

MINUTES OF PARISH COUNCIL ORDINARY MEETING

Tuesday 18th February 2020 at 7:30pm in the Rathbone Pavilion, North Waltham

Councillors Present:

Cllr Geoff Chapman (GC) (Chairman), Cllr Judith McGinley (JM), Cllr David James (DJ), Cllr Bill Preston (BP), Cllr Gary Whiteside (GW) and Rosemary Coulter (Clerk)

Actions for

- 219/FC/
11/19-20** **Apologies for Absence:** Cllr Jan Woodfin, Mayor Diane Taylor
Did not attend: Cllr Peter Waggett
- 220/FC/
11/19-20** **Declarations of Interest:**
The Clerk declared interest in item 225/FC/11/19-20 and 231/FC/11/19-20(e) as a contractor is a relative.
- 221/FC/
11/19-20** **Meeting open to the Public:**
Two members of the public attended the meeting to discuss the Neighbourhood Plan and Safety around North Waltham Primary School.
- 222/FC/
11/19-20** **Minutes:**
The minutes of the meeting held on 21st January 2020 were accepted as a correct record and signed and dated by the Chairman.
- 223/FC/
11/19-20** **Matters Arising**
The Parish Council received an updated Action Plan and Outcomes following the meeting held on 21st January 2020. (see appendix 1) All items for discussion were on the agenda.
- 224/FC/
11/19-20** **Neighbourhood Plan Update**
The Neighbourhood Plan (NP) Group are frustrated that
- the developments being built at the Wheatsheaf and other planning applications along Popham Lane will not count towards the number of houses North Waltham are required to provide under BDBC's Local Plan, as they are outside of the settlement boundary.
 - BDBC are currently unable to prove a 5-year land supply and, therefore, planning policies are not current which is allowing speculative development to go ahead.

The NP Group also feel that Policy SS5 Neighbourhood Planning is also not current and they would like to discuss this further with BDBC to understand their views on this. The NP Group would like the approval of the Parish Council to do this and for the Council to understand the implications.

- Depending on the reply from BDBC, the NP Group and NWPC will need to decide what action to take.
- If BDBC do not have a 5-year land supply and housing policies are out of date, BDBC need to follow the National Planning Policy Framework (NPPF) to determine planning applications.
- If the housing policies are out of date, particularly SS5, then North Waltham would not need to comply with providing 10 houses and may be able to count the developments at the Wheatsheaf and along Popham Lane.

Local Authorities now need to complete a housing delivery test, which is published and shows what the Authority have delivered during the past 3 years as well as whether they can meet their requirements during the next 5 years. BDBC have provided more than they needed (105%) during the last 3 years.

The Parish Council agreed that the NP Group should take this approach and have a conversation with BDBC to see what they think.

Other issues

- A high level of nitrates is present in the Solent and defined areas north of the Solent and around the Test river are affected. Planning applications in those areas, of which North Waltham is included, need to demonstrate that they are nitrate neutral. As a

result, planning applications appear to be 'on hold' and there is limited advice to applicants available from BDBC.

- BDBC's revised Local Plan is not due for adoption until Summer 2023.
- North Waltham's NP, once completed, would be more up-to-date and take precedence until the Local Plan is adopted.
- The NP Group are still waiting for the site assessment to be completed and GC has phone call booked with the assessor tomorrow. All sites that came forward as part of North Waltham's and BDBC's Call for Sites have been assessed. The NP Group also wrote to the landowner of North Waltham Farm, as this was a site identified in the NP questionnaire as potential for development. The landowner was amenable to the site being assessed. The assessment process does not commit either side to further development.

ACTION: The NP Group to commence discussions with BDBC regarding policy SS5 and to keep the Parish Council informed.

NP Group

225/FC/
11/19-20

Risk Assessment

Bus Shelter

Two estimates have been received for work to the bus shelter. A summary of both estimates was presented to Council for consideration.

Council felt that both estimates provided the same work, although estimate 1 is less expensive than estimate 2. The less expensive contractor is registered with 'Check a Trade'.

Resolution: To appoint the contractor of Estimate 1, as per estimate dated 23rd January 2020 – proposed by DJ, seconded by BP and agreed unanimously.

Flotation Aid

- The Clerk has contacted Glasdon for an estimate to fit the flotation aid in the telephone box. Glasdon can only supply the flotation aid in the suggested housing, ie the adapted dog waste bin. Having looked at photos of the interior of the telephone box, Glasdon feel it may be possible to secure the housing to the panel below the defibrillator. However, this panel is plastic or Perspex and there is concern that the electrical supply comes into the box behind this panel. This needs further investigation before fitting the flotation aid.
 - Glasdon have had a price increase in November 2019 and, therefore, have provided an updated estimate, which was presented to Council
- Council felt that fitting the box should not be difficult with the correct tools and knowledge. It was suggested that a local electrician be asked to fit the box and check the electrical supply. A suitable sign needs to be purchased and positioned near the pond (on the side of the waste bin).

Resolution: To buy flotation aid, housing and security seal pack as per estimate EQ70029341 dated 18th February 2020 – proposed by GC, seconded by JM and agreed unanimously.

Bollards on Corndell Green

These have been fixed in the ground and replaced where necessary by the Lengthsman Team.

ACTION:

- Ask contractor to commence work on bus shelter.
- Purchase flotation aid, dog waste bin and security seal pack.
- Contact local electrician and ask to fit housing in telephone box and check electrical supply.
- Obtain quote for suitable sign to be positioned on waste bin near the pond.

