



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL
Tel: 01256 397188, Email: clerk@northwaltham.info

To: Members of North Waltham Parish Council

You are summoned to attend the Ordinary Meeting of North Waltham Parish Council on **Tuesday 16th July 2019**, at **7.30pm** in the **Rathbone Pavilion, North Waltham**

For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor

AGENDA

- 081/FC/
04/19-20** **Apologies for absence**
- 082/FC/
04/19-20** **Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 083/FC/
04/19-20** **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 084/FC/
04/19-20** **Minutes** – to confirm the accuracy of the minutes, already circulated, of the ordinary meeting held on 18th June 2019.
- 085/FC/
04/19-20** **Matters arising** – to receive Clerk's Action Plan and Outcomes following the last meeting
- 086/FC/
04/19-20** **Co-option of Councillors to Council** – to consider potential applicants for co-option to the Parish Council.
- 087/FC/
04/19-20** **Risk Assessment** – to receive feedback from BHIB Insurance Brokers regarding the village health and safety assessment and to plan following this advice.
- 088/FC/
04/19-20** **3-5 Year Plan** – to discuss ideas for a Parish Council Transport Strategy.
- 089/FC/
04/19-20** **Consultations from Basingstoke & Deane Borough Council (BDBC)** – to consider a response to the following consultation already circulated to councillors
- Review of Polling Districts, Polling Places and Polling Stations
www.basingstoke.gov.uk/polling-review
 - Consultation on the Basingstoke Golf Course Development Supplementary Planning Document (SPD) www.basingstoke.gov.uk/planning-policy-consultations
- 090/FC/
04/19-20** **Neighbourhood Plan Update** – to receive an update from the Neighbourhood Plan (NP) Group.
- 091/FC/
04/19-20** **Current Planning Applications**
- to consider and determine the Parish Council's response to planning application 19/01689/HSE for 1 Longfield Close, North Waltham RG25 2EL.
 - to note the current planning applications received from Basingstoke and Deane Borough Council, as outlined in Appendix 1.
- 092/FC/
04/19-20** **Planning Compliance Issues** – to receive an update on the current planning compliance issues
- Planning Ref 17/02849/OUT Land at OS ref 456378 145890, Fox Lane, North Waltham
- 093/FC/
04/19-20** **Finance**

- (a) **Receipts and payments**
- To acknowledge the receipt of payments made to the Parish Council, as set out in Appendix 2.
 - To acknowledge the payment of standing orders and direct debits, as set out in Appendix 2.
 - To acknowledge the card payments made since last meeting, as set out in Appendix 2.
 - To approve payments, as set out in Appendix 2.
- (b) **Bank Balance and Bank Reconciliation** – to receive the current bank balances and quarterly bank reconciliation as at 30th June 2019 (quarter 1).
- (c) **Budget Review** – to receive the budget review as at 30th June 2019 (quarter 1).
- (d) **Grant Application** – to receive and consider a grant application from North Waltham Village Trust.
- 094/FC/
04/19-20** **Highway / Village Appearance Matters** – to receive an update on the following issues
- Traffic issues around North Waltham Primary School
 - Roads
 - Drains
 - Accident site at junction of A30/A33
 - Trees
 - Telephone Box
 - Lengthsman
 - Footpaths / stiles / kissing gates
- 095/FC/
04/19-20** **Correspondence** –
- to acknowledge correspondence received during the last month (as per Correspondence Received Schedule dated 05.07.19 – see Appendix 3).
 - to receive any correspondence received since 05.07.19.
- 096/FC/
04/19-20** **Councillors Announcements**
- 097/FC/
04/19-20** **Items for insertion in the Parish Magazine** (deadline 6.00pm on Tuesday 23rd July 2019)
- 098/FC/
04/19-20** **Date of Next Meeting**
- to confirm the next monthly meeting will be held on **Tuesday 17th September 2019 at 7.30pm** in the **Rathbone Pavilion, North Waltham**.
 - to arrange a date for the annual village walk around during August 2019.

Signed:

Clerk to North Waltham Parish Council

APPENDIX 1

Item 091/FC/04/19-20 Current Planning Applications:

- to note the current planning applications received from Basingstoke and Deane Borough Council and to discuss any new applications.

