



MINUTES OF PARISH COUNCIL ORDINARY MEETING

Tuesday 17th December 2019 at 7:30pm in the Rathbone Pavilion, North Waltham

Councillors Present:

Cllr Geoff Chapman (GC) (Chairman), Cllr Judith McGinley (JM), Cllr David James (DJ), Cllr Gary Whiteside (GW), Cllr Jan Woodfin (JW) and Rosemary Coulter (Clerk)

**Actions
for**

**175/FC/
09/19-20**

Apologies for Absence: Cllr Bill Preston, Cllr Peter Waggett, County Cllr Anna McNair Scott

**176/FC/
09/19-20**

Declarations of Interest:
None

**177/FC/
09/19-20**

Meeting open to the Public:
No members of the public attended the meeting.

**178/FC/
09/19-20**

Minutes:
The minutes of the meeting held on 19th November 2019 were accepted as a correct record. Page 2 item 162/FC/08/19-20 – final bullet point in discussion should read ‘...2020-21. This was hand corrected by the Clerk and initialled. The minutes were then signed and dated by the Chairman.

**179/FC/
09/19-20**

Matters Arising

The Parish Council received the Action Plan and Outcomes following the meeting held on 19th November 2019. (see appendix 1) All items for discussion were on the agenda.

Some problems remain with using the Parish Council email. It was decided to arrange a meeting with those affected and sort issues in the New Year.

ACTION: Arrange meeting with members experiencing email issues in January.

All

**180/FC/
09/19-20**

Budget

An updated budget (version 2) was presented to Council. All relevant figures have been updated to reflect 2.8% inflation and other costs have been updated to reflect decisions made at the last meeting.

Budget lines for discussion:

- Pond, bus shelter, telephone box
 - Pond – no costs anticipated.
 - Bus shelter – estimated £750 for work needed at last meeting.
 - Telephone Box
 - Two options
 - Unicorn Restorations are unable to restore/repaint on site and need the box to be delivered to their workshops in Surrey. If photographs are sent to them, they can advise on parts needed. No costs available but likely to be expensive, although this option is likely to be more robust and, therefore, last longer.
 - Clerk has heard about repainted phone box in East Woodhay and their Parish Council are very pleased with result.
Costs were £600 to paint. NWPC would also need to purchase new door, door installation kit and ‘Defibrillator’ signs x 3 at cost of £1176 + VAT + delivery. Council agreed that this was the most cost-effective option and a budget of £1500 was agreed. Total budget for pond, bus shelter and telephone box agreed as £2,250.
- General village maintenance
 - Estimated cost of replacing fence along St Michael's Green / Church Road is £2400 (obtained from Lengthsman)
 - Estimated cost of replacing/renovating finger signpost at junction of Fox Lane / Popham Lane is £2,000 - £4,000 under the Community Funded Initiatives with HCC.
 - Estimated costs for repairs to kissing gate on footpath to Steventon as £1,000.Total budget for village maintenance agreed as £3,000. If further funds are required, the Parish Council has reserves to draw on.

RESOLUTION: To agree the budget and propose a precept of £16,129.00.
Proposed by GC, seconded by JM and agreed unanimously.

ACTION:

- Publish budget with meeting minutes (see Appendix 5) and publish on website.
- Complete precept form and sign at next meeting in January 2020.

Clerk
Clerk

**181/FC/
09/19-20** **Risk Assessment**
No action has been undertaken.

ACTION: Agenda item for next meeting.

Clerk

**182/FC/
09/19-20** **3-5 Year Plan**
The Clerk contacted Sustainable Overton, whose meeting was held on 9th December. Unfortunately, no members of NWPC were able to attend. Members of NWPC are invited to attend the next meeting on 13th January 2020 at 8.15pm in Overton Community Centre.
ACTION: Attend Sustainable Overton meeting if possible.

