



NORTH WALTHAM PARISH COUNCIL

Chairman: Mr Geoff Chapman

Clerk: Ms Rosemary Coulter
6 Longfield Close, North Waltham, Basingstoke, Hampshire, RG25 2EL
Tel: 01256 397188, Email: clerk@northwaltham.info

To: Members of North Waltham Parish Council

You are summoned to attend the Ordinary Meeting of North Waltham Parish Council on **Tuesday 15th October 2019**, at **7.30pm** in the **Rathbone Pavilion, North Waltham**

For information: Oakley & North Waltham Ward Councillors, Basingstoke & Deane Borough Council; Hampshire County Councillor

AGENDA

Prior to the meeting a short presentation will take place to present prizes for the following competitions, held during the Summer:

- Best Garden 2019
- Best Hanging Baskets / Containers 2019

138/FC/ 07/19-20 Apologies for absence

Declarations of Interest – arising from this agenda, Members are invited to declare any relevant interests. Notwithstanding this item, Members may subsequently declare an interest at any point during the meeting.

140/FC/ 07/19-20 Meeting open to the Public

– the meeting will allow questions and comments from members of the public. (10 mins)

141/FC/ 07/19-20 Minutes

– to confirm the accuracy of the minutes, already circulated, of the

- Ordinary Meeting held on 17th September 2019;
- Additional Meeting held on 27th September 2019.

142/FC/ 07/19-20 Matters arising

– to receive Clerk's Action Plan and Outcomes following the meeting on 17th September 2019.

143/FC/ 07/19-20 Co-option of Councillors to Council

– to consider potential applicants for co-option to the Parish Council.

144/FC/ 07/19-20 Risk Assessment

– to receive an update on action required.

145/FC/ 07/19-20 3-5 Year Plan

– to receive a draft plan for discussion.

146/FC/ 07/19-20 Policies and Key Documents

– to receive and consider the following:

- Updated Financial Regulations for approval;
- Updated Grant Awarding Policy and Grant Application Form for approval;
- Health and Safety Policy for approval.

147/FC/ 07/19-20 Neighbourhood Plan Update

– to receive an update from the Neighbourhood Plan (NP) Group.

148/FC/ 07/19-20 Current Planning Applications

- to note the current planning applications received from Basingstoke and Deane Borough Council, as outlined in Appendix 1.

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

- 149/FC/07/19-20** **Planning Compliance Issues** – to receive an update on the current planning compliance issues
- Planning Ref 17/02849/OUT Land at OS ref 456378 145890, Fox Lane, North Waltham
- 150/FC/07/19-20** **Finance**
- (a)** **Receipts and payments**
- To acknowledge the receipt of payments made to the Parish Council, as set out in Appendix 2.
 - To acknowledge the payment of standing orders and direct debits, as set out in Appendix 2.
 - To acknowledge the card payments made since last meeting, as set out in Appendix 2.
 - To approve payments, as set out in Appendix 2.
- (b)** **Bank Balance and Bank Reconciliation** – to receive the current bank balances and quarterly bank reconciliation as at 30th September 2019 (quarter 2).
- (c)** **Budget Review** – to receive the budget review as at 30th September 2019 (quarter 2).
- (d)** **Grant Application** – to receive and consider a grant application from St Michael's Church, North Waltham.
- 151/FC/07/19-20** **Highway / Village Appearance Matters** – to receive an update on the following issues
- Traffic issues around North Waltham Primary School
 - Roads
 - Drains
 - Accident site at junction of A30/A33
 - Trees
 - St Michael's Green
 - Barley View
 - Telephone Box
 - Lengthsman
 - Footpaths / stiles / kissing gates
 - War Memorial
- 152/FC/07/19-20** **Correspondence** –
- to acknowledge correspondence received during the last month (as per Correspondence Received Schedule dated 9th October 2019 – see Appendix 3).
 - to receive any correspondence received since 9th October 2019.
- 153/FC/07/19-20** **Councillors Announcements**
- 154/FC/07/19-20** **Items for insertion in the Parish Magazine** (deadline 6.00pm on Tuesday 22nd October 2019)
- 155/FC/06/19-20** **Date of Next Meeting** - to confirm the next monthly meeting will be held on **Tuesday 19th November 2019** at 7.30pm in the **Rathbone Pavilion, North Waltham**.
- Community Coffee and Litter Pick** organised for Saturday 9th November 2019 at 10.00am at Old Barn Stores.

Signed:

RCoulter

Clerk to North Waltham Parish Council

APPENDIX 1

Item 148/FC/07/19-20 Current Planning Applications:

