.00	£9,317.50

(b) STANDING ORDERS AND DIRECT DEBITS MADE SINCE LAST MEETING 16.04.19

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
16.04.19	Lloyds Bank plc	Monthly fee	£ 3.00	£ 3.00
28.04.19	Clerk	Salary £9.77 x 35 hrs (Apr 2019) Home working allowance (Apr 2019)	£341.95 £ 18.00	£359.95

CARD PAYMENTS MADE SINCE LAST MEETING 16.04.19 AND CARD STATEMENT DATED 02.05.19 (DUE FOR PAYMENT MID-MAY)

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
15.04.19	Sainsbury's	Black ink cartridge	£15.00	£15.00
16.04.19	Old Barn Stores	Refreshments for Annual Parish Meeting	£ 5.28	£ 5.28
16.04.19	Morrisons	Refreshments for Annual Parish Meeting	£27.82	£27.82
01.05.19	Lloyds Bank plc	Monthly card fee	£ 3.00	£ 3.00

PAYMENTS APPROVED AT THIS MEETING 14.05.19

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
14.05.19	North Waltham Village Trust	Grass cutting grant *	£2016.00	£2016.00

*Agreed as per agenda item 046/FC/02/19-20(a)

APPENDIX 3**AGENDA ITEM 048/FC/02/19-20****CORRESPONDENCE RECEIVED AS AT 8th MAY 2019****Newsletters** (received and circulated via email)

- 24.04.19 Rural Services Network – The Rural Bulletin
- 29.04.19 Safer North Hampshire – newsletter – May 2019
- 30.04.19 Rural Service Network – The Rural Bulletin
- 02.05.19 Rural Services Network – The Rural Bulletin
- 07.05.19 Business in Basingstoke Newsletter – May 2019
- 08.05.19 Rural Services Network – The Rural Bulletin
- 08.05.19 Hampshire Constabulary – Basingstoke Rural South Newsletter – May 2019

Correspondence from BDBC (received and circulated via email)

- 23.04.19 Notice of road closure on Up Street on 07.05.19 for replacement of decaying telegraph pole
- 24.04.19 Draft Basingstoke Golf Course Supplementary Planning Document (SPD)
- 27.04.19 Response from Borough Cllr Taylor to good wishes for Mayoral year.
- Response for BDBC to issues raised by Dummer Parish Council regarding the development at the Golf Course.

Correspondence from HCC (received and circulated via email)**Correspondence from HALC** (received and circulated via email)

- 29.04.19 Changing Places Event – Swanmore (training)
- 30.04.19 Hampshire Playing Fields Association – Change of address and subscriptions
- 30.04.19 Hampshire and Isle of Wight Village of the Year Competition
- 03.05.19 SSAFA – VE Day 75 (*copied to St Michael's Church*)
- 07.05.19 HALC Newsletter – May 2019

Other correspondence (received and circulated via email)

- 17.04.19 SWAG – New Primary School (Hounsome Fields/Basingstoke Golf Course)
- 26.04.19 Dummer Parish Council – copy of email to BDBC regarding SPD for Golf Course development
- 02.05.19 Came & Company – Council Matters Spring 2019

Other correspondence (not circulated)**Useful services** (marketing emails are not circulated but details recorded for future use if needed)

- 28.04.19 R W Sport – sport & leisure consultancy – marketing email (*forwarded to the Village Trust*)

Correspondence received since publication of Agenda

- 10.05.19 HALC – NALC / LGRC Expo
- 13.05.19 Candovers Parish Council – receipt of Lengthsman Contract for 2019-20