All

**183/FC/
09/19-20** **Consultations**
The Council responded to the following consultations

- BDBC Council Plan and Budget Consultation
These proposals include passing the cost of Parish Council (PC) elections to the PC. However, BDBC has stated that the costs will not be incurred until the financial year following the election to allow the PC to budget accordingly. The precept may need to be raised to cover this cost. Although the costs of an election were not known, the PC felt this to be unfair, particularly on small Parish Councils with low precepts, such as North Waltham. As the response form provided for this consultation does not easily allow the PC to voice this view, it was decided to write separately to BDBC regarding this issue.

ACTION: Draft letter to BDBC regarding the transfer of Parish Council election costs by 01.01.20.

Clerk

- BDBC Housing and Homelessness Strategy 2020-24
- NALC Strengthening Police Powers to tackle Unauthorised Encampments as above 10.01.20

ACTION:

- Councillors to read the BDBC Housing and Homelessness Strategy and the NALC consultation and email comments to Clerk by 10.01.20.
- Collate responses and respond to BDBC by 17.01.20 and NALC by 19.02.20.

All

Clerk

**184/FC/
09/19-20** **VE Day Commemorations / Church Fete and Big Lunch**

- St Michael's Church and the Village Trust have set a provisional day for the Church Fete and Big Lunch for 10th May 2020 to tie in with VE Commemorations. They have asked if the Parish Council have any plans.
- The PC have previously purchased a bench at the pond to commemorate the 1st World War.
- It was decided that the PC will not do anything specific but will have a stand to the Church Fete / Big Lunch to raise the profile of the PC.

ACTION: Inform Church and Village Trust at the first planning meeting in January.

JW

**185/FC/
09/19-20** **Keep Britain Tidy Spring Clean**
The Parish Council set a date of 28th March 2020 for the next Community Coffee and Litter Pick to tie in with this campaign.

**186/FC/
09/19-20** **Neighbourhood Plan (NP) Update**
GC has received documents from the consultant, which have been passed onto members of the NP group. During the first two weeks of January, the consultant will come to North Waltham to undertake site visits. He has already completed desk top reviews of each of the sites which will be added to following the site visits.
There has been no news from BDBC regarding the 5-year land supply.

ACTION: Follow up with BDBC regarding the 5-year land supply.

GC

**187FC/
09/19-20** **Current Planning Applications:**
Council discussed the following planning applications:

- Reference: 19/02900/FUL
Location: Towns End Cottage, Maidenthorpe Lane, North Waltham RG25 2DD

Proposal: Erection of a single storey lifetime dwelling

- Representation by the applicant / agent: none.
- The changes made since the previous application are in response to concerns from BDBC.

Parish Councils' response to consultation: No objection and no further comment.

- Reference: 10/03232/FUL

Location: Land adjacent The Old Hall, Popham Lane, North Waltham

Proposal: Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane

- Representation by applicant: None
- This proposed development is outside of the settlement policy boundary and considered to be development in the countryside. This would be unlikely to obtain approval under the relevant policies. However, these policies are currently 'out of date' due to BDBC being unable to demonstrate a 5-year land supply.
- If this, and other proposed developments, are approved there will be a continual ribbon development along this road outside of the village.
- Concerns were expressed about traffic along Popham Lane. There are no pavements allowing residents of the proposed properties to access village amenities and, therefore, this is likely to lead to an increase in traffic along this road.
- Concerns were expressed about the safety of anyone using Popham Lane, eg. children walking to school, from increased traffic and lack of pavements or alternative safe route.
- Concerns were expressed about the sewerage from the proposed development and the PC questioned why this is not proposed to be on the mains sewer.

Parish Councils' response to consultation: Objection with comments (to be drafted)

- Council noted the current planning applications to BDBC (appendix 2).

ACTION:

- Respond to BDBC consultation regarding planning application 19/02900/FUL by 18.12.19.
- Draft comments to accompany objection to planning application 19/03232/FUL.
- Respond to BDBC consultation regarding planning application 19/03232/FUL by 31.12.19.