B/F	18/00708/FUL	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
B/F	18/00873/FUL	Land at Hounsome Fields Junction of Winchester Road and Trenchard Lane Dummer Construction of 2 no. gypsy and traveller pitches of 250 sq metres each, both to be independently serviced with an amenity building, large trailer and touring caravan with parking for two vehicles and garden area (Pursuant to outline application 15/04503/OUT)	Undecided
B/F	18/03188/HSE	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19.02.19	Undecided
B/F	18/02513/RES	Phase A1, Hounsome Fields, Winchester Road, Kempshott Hill, Basingstoke Amended application: Reserved matters application for the appearance, landscaping, layout and scale for 94 dwellings of a mix of detached, semi-detached and terraced dwellings and flats, car parking and garages, Internal access roads, footpaths, parking and circulation areas, Footpath links and informal paths, Public open space/amenity space, hard and soft landscaping, and other associated infrastructure and engineering works (Parcel A1) (pursuant to outline permission 15/04503/OUT)	Undecided
B/F	19/01954/PIP	Land south of St Michael's Close, North Waltham Application for permission in principle for 4 no. dwellings	Undecided
B/F	19/02096/RES	Wheatsheaf Garage House, Popham Lane, North Waltham Approval of Reserved Matters for Landscaping for the erection of 4 no. dwellings with associated garages, parking and amenity space (planning consent 18/02794/OUT)	Undecided
B/F	19/02110/RES	Wheatsheaf Garage, Popham Lane, North Waltham Approval of Reserved Matters for Landscaping for the erection of 6 no. dwellings with associated garages, parking and amenity space (planning consent 17/03470/OUT)	Undecided
B/F	T/00341/19/TCA	Kyte Abbey, Popham Lane, North Waltham RG25 2BE Application for works to trees growing in a conservation area Proposal: 2 Conifers: Fell. 1 White Willow: Reduce height by 4M and spread by 3M, leaving a finished height of 12M with a spread of 10M. 1 White Willow [Dead]:-Fell.	Raise no objection
B/F	19/02018/FUL	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)	Undecided
B/F	T/00357/19/TCA	Boundary House, Church Road, North Waltham RG25 2BQ Application for work to trees growing in a conservation area Proposal: T1 Yew: reduce by 1.5-2m all round leaving a finished height of approx 12-14m with a radius of 4m T2 Lime, T3 Ash, T4 Maple: crown lift to 5m away from service lines	Raise no objection
B/F	19/02368/FUL	Portland Farm, Popham Lane, North Waltham RG25 2BD Change of use of a series of existing agricultural buildings to a car workshop (B2) and the storage of cars (B8)	Undecided
B/F	19/02098/RET	Land at OS Ref 456378 145890, Fox Lane, North Waltham RG25 2BE Change of use of land to residential and siting of a mobile home	Undecided
B/F	19/02467/HSE	Holly Cottage, Chapel Street, North Waltham RG25 2BZ Erection of replacement single storey extension	Undecided
B/F	19/02471/HSE	2 Barley View, North Waltham RG25 2ST Erection of single storey front/side extension	Undecided
B/F	19/02422/FUL	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane	Undecided
NEW	T/00416/19/TCA	Street Cottage, North Waltham RG25 2BX Application for works to trees growing in a conservation area PROPOSAL: T1/T2 Cypress: Fell T3 Yew Hedge: Exempt T4 Magnolia: Fell	Undecided

APPENDIX 2
Item 150/FC/07/19-20

Finance

(a) Receipts and Payment

To acknowledge the receipt of payments made to the Parish Council.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
23.09.19	BDBC	Precept (50%)	£7,301.50	£7,301.50
30.09.19	Unity Trust Bank	Interest on deposit A/C	£ 20.57	£ 20.57

To acknowledge the payment of standing orders and direct debits.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
30.09.19	Clerk	Salary (£9.77 x 35 hrs) (Sept 2019) Home working allowance (Sept 2019)	£341.95 £ 18.00	£359.95
30.09.19	Unity Trust Bank	Quarterly service charge	£ 18.00	£ 18.00

(NB – monthly payment for Multipay card is not due until 16.10.19)

To acknowledge the card payments made since last meeting.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
27.09.19	Post Office	Postage stamps	£ 8.40	
02.10.19	Lloyds Bank plc	Monthly card fee	£ 3.00	
10.10.19	X2 Connect	Handle for telephone box	£37.63	
10.10.19	Royal British Legion	Poppy Wreath	£17.00	
				£66.03

To approve the following payments.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
		None		

APPENDIX 3**Item 152/FC/07/19-20****CORRESPONDENCE RECEIVED AS AT 9th OCTOBER 2019****Newsletters** (received and circulated via email)

- 18.09.19 Business in Basingstoke – Brexit Advice and Help
- 20.09.19 Safer North Hampshire – Newsletter – October 2019
- 24.09.19 Rural Services Network – The Rural Bulletin
- 01.10.19 Rural Services Network – The Rural Bulletin
- 02.10.19 Rural Services Network – Rural Funding Digest – October 2019
- 06.10.19 Business in Basingstoke Bulletin – October 2019
- 08.10.19 Rural Services Network – The Rural Bulletin

Correspondence from BDBC (received and circulated via email)

- 20.09.19 Development Control Committee – Target List for 09.10.19
- 23.09.19 TTRO – road closure Trenchards Lane (*already circulated & publicised on website & Facebook page*)
- 24.09.19 Brexit preparations and EU Settlement Scheme
- 01.10.19 Invitation: Affordable Housing and Homeless Strategy 2020 – 2024 – Issues and Options
- 04.10.19 Remembrance Day / Armistice Day 2019 – Invitation

Correspondence for HCC (received and circulated via email)

- 03.10.19 Your Hampshire – the latest from your County Council

Correspondence from HALC (received and circulated via email)

- 20.09.19 Policy E-briefing – PC11-19 NAO Audit Code of Practice part 2
- 25.09.19 HALC Communications Awards 2019 (*previously circulated*)
- 07.10.19 Policy Consultation E-briefing 12-19 Independent Review into Local Government Audit Call for Evidence

Other correspondence (received and circulated via email)

- 24.09.19 Historic England – War Memorial awarded Listed Building Status
- 24.09.19 HMRC – Employers Bulletin – Brexit Edition (*not circulated as nothing included relevant to NWPC*)
- 25.09.19 Hampshire Countryside Access Forum – Equestrians In Hampshire – guidance
- 03.10.19 SLCC Hampshire – 20 actions Parish & Town Councils can take to combat Climate Change