



MINUTES OF PARISH COUNCIL ORDINARY MEETING

Tuesday 21st January 2020 at 7:30pm in the Rathbone Pavilion, North Waltham

Councillors Present:

Cllr Geoff Chapman (GC) (Chairman), Cllr Judith McGinley (JM), Cllr David James (DJ), Cllr Bill Preston (BP), Cllr Gary Whiteside (GW), Cllr Jan Woodfin (JW) and Rosemary Coulter (Clerk)

Actions for

**195/FC/
10/19-20**

Apologies for Absence: Borough Cllr Stuart Frost
Did not attend: Cllr Peter Waggett

**196/FC/
10/19-20**

Declarations of Interest: None

**197/FC/
10/19-20**

Meeting open to the Public:

Two members of the public attended the meeting.

Issues raised

- The need to calm the village whilst retaining its unique character and recognising that it needs to develop and change.
- There are an increasing volume of vehicles and increasing size of vehicles coming through the village. Could the speed limit be reduced to 20mph in keeping with Micheldever, Whitchurch and Stanmore, Winchester?
- Could the area around the Old Forge be widened as part of traffic calming?
- If the Green was widened, could some facility for the village be installed, eg. a boules court? This would also give an opportunity to look at new planting.
- Could there be a permissive byway installed to the Wheatsheaf along Popham Lane, on the opposite side to the houses/farm and just the other side of the hedge.

Discussion:

- North Waltham Parish Council (NWPC) is very aware of concerns about speeding through the village. A combination of lack of pavements and street lighting adds to this.
- NWPC supported the formation of Community Speed Watch, which had an initial rush of interest which now seems to have faded. No data has been forthcoming from Speed Watch but anecdotal evidence suggests that the perception of speeding was greater than actual speeding. There is difficulty collecting data as a straight road is required and the village only has one such road (Church Road) suitable for this.
- Concerns have also been expressed about speeding along Maidenthorne Lane, Yew Tree Road, Chapel Street and Mary Lane.
- Dummer obtained their 20mph limit as part of a trial programme. '20 is Plenty' campaigns are community led. NWPC has been led to believe that it is very difficult to get a change to the speed limit. However, research by NWPC has found a Government report (see item 202/FC/10/19-20 below) which suggests it is a decision for Hampshire County Council (HCC). NWPC are keen to pursue a 20mph speed limit and need to discuss how to take this forward with HCC.
- There is Department of Transport Guidance on traffic calming which needs to be complied with. The village also has to remain accessible for large vehicles from local farms. Speed bumps and pinch pints would need to take this into consideration.
- The Green is not in the ownership of the Parish Council but is partly owned by HCC (from the pond to the Old Forge) and the remaining land (the footprint of the Old Forge) is in private ownership. NWPC is unable to comment on whether HCC would consider widening The Green.
- A discussion with the landowner would be needed to determine the possibility of a permissive path along Popham Lane

ACTION:

- Provide details of landowners' agent to members of the public present at meeting.
- Members of public to approach landowner regarding permissive path.

GC

**198/FC/
10/19-20**

Minutes:

The minutes of the meeting held on 17th December 2019 were accepted as a correct record and signed and dated by the Chairman.

199/FC/ Matters Arising**10/19-20**

The Parish Council received an updated Action Plan and Outcomes following the meeting held on 17th December 2019. (see appendix 1) All items for discussion were on the agenda.

200/FC/ Budget**10/19-20**

The completed Precept form was presented to Council and signed by GC, DJ, BP and the Clerk. (The Precept was approved during the meeting held on 17th December 2020, minute reference 180/FC/09/19-20)

ACTION: Return signed form to BDBC before 31st January 2020.

Clerk

201/FC/ Risk Assessment**10/19-20**

- The Clerk has contacted Glasdon for an estimate to fit the flotation aid in the telephone box. Awaiting response.
- The Clerk has received contact details of the sign making company but no further action has been taken on this, pending information about the siting of the flotation aid.
- The Clerk has requested estimates from two roofing companies for fitting guttering and a downpipe. Awaiting response from both.
- Bollards will be repaired by the Lengthsman Team during week commencing 27.01.20.

ACTION: Follow up requests for estimates for flotation aid and guttering/downpipe to present at next meeting.

