



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL
Tel: 01256 397188, Email: clerk@northwaltham.info

To: Members of North Waltham Parish Council

You are summoned to attend the Ordinary Meeting of North Waltham Parish Council on **Tuesday 17th September 2019**, at **7.30pm** in the **Rathbone Pavilion, North Waltham**

For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor

AGENDA

- 114/FC/06/19-20** **Apologies for absence**
- 115/FC/06/19-20** **Declarations of Interest** – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.
- 116/FC/06/19-20** **Meeting open to the Public** – the meeting will allow questions and comments from members of the public. (10 mins)
- 117/FC/06/19-20** **Minutes** – to confirm the accuracy of the minutes, already circulated, of the
- Ordinary Meeting held on 16th July 2019;
 - Additional Meeting held on 24th July;
 - Additional Meeting held on 31st July 2019;
 - Additional Meeting held on 5th September 2019.
- 118/FC/06/19-20** **Matters arising** – to receive Clerk's Action Plan and Outcomes following the
- Ordinary Meeting held on 16th July 2019;
 - Village Walk Around held on 6th August 2019.
- 119/FC/06/19-20** **Co-option of Councillors to Council** – to consider potential applicants for co-option to the Parish Council.
- 120/FC/06/19-20** **Risk Assessment** – to receive an update on action required.
- 121/FC/06/19-20** **3-5 Year Plan** – to discuss ideas for a Parish Council Transport Strategy.
- 122/FC/06/19-20** **Policies and Key Documents** – to review the following:
- Financial Regulations;
 - Financial Risk Assessment.
- 123/FC/06/19-20** **Garden Competition** – to plan presentation for winners.
- 124/FC/06/19-20** **Neighbourhood Plan Update** – to receive an update from the Neighbourhood Plan (NP) Group.
- 125/FC/06/19-20** **Current Planning Applications** - to note the current planning applications received from Basingstoke and Deane Borough Council, as outlined in Appendix 1.
- 126/FC/06/19-20** **Planning Compliance Issues** – to receive an update on the current planning compliance issues
- Planning Ref 17/02849/OUT Land at OS ref 456378 145890, Fox Lane, North Waltham

**127/FC/
06/19-20** **Finance****(a)** **Receipts and payments**

- To acknowledge the receipt of payments made to the Parish Council, as set out in Appendix 2.
- To acknowledge the payment of standing orders and direct debits, as set out in Appendix 2.
- To acknowledge the card payments made since last meeting, as set out in Appendix 2.
- To approve payments, as set out in Appendix 2.

(b) **Bank Balance**– to receive the current bank balances.**128/FC/
06/19-20** **Highway / Village Appearance Matters** – to receive an update on the following issues

- Traffic issues around North Waltham Primary School
- Roads
- Drains
- Accident site at junction of A30/A33
- Trees
- Telephone Box
- Lengthsman
- Footpaths / stiles / kissing gates

**129/FC/
06/19-20** **Correspondence** –

- to acknowledge correspondence received during the last month (as per Correspondence Received Schedule dated 11.09.19 – see Appendix 3).
- to receive any correspondence received since 11.09.19.

**130/FC/
06/19-20** **Councillors Announcements****131/FC/
06/19-20** **Items for insertion in the Parish Magazine** (deadline 6.00pm on Tuesday 24th September 2019)**132/FC/
06/19-20** **Date of Next Meeting** - to confirm the next monthly meeting will be held on **Tuesday 15th October 2019** at **7.30pm** in the **Rathbone Pavilion, North Waltham**.

Signed:

Clerk to North Waltham Parish Council

APPENDIX 1

Item 125/FC/06/19-20 Current Planning Applications:

- to note the current planning applications received from Basingstoke and Deane Borough Council and to discuss any new applications.