Clerk
GC
Clerk

188/FC/
09/19-20

Planning Compliance Issues:

- Planning application ref: 17/02849/OUT - Land at OS ref 456378 145890 Fox Lane, North Waltham. No further update on this. On hold due to application 18/03414/RET.
- Planning application ref: 18/00460/FUL
The development appears to be completed. However, the hedging has not been re-instated, the pavement in front of the new property has not been made good and damage to the opposite boundary of the Church has not been made good.

ACTION:

- Check the Application Decision Notice for planning application 18/00460/FUL and ensure conditions were met.
- Notify BDBC Planning Enforcement if conditions have not been met.

GC
Clerk

189/FC/
09/19-20

Finance

(a) Financial Receipts (appendix 3)

- No receipts received.

Financial Payments (appendix 3)

- Council acknowledged payment of the standing order and direct debit since the last meeting.
- Council acknowledged the card payments made since the last meeting.
- No payments to approve

(b) Bank Balances

Current account balance as at 17.12.19 - £10,780.57

Deposit account balance as at 17.12.19 - £23,794.55

RESOLUTION: It was agreed unanimously to move £5,000 from the current account to the deposit account to maximise interest.

ACTION: Arrange transfer of £5,000 from current account to deposit account.

Clerk/
GC/JM/
DJ

**190/FC/
09/19-20 Highway / Village Maintenance Matters**

Traffic Issues around North Waltham Primary School

Still awaiting report from HCC.

ACTION: Follow up with HCC and request report for next meeting.

Clerk

Roads

- Finger signpost at junction of Fox Lane /Popham Lane – still awaiting report from HCC.
- Reflective bollards near the junction of Steventon Lane / Mary Lane – not resolved.
- Potholes – resolved. New pothole at junction of Church Road, near to the Church

ACTION:

- Report new pothole.
- Monitor and action other issues as appropriate until resolved.

Clerk
Clerk

Drains

Not resolved.

ACTION: Monitor and action as appropriate until resolved.

Clerk

Accident Site at junction of A33 / A30 Stockbridge Road

No further action has been undertaken at this junction.

ACTION: Monitor situation.

Clerk

Trees

- St Michael's Green – contractor has applied to BDBC for permission to undertake work. Discussion around replacing tree.
- Barley View – horse chestnut tree was inspected by HCC on 09.12.19 and found to be in good condition and contributes to the visual amenity of the area. No specific safety concerns were found during inspection and, therefore, no works have been ordered at this time. Resident who raised issue has been informed.
- Old Barn Close / Well Close – reported to BDBC but this piece of land is not their responsibility and they have no responsibility for trees. Suggested reporting to HCC as a highways/verge issue.

ACTION:

- Request contractors for works to trees on St Michael's Green to leave 1-2 saplings to grow and replace dead tree.
- Report trees in Old Barn Close / Well Close to HCC.

Clerk
Clerk

Telephone Box

See discussion under item 180/FC/09/19-20.

ACTION: Start process of obtaining quotes for repairs and repainting of telephone box.

Clerk

Lengthsman Scheme

- Undertook a day's work on 10.12.19.
- Estimate received for the following work:

WORK	MATERIALS	TOTAL
Corndell Green 3 x Oak bollard at £46.70 each Post Crete (to fix)	£140.10 £30.00	£170.10
Notice boards Oil Replacement lock	£15.00 £5.00	£20.00
Bin by the pond Missing slate	£22.00	£22.00
Village Gates Creosote 3 x posts (by The Fox pub) 1 x rail	£123.00 £56.00 £18.00	£197.00
Gate at Ramsholt Close / Mary Lane Gate springs	£26.50	£26.50
TOTAL MATERIALS		£435.60
TOTAL LABOUR		£900.00
TOTAL		£1335.60

Discussion: Due to an underspend in the village maintenance, the pond, bus shelter and telephone box and community grants budgets, it was decided to ask the Lengthsman to undertake the work outlined above.

RESOLUTION: It was agreed unanimously to ask the Lengthsman to undertake this work.