Clerk

202/FC/ 3-5 Year Plan**10/19-20**

- GW and the Clerk attended the Sustainable Overton meeting on 13.01.20. The Chair of the group is a Parish Councillor and there are 1-2 other Parish Councillors involved. The rest are local residents who want to improve Overton's sustainability and reduce their carbon footprint. They have divided into 6 working groups, each aiming to tackle a different aspect, ie. energy, environment, transport, waste and recycling, businesses and schools, and media. This meeting received reports back from each group and discussed ways to move forward. A copy of Sustainable Overton's plan and current newsletter have been circulated to Councillors. The group were very welcoming and willing to support North Waltham in any way they can. They have already formed links with Whitchurch, Laverstoke and Freefolk to support one another.

Discussion around what NWPC can do. Suggestions included forming a group of interested volunteers to collate ideas and plan a way forward, leaflet drops to improve education and planting more trees. It was felt that a group would need someone to set up and lead the first meeting. GW agreed to do this and ask his wife to help but could not commit to this long term.

ACTION:

- Plan and publicise an initial meeting to gain interest.
- Request Tree Warden to review Parish Council land with a view to planting more trees and provide a report for consideration by the Parish Council.
- A copy of the 20mph Research Study – Executive Summary of Department of Transport Report into the effectiveness of 20mph road speed limits (published 22.11.18) had been circulated to Councillors prior to the meeting.

GW/Clerk

Clerk

Discussion: It was generally felt that NWPC should continue to work towards implementing a 20mph speed limit. There would be no enforcement, but the community would feel that something is being done about speeding. Concerns were expressed about how deliverable this is and can the Parish Council be sure it is representative of the views of the majority of the community? Evidence from the Neighbourhood Plan questionnaire demonstrates that speed through the village was a major concern of residents.

The Parish Council decided to meet with HCC to discuss the process and possible costs of implementing a 20mph speed limit.

ACTION:

- Ask County Cllr McNair Scott who would be the best person to contact at HCC.
- Draft letter to HCC requesting a meeting and details of the process.

Clerk
GC**203/FC/ Policies and Key Documents****10/19-20**

- Training and Development Policy – the draft policy was presented to the Parish Council for consideration. There were no issues raised for discussion.

Resolution: To approve the Training and Development Policy - approved unanimously.

- Equality and Diversity Policy - – the draft policy was presented to the Parish Council for consideration. There were no issues raised for discussion.

Resolution: To approve the Equality and Diversity Policy - approved unanimously.

ACTION: Publish both policies on the website.

Clerk

204/FC/
10/19-20

Training around Planning

A need for further training in planning has been expressed by some new councillors. Most new councillors attended the sessions provided by BDBC which concentrated on helping councillors understand the processes used by BDBC. However, there remains a need to understand planning laws and regulations in order to effectively comment on planning applications and to understand the neighbourhood planning process.

HALC offer a course called Basic Planning for Local Councils. They have published their training programme until early April, but this does not include any of these courses. The programme for the remainder of the year is due soon. However, HALC do offer bespoke courses, either 'off the peg' courses based on existing outlines or tailored programmes adapted to the needs of the Council. NWPC can open this up to other councils to fill places and recoup some of the cost.

ACTION:

- Investigate bespoke training in planning with HALC and report at next meeting.
- Determine if other Parish Councils nearby would be interested in attending.

Clerk
Clerk

205/FC/
10/19-20

Neighbourhood Plan (NP) Update

GC and another member of the NP Group have met with the Planning Consultant for a walk around the village to provide him with general and contextual information. The Consultant returned the following day for further analysis. The next NP meeting is on 28th January.

206/FC/
10/19-20

Current Planning Applications:

Council noted the current planning applications to BDBC (appendix 2).

207/FC/
10/19-20

Planning Compliance Issues:

- Planning application ref: 17/02849/OUT - Land at OS ref 456378 145890 Fox Lane, North Waltham. There is no further update on this, pending planning application 18/03414/RET.
- Planning application ref: 18/00460/FUL – Highfield, Church Road, North Waltham RG25 2BL.
The development appears to be completed. However, the hedge along Church Road has not be re-instated and the pavement remains in a very poor state of repair.

ACTION: Ask Planning Enforcement if this development has been signed off and advise them of the issue with the hedge and pavement.

Clerk

208/FC/
10/19-20

Finance

(a)

Financial Receipts (appendix 3)

- Council acknowledged the receipt of interest on the deposit account.

Financial Payments (appendix 3)

- Council acknowledged payment of the standing order and direct debits since the last meeting.
- Council acknowledged the card payments made since the last meeting.
- Council acknowledged that there have been no card payments since the last statement, which has already been paid.
- There was one payment requiring approval.