B/F	17/03774/FUL	<p>The Sun Inn, Winchester Road, North Waltham RG25 2JD Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping</p> <p>Amended plans submitted 05.03.18, as follows: Erection of rear extension to form new 3 story building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/re-levelling and installation of septic tank.</p>	Undecided
B/F	18/00708/FUL	<p>Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling</p>	Undecided
B/F	18/00873/FUL	<p>Land at Hounsome Fields Junction of Winchester Road and Trenchard Lane Dummer Construction of 2 no. gypsy and traveller pitches of 250 sq metres each, both to be independently serviced with an amenity building, large trailer and touring caravan with parking for two vehicles and garden area (Pursuant to outline application 15/04503/OUT)</p>	Undecided
B/F	18/03188/HSE	<p>The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding</p> <p>Amended plans submitted 19.02.19</p>	Undecided
NEW	19/01689/HSE	<p>1 Longfield Close, North Waltham RG25 2EL Erection of a single storey side extension</p>	Undecided

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

APPENDIX 2
Item 093/FC/04/19-20

Finance

(a) Receipts and Payment

To acknowledge the receipt of payments made to the Parish Council.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
30.06.19	Unity Trust Bank	Interest (deposit A/C)	£13.64	£13.64

To acknowledge the payment of standing orders and direct debits.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
28.04.19	Rosemary Coulter	Salary (£9.77 x 35 hrs) (Apr 2019)	£341.95	£359.95
		Home working allowance (Apr 2019)	£ 18.00	
16.07.19	Lloyds Bank plc	McAfee Livesafe	£ 94.99	£114.98
		Argos	£ 16.99	
		Monthly fee	£ 3.00	

To acknowledge the card payments made since last meeting.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
18.06.19	Argos	Black ink cartridge	£16.99	
07.07.19	Lloyds Bank plc	Monthly card fee	£ 3.00	£19.99

To approve the following payments.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
26.06.19	Rosemary Coulter	Expenses Claim - travel	£21.60	£21.60
TBA	HALC *	Training: Officers Update	£10.00	£10.00

* This invoice has not been received yet but is expected before the next meeting.

APPENDIX 3
Item 095/FC/04/19-20**NORTH WALTHAM PARISH COUNCIL MEETING**
CORRESPONDENCE RECEIVED AS AT 5th JULY 2019**Newsletters** (received and circulated via email)

- 14.06.19 Business in Basingstoke – June 2019
- 25.06.19 Rural Services Network – The Rural Bulletin
- 27.06.19 South Western Railways – Stakeholder Newsletter – June 2019
- 01.07.19 Clerks & Councils Direct magazine
- 02.07.19 Rural Services Network – Rural Bulletin
- 03.07.19 Rural Services Network – Rural Funding Digest July 2019

Correspondence from BDBC (received and circulated via email)

- 20.06.19 Consultation on the draft Basingstoke Golf Course Development
- 25.06.19 Polling Districts & Polling Places Review
- 27.06.19 Invitation – Basingstoke & Deane – Mayor's Civic Sunday Service – 14.07.19 at 6.30pm
- 28.06.19 Changes to bine collections (*information posted on North Waltham website News and Facebook page*)
- 02.07.19 Notice of Review of Polling Districts & Polling Places (*not circulated as information circulated previous week. Published on notice board & website 02.07.19*)

Correspondence from HCC (received and circulated via email)

- 11.06.19 Improving customer contact – the way forward
- 26.06.19 Email from Cllr McNair Scott re A30/A33 junction

Correspondence from HALC (received and circulated via email)

- 25.06.19 Reminder of Village of the Year competition
- 03.07.19 Hampshire's Communication Awards 2019

Other correspondence (received and circulated via email)

- 21.06.19 Keep Britain Tidy - #Love Parks (*forwarded to NW Village Trust*)

Other correspondence (not circulated)

- 27.06.19 Grant application from North Waltham Village Trust (*not circulated but included with papers for July meeting*)

Useful services (marketing emails are not circulated but details recorded for future use if needed)

- 01.07.19 Creative Play – children's play equipment, outside gym equipment, etc – marketing brochure
- 01.07.19 Wicksteed – multi-use games playgrounds – marketing brochure
- 03.07.19 Sawscapes Play – installation, inspection & maintenance of outside play equipment – marketing email (*forwarded to the Village Trust*)