ACTION: Ask Lengthsman to undertake the work maintenance work outlined above.

Clerk

Footpaths / local stiles / kissing gates

The kissing gate on the path to Steventon Church is in very poor state of repair. Discussion about whether a group of volunteers could undertake this if paid for by NWPC.

ACTION: Determine what work is required with costs.

Clerk

**191/FC/
09/19-20 Correspondence**

See Schedule of Correspondence dated 11.12.19

- Updated Disciplinary and Grievance Policy guidance from HALC – these policies are due to be reviewed early in 2020 and will be updated at that time.
- Correspondence from developer for proposed Cemetery adjacent to the Crematorium – this was an approach from the developer. When a formal planning application is made, BDBC will consult NWPC.

**192/FC/
09/19-20 Councillors Announcements**

- Two residents have asked to come to the next NWPC meeting to discuss active transport and village calming.
- GC has produced a NWPC Christmas Newsletter. One minor amendment is required regarding works to trees. An estimate for the cost of printing has been obtained by the Clerk for £138.00.

RESOLUTION: It was agreed unanimously to arrange printing at a cost of £138.00.

ACTION:

- Amend newsletter.
- Order and obtain printed copies.
- Distribute to Councillors for distribution around the village.

GC
Clerk
Clerk

**193/FC/
09/19-20 Items for Parish Magazine**

The following items need to be included in the next Parish Magazine (deadline 6.00pm on 07.01.20).

- Date of next Parish Council meeting
- Planning applications
- Litter pick date – keep the date free

ACTION: Submit article for Parish Magazine.

Clerk

**194/FC/
09/19-20 Date of Next Meeting**

The next Ordinary Meeting will be held on Tuesday 21st January 2020 at 7.30pm in the Rathbone Pavilion, North Waltham.

Signed Date

APPENDIX 1

ACTION PLAN & OUTCOMES FOLLOWING PARISH COUNCIL MEETING HELD ON 19TH NOVEMBER 2019

PREPARED BY: Rosemary Coulter, Clerk to North Waltham Parish Council

MINUTE REF	ACTION	RESPONSIBILITY	OUTCOME / COMMENTS
146/FC/07/19-20 (October meeting) Policies & Key Documents	<ul style="list-style-type: none"> Write Guidelines for Grant Application Circulate Guidelines to Village Trust and St Michael's Church for information 	Clerk Clerk	10.12.19 completed 11.12.19 ongoing
161/FC/08/19-20 Co-option of Councillors	<ul style="list-style-type: none"> Send induction pack, register of members interest and information regarding training to GW Set up Parish Council email address for GW 	Clerk GC	04.12.19 Completed & sent to GW 11.12.19 ongoing
162/FC/08/19-20 Budget	<ul style="list-style-type: none"> To research estimated costs for work to the telephone box, fence along St Michael's Green, finger signpost and village gates and add to budget To update the draft budget with the figures as agreed by Council Agenda item at December meeting to discuss and approve budget 	Clerk Clerk Clerk	11.12.19 responses received from Unicorn Restoration & East Woodhay PC re: restoration of telephone box Costings received from Lengthsman for fence, village gates, etc. Completed except costings as above Completed
163/FC/08/19-20 Risk Assessment	<ul style="list-style-type: none"> Contact Glasdon for costs of flotation aid without housing bin but ask for means/cost of fixing this inside telephone box. (Costs of signage not to be included) Obtain details of sign making company from Village Trust Obtain estimate to fit guttering on bus shelter Obtain quote for fixing bollards on Corn dell Green 	Clerk Clerk Clerk Clerk	
164/FC/08/19-20 3-5 year Plan	<ul style="list-style-type: none"> Contact Overton PC and determine what work they are undertaking to address climate change and determine if NWPC can attend a meeting 	Clerk	Sustainable Overton Meeting held on 09.12.19 8.15pm in Overton Community Centre – no NWPC councillors available to attend 09.12.19 Overton PC Clerk informed & date of next meeting requested
165/FC/08/19-20 BDBC Local Plan Update	<ul style="list-style-type: none"> Responses to Neighbourhood Plan questions to be sent to Clerk Update document and return to BDBC 	Clerk Clerk	21.11.19 completed 26.11.19 completed
167/FC/08/19-20 Current Planning Applications	<ul style="list-style-type: none"> Complete online consultation forms to BDBC 	Clerk	26.11.19 completed
169/FC/08/19-20 Finance (a) Payments	<ul style="list-style-type: none"> Arrange payment by bank transfer. 	Clerk / GC / JM	28.11.19 payments set up & authorised
170/FC/08/19-20 Highway / Village Appearance Matters	<ul style="list-style-type: none"> Traffic issues around North Waltham School Await draft report from HCC 	Clerk	
	<ul style="list-style-type: none"> Roads / Drains / Accident Site Monitor situation 	Clerk	11.12.19 Potholes repaired