Resolution: To pay invoice INV-3691 for Councillor Training to HALC.
Proposed by BP, seconded by GW and agreed unanimously.

ACTION: Arrange payment and authorisation of payment to HALC.

Clerk/
Councillors

(b)

Bank Balances

- Current account balance as at 17.12.19 - £4,897.41
Deposit account balance as at 17.12.19 - £28,818.54
- The Bank Reconciliation for quarter 3 to 31st December 2019 was presented to Council. It was checked against the relevant bank statements and initialled by BP.

(c) Budget Review

The Budget Review for quarter 3 to 31st December 2019 was presented to Council. Variances +/- 15% were outlined to the Parish Council by the Clerk/RFO and notes to this effect are included on the document.

ACTION: Publish Budget Review for quarter 3 to 31st December 2019 on the website.

Clerk

209/FC/
10/19-20

Highway / Village Maintenance Matters**(a) Traffic Issues around North Waltham Primary School**

A response has been received from HCC. The draft report has been drawn up but still needs checking with the engineer. The costs are in the region of £5,000.

ACTION: Monitor and try to obtain report for next meeting.

Clerk

(b) Accident Site at junction of A33 / A30 Stockbridge Road

No further action has been undertaken at this junction.

ACTION: Monitor situation.

Clerk

(c) Roads

- Finger signpost at junction of Fox Lane /Popham Lane – still awaiting costs from HCC (see (a) above).
- Reflective bollards near the junction of Steventon Lane / Mary Lane – HCC Tracker reports that no action is required. The Parish Council discussed whether NWPC should replace these bollards and agreed to look at the options and costs.
- Potholes - pothole at junction of Church Road, near to the Church has been reported to HCC but not repaired yet. There is also a pothole in St Michael's Close that requires reporting.
- One of the signs at the entrance to Maidenthorne Lane from the A33/A30 continues to move round. This has been reported several times in the past but remains unresolved.

ACTION:

- Investigate options and costs of installing bollards at the junction of Steventon Road and Mary Lane.
- Report potholes.
- Report sign at the entrance to Maidenthorne Lane from A33/A30.

Clerk
Clerk
Clerk**(d) Drains**

HCC Tracker reports that two drains (one on Maidenthorne Lane (in front of Barley View) and one at the junction of Up Street and Chapel Street) are resolved. The drain near the entrance to St Michael's Close and one drain on Maidenthorne Lane have been passed to the contractor for action.

Local residents have been promised that the drain on Up Street will be cleared every year to prevent flooding to their property. This has not been done yet this winter.

ACTION: Monitor until resolved.

Clerk

(e) Trees

- St Michael's Green – the contractor has applied to BDBC for permission to undertake work. The Clerk has asked the contractor to consider leaving some saplings to mature to trees.
- Old Barn Close / Well Close – reported to HCC as a highways/verge issue.
- Trees on North Waltham Farm – the Clerk can find no record of planning permission being given for removal of these trees which are in the conservation area.
- Trees at entrance to Cuckoo Meadow - the Clerk can find no record of planning permission being given for removal of these trees which are in the conservation area.

ACTION:

- Contact contractor for tree work on North Waltham Farm and check situation.
- Contact Village Trust to check tree work on Cuckoo Meadow.

Clerk
Clerk**(f) Telephone Box**

No further action taken since last meeting.

ACTION: Start process of obtaining quotes for repairs and repainting of telephone box.

Clerk

(g) Footpaths / local stiles / kissing gates

GW presented information about the kissing gate on the path to Steventon Church which is in very poor state of repair. The suggestion is to replace the existing kissing gate with a galvanised metal get to allow access for people with disabilities, buggies, etc. The cost of the gate is £200 - £300.

One gate needs doing now and it was questioned whether all the gates need replacing. It was also questioned whether the kissing gate could just be removed and left open, which would be significantly cheaper and easier to maintain. The landowner often keeps cattle in the field with the first gate, so it is assumed a gap in the hedge would not be acceptable. However, the fields further along the path are usually planted.

ACTION:

- Contact the landowner to say the Parish Council are looking into doing this and does he have any objections or specific requirements. State all the options being considered.
- Contact Countryside Access for advice and to determine Parish Council responsibilities.