B/F	17/03774/FUL	The Sun Inn, Winchester Road, North Waltham RG25 2JD Erection of rear extension to form new 3 storey building with two floors of function rooms and 16 letting rooms above, remodelling of existing public house with extensions, new car park area and associated landscaping Amended plans submitted 05.03.18, as follows: Erection of rear extension to form new 3 story building with two floors of function rooms and 16 letting rooms above with link to existing building, remodelling of existing public house, replacement of function room with additional staff accommodation. Construction of new car park areas (additional 99 spaces and 18 spaces), alterations to access to create two separate access, associated landscaping/re-levelling and installation of septic tank.	Granted 02.08.19
B/F	18/00708/FUL	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
B/F	18/00873/FUL	Land at Hounsme Fields Junction of Winchester Road and Trenchard Lane Dummer Construction of 2 no. gypsy and traveller pitches of 250 sq metres each, both to be independently serviced with an amenity building, large trailer and touring caravan with parking for two vehicles and garden area (Pursuant to outline application 15/04503/OUT)	Undecided
B/F	18/03188/HSE	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19.02.19	Undecided
B/F	19/01689/HSE	1 Longfield Close, North Waltham RG25 2EL Erection of a single storey side extension	Granted 24.07.19
B/F	18/02513/RES	Phase A1, Hounsme Fields, Winchester Road, Kempshott Hill, Basingstoke Amended application: Reserved matters application for the appearance, landscaping, layout and scale for 94 dwellings of a mix of detached, semi-detached and terraced dwellings and flats, car parking and garages, Internal access roads, footpaths, parking and circulation areas, Footpath links and informal paths, Public open space/amenity space, hard and soft landscaping, and other associated infrastructure and engineering works (Parcel A1) (pursuant to outline permission 15/04503/OUT)	Undecided
B/F	19/01954/PIP	Land south of St Michael's Close, North Waltham Application for permission in principle for 4 no. dwellings	Undecided
B/F	T/00319/19/TCA	6 Church Farm Close, North Waltham RG25 2BN Application for works to trees growing in a conservation area Proposal: T1 Atlantic Blue Cedar: removal	Raise no objection 23.08.19
B/F	19/02096/RES	Wheatsheaf Garage House, Popham Lane, North Waltham Approval of Reserved Matters for Landscaping for the erection of 4 no. dwellings with associated garages, parking and amenity space (planning consent 18/02794/OUT)	Undecided
B/F	19/02110/RES	Wheatsheaf Garage, Popham Lane, North Waltham Approval of Reserved Matters for Landscaping for the erection of 6 no. dwellings with associated garages, parking and amenity space (planning consent 17/03470/OUT)	Undecided
B/F	T/00341/19/TCA	Kyte Abbey, Popham Lane, North Waltham RG25 2BE Application for works to trees growing in a conservation area Proposal: 2 Conifers: Fell. 1 White Willow: Reduce height by 4M and spread by 3M, leaving a finished height of 12M with a spread of 10M. 1 White Willow [Dead]:-Fell.	Undecided
B/F	19/02018/FUL	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)	Undecided
B/F	T/00357/19/TCA	Boundary House, Church Road, North Waltham RG25 2BQ Application for work to trees growing in a conservation area Proposal:	Undecided

		T1 Yew: reduce by 1.5-2m all round leaving a finished height of approx 12-14m with a radius of 4m T2 Lime, T3 Ash, T4 Maple: crown lift to 5m away from service lines	
B/F	19/00950/RES	Housome Fields, Trenchard Lane, Dummer Approval of Reserved Matters for Phase 1 Infrastructure comprising of primary infrastructure roads and drainage, footpaths, circulation areas, hard and soft landscaping, and other associated infrastructure and engineering works (planning consent 15/04503/OUT)	Undecided

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

APPENDIX 2
Item 127/FC/06/19-20

Finance

(a) Receipts and Payment

To acknowledge the receipt of payments made to the Parish Council.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
		None		

To acknowledge the payment of standing orders and direct debits.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
29.07.19	Clerk	Salary (£9.77 x 35 hrs) (Jul 2019) Home working allowance (Jul 2019)	£341.95 £ 18.00	£359.95
16.08.19	Lloyds Bank plc	Sainsburys Monthly fee	£ 19.50 £ 3.00	£ 22.50
28.08.19	Clerk	Salary (£9.77 x 35 hrs) (Aug 2019) Home working allowance (Aug 2019)	£341.95 £ 18.00	£359.95
16.09.19	Lloyds Bank plc	Monthly Fee	£ 3.00	£ 3.00