Standing agenda item	Trees on St Michael's Green <ul style="list-style-type: none"> Inform all estimators of outcome. Request successful contractor to apply for permission for works to trees growing in a conservation area and to plan work accordingly 	Clerk Clerk	04.12.19 Completed 22.11.19 Completed
	Tree in Barley View <ul style="list-style-type: none"> Check which authority is responsible for the tree. Request relevant authority to assess tree and undertake pruning / crown lift as appropriate. Respond to resident. 	Clerk Clerk Clerk	05.12.19 Response received from HCC. No action required. N/A Completed
	Trees between Old Barn Close & Well Close <ul style="list-style-type: none"> Request BDBC to assess and take action on these trees. 	Clerk	11.12.19 response received. Not BDBC responsibility and suggested reporting to HCC as highways verge issue – requires reporting
	Telephone box <ul style="list-style-type: none"> Contact restoration company about services they can offer to restore telephone box 	Clerk	11.12.19 completed (see above under Budget)
	Lengthsman <ul style="list-style-type: none"> Follow-up with Lengthsman 	Clerk	10.12.19 completed (see above under Budget)
	War Memorial <ul style="list-style-type: none"> Write to church regarding insurance and drawing up an agreement 	Clerk	10.12.19 completed
	New developments near the Wheatsheaf <ul style="list-style-type: none"> Respond to BDBC re road naming 	Clerk	20.11.19 completed
	171/FC/08/19-20 Correspondence	<ul style="list-style-type: none"> Review BDBC Council Plan and Budget Consultation and determine if response is required 	All / Clerk
173/FC/08/19-20 Parish Magazine	<ul style="list-style-type: none"> Include co-option of new councillor and re-submit article 	Clerk	20.10.19 completed

APPENDIX 2

Item 187/FC/09/19-20 Current Planning Applications:

B/F	18/03188/HSE	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19.02.19	Undecided
B/F	18/02513/RES	Phase A1, Housome Fields, Winchester Road, Kempshott Hill, Basingstoke Amended application: Reserved matters application for the appearance, landscaping, layout and scale for 94 dwellings of a mix of detached, semi-detached and terraced dwellings and flats, car parking and garages, Internal access roads, footpaths, parking and circulation areas, Footpath links and informal paths, Public open space/amenity space, hard and soft landscaping, and other associated infrastructure and engineering works (Parcel A1) (pursuant to outline permission 15/04503/OUT)	Undecided
B/F	19/02018/FUL	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)	Undecided
B/F	19/02098/RET	Land at OS Ref 456378 145890, Fox Lane, North Waltham RG25 2BE Change of use of land to residential and siting of a mobile home	Undecided
B/F	19/02422/FUL	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane	Undecided
B/F	19/03027/HSE	3 St Michael's Close, North Waltham RG25 2BP Demolition of existing rear conservatory and erection of single storey extension to the rear and two storey extension to the front	Undecided
B/F	T/00506/19/TCA	1 Church Farm Close, North Waltham Application for works to trees growing in a conservation area Proposal: 1 Lawson Cypress: Fell	Undecided
NEW	19/02900/FUL	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Discussed (see main body of minutes)
NEW	19/03232/FUL	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane	Discussed (see main body of minutes)