Clerk

Clerk

(h) Lengthsman Scheme

- The Lengthsman’s Team will commence the work agreed at the last meeting (minute reference 190/FC/09/19-20) during week commencing 27.01.20.
- The Lengthsman has another workday planned at the end of the month.

210/FC/ Correspondence

10/19-20 See Schedule of Correspondence dated 15.01.20.

Email from local farmer regarding potential Countryside Open Evening for local residents. Discussion: The Parish Council felt this would be a good event for the village, especially if sustainability could be emphasised.

ACTION: Respond to local farmer.

Clerk

211/FC/ Councillors Announcements

10/19-20 The Chairman announced the local resident, Richard Tanner, had recently passed away and asked whether the Parish Council should take on any of his roles, ie. holder of the village archive, welcome pack for new residents. These roles have already been taken on by other residents.

212/FC/ Items for Parish Magazine

10/19-20 The following items need to be included in the next Parish Magazine (deadline 6.00pm on 18.02.20).

- Date of next Parish Council meeting
- Planning applications
- Litter pick date – keep the date free
- Traffic issue – NWPC continuing to work towards the implementation of a 20mph speed limit
- Details of meeting to address Climate Change / Sustainability

ACTION: Submit article for Parish Magazine.

Clerk

213/FC/ Date of Next Meeting

10/19-20 The next Ordinary Meeting will be held on Tuesday 18th February 2020 at 7.30pm in the Rathbone Pavilion, North Waltham.

Signed Date

APPENDIX 1

Item 199/FC/10/19-20 Matters Arising

ACTION PLAN & OUTCOMES FOLLOWING PARISH COUNCIL MEETING HELD ON 17th DECEMBER 2019

PREPARED BY: Rosemary Coulter, Clerk to North Waltham Parish Council

UPDATED: 21st January 2020

MINUTE REF	ACTION	RESPONSIBILITY	OUTCOME / COMMENTS
179/FC/09/19-20	<ul style="list-style-type: none"> Arrange meeting with members experiencing email issues in January. 	All	
180/FC/09/19-20 Budget	<ul style="list-style-type: none"> Publish budget with meeting minutes and publish on website. Complete precept form and sign at next meeting in January 2020. 	Clerk Clerk	<ul style="list-style-type: none"> 10.01.20 completed 10.01.20 completed
163/FC/08/19-20 181/FC/09/19-20 Risk Assessment <i>(deferred from November meeting)</i>	<ul style="list-style-type: none"> Contact Glasdon for costs of flotation aid without housing bin but ask for means/cost of fixing this inside telephone box. (Costs of signage not to be included) Obtain details of sign making company from Village Trust Obtain estimate to fit guttering on bus shelter Obtain quote for fixing bollards on Corn dell Green 	Clerk Clerk Clerk	<ul style="list-style-type: none"> 14.01.20 emailed request – awaiting response 17.12.19 details obtained 14.01.20 request sent for estimates – awaiting response 13.01.20 complete (Lengthsman – see item 190/FC/09/19-20 below)
182/FC/09/19-20 3-5 year Plan	<ul style="list-style-type: none"> Attend Sustainable Overton meeting if possible on 13.01.20 at 8.15pm. 	All	<ul style="list-style-type: none"> 13.01.20 completed
183/FC/09/19-20 Consultations	<ul style="list-style-type: none"> Draft letter to BDBC regarding the transfer of Parish Council election costs by 01.01.20. Councillors to read the BDBC Housing and Homelessness Strategy and the NALC consultation and email comments to Clerk by 10.01.20. Collate responses and respond to BDBC by 17.01.20 and NALC by 19.02.20. 	Clerk Clerk Clerk	<ul style="list-style-type: none"> Completed 13.01.20 completed 17.01.20 BDBC completed Need to respond to NALC
184/FC/09/19-20 VE Day Commemorations / Church Fete and Big Lunch	<ul style="list-style-type: none"> Inform Church and Village Trust at the first planning meeting in January. 	JW	<ul style="list-style-type: none">
186/FC/09/19-20 Neighbourhood Plan Update	<ul style="list-style-type: none"> Follow up with BDBC regarding the 5-year land supply. 	GC	<ul style="list-style-type: none"> 23.12.19 completed - response received from BDBC & circulated by GC
187/FC/09/19-20 Current Planning Applications	<ul style="list-style-type: none"> Respond to BDBC consultation regarding planning application 19/02900/FUL by 18.12.19. Draft comments to accompany objection to planning application 19/03232/FUL 	Clerk GC	<ul style="list-style-type: none"> 18.12.19 completed 22.12.19 completed