To acknowledge the card payments made since last meeting.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
16.07.19	Sainsburys	Stationery	£ 19.50	£ 19.50
05.09.19	Sainsburys	Stationery	£ 35.50	£ 35.50
10.09.19	SLCC	Clerk's Membership *	£106.00	£106.00

To approve the following payments.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
08.09.19	HALC	Training: Officers Update (26.06.19)	£12.00	£12.00
31.08.19	ClubNet Ltd	Email address package x 10 (12.10.19 – 11.10 20)	£60.00	£60.00

*Resolution to renew membership - minute ref: 035/FC/02/19-20 (May 2019)

APPENDIX 3

Item 129/FC/06/19-20

NORTH WALTHAM PARISH COUNCIL MEETINGTuesday 17th September 2019**CORRESPONDENCE RECEIVED AS AT 11th SEPTEMBER 2019****Newsletters** (received and circulated via email)

- 22.07.19 Safer North Hampshire – August Newsletter & Summer Crime Prevention press release
- 23.07.19 Rural Services Network – The Rural Bulletin
- 30.07.19 Rural Services Network – The Rural Bulletin
- 31.07.19 Rural Services Network – Invitation to the Rural Conference 2019
- 06.08.19 Rural Services Network – The Rural Bulletin
- 04.08.19 Business in Basingstoke Bulletin – August 2019
- 01.08.19 South East Water – The Source – Summer 2019
- 01.08.19 Your Hampshire – The latest from your County Council
- 07.08.19 Rural Services Network – Rural Funding Digest – August 2019
- 13.08.19 Rural Services Network – The Rural Bulletin
- 17.08.19 Hampshire Constabulary – Basingstoke Rural South Newsletter – August 2019
- 20.08.19 (circulated 05.09.19) – Rural Services Network – The Rural Bulletin
- 21.08.19 (circulated 05.09.19) – Safer North Hants Newsletter – September 2019
- 28.08.19 (circulated 05.09.19) – Rural Service Network – The Rural Bulletin
- 03.09.19 Rural Services Network – The Rural Bulletin
- 04.09.19 Rural Services Network – Monthly Bulletin featuring Rural Funding Digest & Government Consultations (*Also circulated to NW Village Trust & St Michael's Church*)
- 10.09.19 Rural Services Network – The Rural Bulletin

Correspondence from BDBC (received and circulated via email)

- 29.07.19 Temporary Road Closure – Maidenthorpe Lane
- 30.07.19 Temporary Road Closure notice – Folly Farm, Overton Road
- 08.08.19 Small Grant Scheme for Community-Led and Parish Plans *
- 09.08.19 Local Plan – monitoring of Policy SS5 *
- 02.09.19 (initially viewed 05.09.19) – Temporary road closure – Andover Road, Oakley (not circulated)
- 02.09.19 (circulated 05.09.19) – Business in Basingstoke Bulletin – September 2019
- 03.09.19 Basingstoke Variety Show 2019 in aid of the Mayor's Charity Appeal
- 06.09.19 Basingstoke Green Week and Climate Emergency

Correspondence from HALC (received and circulated via email)

- 26.07.19 NALC Chief Executives Bulletin
- 26.07.19 NALC opens nominations to its Larger Councils Committee (*not circulated as not relevant to NWPC*)
- 26.07.19 NALC Policy e-briefing PC8-19 – Draft Data Sharing Code of Practice
- 30.07.19 NALC Surveys – May 2019 Elections
- 31.07.19 HALC Communications Awards 2019
- 03.09.19 HALC Newsletter -September 2019
- 10.09.19 Policy Consultation E-briefing 10 – 19 5G Mobile Coverage in Rural Areas *

Other correspondence (received and circulated via email)

- 15.08.19 Historic England – North Waltham War Memorial *
- 24.08.19 (circulated 05.09.19) – RP Gardening Ltd (Lengthsman) – additional project work
- 25.08.19 (initially viewed 05.09.19) – email from local resident re: volume and speed of cars leaving Car Fest
- 08.09.19 BDAPTC – minutes and presentations from Parish Conference in June 2019

Useful services (marketing emails are not circulated but details recorded for future use if needed)

- TWM Traffic Controls – marketing email

*requires acknowledgment / discussion as meeting