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

APPENDIX 3

Item 189/FC/09/19-20 (a)

Finance

(a) Receipts and Payment

To acknowledge the receipt of payments made to the Parish Council.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
	NONE			

To acknowledge the payment of standing orders and direct debits.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
28.11.19	Clerk	Salary (£9.96 x 35hrs) (Nov 2019) Home working allowance (Nov 2019)	£348.60 £18.00	£366.60
16.12.19	Lloyds Bank plc	Multicard payment Village Maintenance - Sainsbury's – refuse sacks - Old Barn Stores – refreshments for Litter Pick Stationery - Sainsbury's – stationery (paper) - Argos – stationery (print cartridge) Monthly fee	£ 4.75 £17.60 £ 3.50 £15.99 £ 3.00	 £44.84

To acknowledge the card payments made since last meeting.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
10.12.19	Amazon	Printer - Epson Ecotank ET-3750	£289.99	289.99

To acknowledge the card payments due before next meeting.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
Due 19.12.19	Microsoft	Office 365 subscription	£59.99	£59.99

To approve the following payments.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
	NONE			

APPENDIX 4**Item 191/FC/09/19-20****CORRESPONDENCE RECEIVED AS AT 11th DECEMBER 2019****Newsletters** (received and circulated via email)

- 26.11.19 Rural Services Network – The Rural Bulletin
- 03.12.19 Rural Services Network – The Rural Bulletin
- 03.12.19 Business in Basingstoke Bulletin – December 2019
- 04.12.19 Rural Services Network – Rural Funding Digest – December 2019
- 10.12.19 Rural Services Network – The Rural Bulletin

Correspondence from BDBC (received and circulated via email)

- 21.11.19 Mayor's Carol Service – 08.12.19 at 7.00pm at St Michael' Church, Basingstoke (*published on Facebook page & website 26.11.19 and notice board*)
- 29.11.19 BDBC Housing & Homelessness Strategy 2020 -24 – Consultation (*response due by 17.01.20*) *
- 06.12.19 Notification of Publicity of the Burghclere Neighbourhood Plan (Regulation 16)
- 10.12.19 Season's Greetings for the Mayor of Basingstoke and Deane

Correspondence for HCC (received and circulated via email)

- 18.11.19 Countryside Access Team North – Annual Vegetation Cutting 2020 (*Clerk will respond by deadline 15.01.20*)

Correspondence from HALC (received and circulated via email)

- 20.11.19 Consultation – Strengthening police powers to tackle Unauthorised Encampments (*response due by 19.02.20*) *
- 09.12.19 Dale Valley Training Course Information: LANTRA Awards Basic Tree Survey & Inspection Course (*not circulated*)

Other correspondence (received and circulated via email)

- 19.11.19 Follow-up email from local resident regarding traffic speed through North Waltham *
- 19.11.19 Bloor Homes – proposals for Basingstoke Golf Course
- 19.11.19 Harris Lamb Property Consultants – Proposed new cemetery at land on Stockbridge Road
- 28.11.19 Keep Britain Tidy – Great British Spring Clean – 20.03.19 - 13.04.19
- 02.12.19 St Michael's Church & Village Trust – enquiry re: Parish Councils' plans to commemorate VE Day in 2020 *

Useful services (marketing emails are not circulated but details recorded for future use if needed)

- 21.11.19 Streetscape (Products & Services) Ltd – play equipment - marketing email
- 26.11.19 Playsource – play surfaces – marketing email
- 02.12.19 Team Rubicon – can help with provision of skate parks and provide skateboard & scooter workshops (*forwarded to Village Trust & North Waltham Primary School*)