	<ul style="list-style-type: none"> Respond to BDBC consultation regarding planning application 19/03232/FUL by 31.12.19. 	Clerk	<ul style="list-style-type: none"> 02.01.20 completed
188/FC/09/19-20 Planning Compliance Issues	<ul style="list-style-type: none"> Check the Application Decision Notice for planning application 18/00460/FUL and ensure conditions were met. Notify BDBC Planning Enforcement if conditions have not been met. 	GC Clerk	<ul style="list-style-type: none"> 20.01.20 GC circulated document referring to this For discussion at January meeting
189/FC/08/19-20 Finance (b) Bank balances	<ul style="list-style-type: none"> Arrange transfer of £5,000 from current account to deposit account. 	Clerk / GC / JM / DJ	<ul style="list-style-type: none"> 06.01.20 completed
190/FC/09/19-20 Highway / Village Appearance Matters Standing agenda item	Traffic issues around North Waltham School <ul style="list-style-type: none"> Follow up with HCC and request report for next meeting. 	Clerk	<ul style="list-style-type: none"> 21.01.20 response received from HCC. Draft report is drawn up but needs checking with engineer. Should be ready to share in 1-2 weeks
	Roads / Drains / Accident Site <ul style="list-style-type: none"> Report new pothole Monitor situation 	Clerk	<ul style="list-style-type: none"> Completed 02.01.20 potholes repaired, drain issues forwarded to contractor, bollards – no work required
	Trees <ul style="list-style-type: none"> Request contractors for works to trees on St Michael's Green to leave 1-2 saplings to grow and replace dead tree. Report trees in Old Barn Close / Well Close to HCC. 	Clerk Clerk	<ul style="list-style-type: none"> 14.01.19 emailed – awaiting response Completed
	Telephone box <ul style="list-style-type: none"> Start process of obtaining quotes for repairs and repainting of telephone box. 	Clerk	<ul style="list-style-type: none"> No action taken since last meeting
	Lengthsman <ul style="list-style-type: none"> Ask Lengthsman to undertake the work maintenance work quoted for. 	Clerk	<ul style="list-style-type: none"> 13.01.20 complete
	Footpaths / local stiles / kissing gates <ul style="list-style-type: none"> Determine what work is required and costs to repair kissing gate. 	GW	<ul style="list-style-type: none">
192/FC/09/19-20 Councillors Announcements	<ul style="list-style-type: none"> Amend Christmas newsletter. Order and obtain printed copies. Distribute to Councillors for distribution around the village. 	GC Clerk Clerk / All	<ul style="list-style-type: none"> 18.12.19 completed 23.12.19 completed 24.12.19 completed
193/FC/09/19-20 Parish Magazine	<ul style="list-style-type: none"> Submit article for Parish Magazine. 	Clerk	<ul style="list-style-type: none"> 07.10.20 completed

APPENDIX 2

Item 206/FC/10/19-20 Current Planning Applications:

B/F	18/03188/HSE	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19.02.19	Undecided
B/F	18/02513/RES	Phase A1, Housome Fields, Winchester Road, Kempshott Hill, Basingstoke Amended application: Reserved matters application for the appearance, landscaping, layout and scale for 94 dwellings of a mix of detached, semi-detached and terraced dwellings and flats, car parking and garages, Internal access roads, footpaths, parking and circulation areas, Footpath links and informal paths, Public open space/amenity space, hard and soft landscaping, and other associated infrastructure and engineering works (Parcel A1) (pursuant to outline permission 15/04503/OUT)	Undecided
B/F	19/02018/FUL	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)	Undecided
B/F	19/02098/RET	Land at OS Ref 456378 145890, Fox Lane, North Waltham RG25 2BE Change of use of land to residential and siting of a mobile home	Undecided
B/F	19/02422/FUL	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane	Undecided
B/F	19/03027/HSE	3 St Michael's Close, North Waltham RG25 2BP Demolition of existing rear conservatory and erection of single storey extension to the rear and two storey extension to the front	Granted 17.12.19
B/F	T/00506/19/TCA	1 Church Farm Close, North Waltham Application for works to trees growing in a conservation area Proposal: 1 Lawson Cypress: Fell	Undecided
B/F	19/02900/FUL	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
B/F	19/03232/FUL	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane	Undecided
NEW	T/00528/19/TCA	Land at Church Road, St Michael's Green, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Oak: crown lift to 7m; T2 Ash (dead): fell; T3 / T4 Ash: crown lift to 7m	Undecided
NEW	T/00554/19/TCA	5 St Michaels Close, North Waltham, Basingstoke Application for works to trees growing in a conservation area Proposal: 2 Lime trees: remove two years of epicormic growth	Undecided