*Agenda items for December meeting

Correspondence since 11th December 2019

- 12.12.19 South East Water – Latest News
- 13.12.19 BDBC Notice of Extension to Conservation Area Designation and adoption of the Whitchurch Conservation Area Appraisal and Management Plan Supplementary Planning Document (SPD)
- 16.12.19 HALC – Christmas 2019 arrangements (*not circulated*)
- 16.12.19 TWM Traffic Controls – marketing email (*not circulated*)

APPENDIX 5

NORTH WALTHAM PARISH COUNCIL

PROPOSED BUDGET 2020-21

CATEGORY	2019-20		%	2020-21
	BUDGET £	PREDICTION TO YEAR END £		BUDGET £
INCOME				
Precept	£ 14,603.00	£ 14,603.00		£ 16,129.00
Limited General Grant	£ -	£ -		£ -
Council Tax Support Grant	£ -	£ -		£ -
Grass Cutting Grant	£ 2,016.00	£ 2,016.00		£ 2,036.00
Other	£ 40.00	£ 68.42		£ 68.00
VAT Refund	£ 400.00	£ 302.80		£ 200.00
Total Income	£ 17,059.00	£ 16,990.22		£ 18,433.00
OUTGOINGS				
Expenditure				
Staff costs				
Salary, home working allowance & expenses	£ 4,479.00	£ 4,452.65	99.41%	£ 4,719.00
Training (Clerk & Councillors)	£ 864.00	£ 768.00	88.89%	£ 600.00
Travel Expenses	£ 350.00	£ 233.60	66.74%	£ 300.00
Grants				
Community Grants	£ 4,400.00	£ -	0.00%	£ 3,000.00
Grass cutting grant (passed to Village Trust)	£ 2,016.00	£ 2,016.00	100.00%	£ 2,036.00
Community Assets & Facilities				
Pond, bus shelter, telephone box, etc.	£ 250.00	£ 250.00	100.00%	£ 2,250.00
General village maintenance	£ 1,500.00	£ 1,500.00	100.00%	£ 3,000.00
Garden Competition	£ 205.00	£ 128.50	62.68%	£ 201.00
Traffic / Speed Measures	£ 50.00	£ -	0.00%	£ -
Administration				
Insurance	£ 437.00	£ 422.52	96.69%	£ 434.00
Audit	£ 195.00	£ 190.00	97.44%	£ 195.00
Subscriptions	£ 405.00	£ 468.00	115.56%	£ 481.00
Venue hire	£ 205.00	£ 200.00	97.56%	£ 206.00
Stationary	£ 370.00	£ 314.76	85.07%	£ 250.00
Software	£ 185.00	£ 154.98	83.77%	£ 62.00
Website	£ 205.00	£ 175.62	85.67%	£ 181.00
Office Equipment	£ 330.00	£ 289.99	87.88%	£ -
Communication				
Newsletters, questionnaires, etc.	£ 205.00	£ 205.00	100.00%	£ 210.00
Miscellaneous Costs				
Chairmans Allowance	£ -	£ -	0.00%	£ -
Inland Revenue / VAT	£ -	£ -	0.00%	£ -
Banking charges	£ 108.00	£ 108.00	100.00%	£ 108.00
Contingency	£ 200.00	£ -	0.00%	£ 200.00
Total Expenditure	£ 16,959.00	£ 11,877.62	70%	£ 18,433.00
Farmarked Reserve Transfer				
Pond Renewal	£ -	£ -	0.00%	£ -
Bus Shelter	£ -	£ -	0.00%	£ -
Phone Box	£ -	£ -	0.00%	£ -
Office Equipment	£ 100.00	£ 100.00	100.00%	£ -
Total Transfer	£ 100.00	£ 100.00	100%	£ -
TOTAL OUTGOINGS	£ 17,059.00	£ 11,977.62	70%	£ 18,433.00
Budget Variance		£ 5,081.38		
PRECEPT	£ 12,214.00			£ 16,129.00

NOTES

PRECEPT

The planned precept is based upon budgeted outgoings minus known income.