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

APPENDIX 3

Item 208/FC/10/19-20 (a)

FINANCE

(a) Receipts and Payment

To acknowledge the receipt of payments made to the Parish Council.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
31.12.19	Unity Trust Bank	Interest on deposit A/C	£23.99	£23.99

To acknowledge the payment of standing orders, direct debits and charges.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
28.12.19	Clerk	Salary (£9.96 x 35hrs) (Dec 2019) Home working allowance (Dec 2019)	£348.60 £ 18.00	£366.60
16.01.20	Lloyds Bank plc	Multicard payment Amazon (printer) Old Barn Stores (refreshments for December meeting) Microsoft 365 subscription Colour Inc Ltd (printing Christmas newsletter) Monthly fee	£289.99 £ 7.58 £ 59.99 £138.00 £ 3.00	£498.56
31.12.19	Unity Trust Bank	Service charge on current A/C	£ 18.00	£ 18.00

To acknowledge the card payments made since last meeting and due before next meeting

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL

To approve the following payments.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
13.12.19	HALC	Invoice INV-3691 Training: Councillor Development: Local Council Finance for Councillors	£54.00	£54.00

APPENDIX 4

Item 210/FC/10/19-20

CORRESPONDENCE RECEIVED AS AT 15th JANUARY 2020**Newsletters** (received and circulated via email)

- 19.12.19 Business in Basingstoke – Merry Christmas
- 23.12.19 Rural Services Network – Happy Christmas
- 23.12.19 Safer North Hampshire – Newsletter January 2020
- 27.12.19 Rural Services Network – The Rural Bulletin
- 07.01.20 Rural Services Network – The Rural Bulletin
- 08.01.20 Rural Services Network – Rural Funding Digest – January 2020
- 09.01.20 Business in Basingstoke Newsletter – January 2020
- 14.01.20 Rural Services Network – The Rural Bulletin

Correspondence from BDBC (received and circulated via email)

- 20.12.19 Planning Policy Update December 2019
- 07.01.20 Holocaust Memorial Day – Monday 27th January 2020 at 10.00am

Correspondence for HCC (received and circulated via email)

- 19.12.19 Your Hampshire – the latest from your County Council
- 07.01.20 Vision for Hampshire 2050 – Parish Council Event

Correspondence from HALC (received and circulated via email)

- 18.12.19 SCP Salary Scales 2020-21 Update
- 19.12.19 LCPD News – Winter 2019
- 27.12.19 Vendy Treagust
- 08.01.20 Royal Garden Party nominations – 19th May 2020

Other correspondence (received and circulated via email)

- 21.12.19 Email/letter regarding potential future planning application (*forwarded to the Chairman as requested in email/letter*)
- 23.12.19 & 06.01.20 Bishops Waltham PC – Play Area Inspection Training (*not circulated as not relevant*)
- 28.12.19 RP Gardening Services – Merry Christmas and Thank You
- 06.01.20 New Managing Director joins South Western Trains
- 06.01.20 My Neighbourhood Plan – Policy Drafting Workshop (*forwarded to GC as Chairman of Neighbourhood Plan group for consideration*)
- 13.01.20 Suggestion from local farmer for Countryside Open Evening for local residents *
- 14.01.20 Sustainable Overton – information forwarded following meeting on 13.01.20

Useful services (marketing emails are not circulated but details recorded for future use if needed)

- 14.01.20 Playsource Ltd – marketing email for playground equipment (*not circulated*)
- 14.01.20 Team Rubicon – marketing email for small scale skate parks (*not circulated*)

*For discussion at January meeting

Correspondence received after 15th January 2020 and before meeting

- 16.01.20 Email from resident of Oakley asking if North Waltham had any ducks to donate (*forwarded to local resident to respond directly. Not circulated*)
- 16.01.20 BDBC Golden and Diamond Opportunity for Couples
- 17.01.20 HALC – Employment Law Factsheet
- 17.01.20 HALC – News You Can Use
- 20.01.20 South Western Trains – Update on improving customer journeys
- 21.01.20 Rural Services Network – The Rural Bulletin