Clerk
Clerk
Clerk
Clerk

226/FC/
11/19-20

3-5 Year Plan

Climate Change and Sustainability

Following their Hampshire 2050 Event, Hampshire County Council (HCC) are keen to support the Greening Campaign, which is a community engagement initiative on climate change. HCC are currently in discussions with the Campaign and District and Borough Councils to determine how best to deliver this initiative. They have asked Parish Councils to wait until a plan has been developed before setting up their own initiatives. In view of this, the Parish Council have decided to wait until HCC's plan and possible training is available. <http://www.greening-campaign.org/>

Tree Planting

The Tree Warden is pleased to be asked to undertake a review of trees on Parish Council land and to recommend further tree planting. He will provide a report in due course.

20mph Speed Limit

The Chairman has drafted a letter to HCC in the form of a Freedom of Information (FOI) request to ascertain the procedure for implementing a 20mph speed limit. Council agreed to send this letter, as adapted by JM, to HCC.

ACTION: Put draft letter on NWPC letter head and send to HCC.

Clerk

**227/FC/
11/19-20** **Training around Planning**
No further action has been undertaken.

ACTION:

- Investigate bespoke training in planning with HALC and report at next meeting.
- Determine if other Parish Councils nearby would be interested in attending.

**Clerk
Clerk**

**228/FC/
11/19-20** **Current Planning Applications:**
Council noted the current planning applications to BDBC (appendix 2).

Since publication of the agenda, the Parish Council have received notification of the following:

Reference: T/00065/20/DDD

Location: 18 Coldharbour, North Waltham

Proposal: Notice of exempt work to protect trees. Proposal: Fell 1 Silver Birch in rear garden. The footplate is moving in the wind. Advised by their tree surgeon.

Reference: 19/00950/RES

Location: Hounsome Fields, Trenchards Lane, Dummer

Proposal: Amendment to application, to include gulleys relocated, gradient updated, layout updated to prove a new dual carriage way system, proposed and future tracking shown separately, tying into roundabout drawings

As this amendment primarily relates to the structural engineering of the internal roads of the development, it was felt that the Parish Council would not be able to comment.

**229/FC/
11/19-20** **Planning Compliance Issues:**

- Planning application ref: 17/02849/OUT - Land at OS ref 456378 145890 Fox Lane, North Waltham. There is no further update on this, pending planning application 18/03414/RET.
- Planning application ref: 18/00460/FUL – Highfield, Church Road, North Waltham RG25 2BL. The Clerk has informed Planning Enforcement of the concerns regarding the hedging and pavement. An acknowledgement has been received but no further response has been received.

**230/FC/
11/19-20** **Finance**

(a) Financial Receipts (appendix 3)

- Council acknowledged that there were no receipts.

Financial Payments (appendix 3)

- Council acknowledged payment of the standing order and direct debit since the last meeting.
- Council acknowledged that there were no card payments made since the last meeting.
- There were two invoices requiring approval for payment.
 - Invoice from RP Gardening for various services around the village. The hinge to the gate between Ramsholt Close and Mary Lane was installed but broken within two days and removed by a resident as it was deemed unsafe. The Council felt that this work was not to the required standard and agreed not to pay this invoice until the work has been completed. Discussion followed as to whether this gate is required, as it has remained open for a few months. However, parents are concerned about young children running through the gate with two driveways immediately onto the path in Mary Lane. High vehicles frequently reverse onto the path from these driveways.
 - Invoice from North Waltham Village Trust for 50% of website costs. (Original invoices from ClubNet to the Village Trust were also available to view.) NWPC cannot reclaim VAT as original transaction is between ClubNet Ltd and the Village Trust.

Resolution: To pay invoice dated 13.02.20 to North Waltham Village Trust - proposed by BP, seconded by GC and agreed unanimously.

ACTION:

- Arrange payment and authorisation of payment to Village Trust.
- Request RP Gardening to rectify problems with gate.

**Clerk/
Councillors
Clerk**

(b) Bank Balances

- Current account balance as at 17.12.19 - £4,473.81
- Deposit account balance as at 17.12.19 - £28,818.54

**231/FC/
11/19-20 Highway / Village Maintenance Matters****(a) Traffic Issues around North Waltham Primary School**

HCC have provided a plan and costings for road improvements around North Waltham Primary School, which were circulated to Councillors, the School Travel Team and the Friends of North Waltham School prior to the meeting. The total cost including contingences is £6,830.24.

The School Travel Team and the Friends of North Waltham School voiced their appreciation to NWPC for doing this work.

Issues raised:

- On the plan, the yellow zig zag is longer, but it is difficult to determine exactly where this goes to/from. The concern is that even if it is longer, people will still park on it and there is no enforcement. It may be helpful to extend but it will not really change the issue. Also, it may just shift the parked cars nearer the junction, which would not be safe either.
- The current 'School' warning signs are worn, faded and/or leaning. New signs would be good but are not an added safety measure.
- NWPC are looking at a 20mph in throughout the village and, therefore, do not want to spend money on new 30mph signs to be replaced with 20mph shortly afterwards.
- If the current signs and bollards are not fit for purpose, ie. worn, faded and/or leaning, is it not the responsibility of HCC to maintain and replace as part of normal highways maintenance.
- The white line painting and the 'Slow' on the road by the crossing from St Michael's Close was felt to be good as it concentrates driver's vision and gives the impression of a narrowing of the road.
- The School Travel Team have previously approached the Safety Team at HCC about the children's 20mph signs with the snail picture. This is no longer available.
- The Friends of North Waltham School have looked into providing bollards, but these cannot go on the highway and are less effective if set back on the grass verge. There is also no-one to put them out/take them in.
- Banners are available to put up outside the school. HCC may be able to pay for these.
- The School Travel Team described their Share a Driveway Scheme to the Council. 15 families currently take part.

It was generally felt that this was a lot of money for a scheme that is not hugely different from the existing scheme. It seems to focus on speed rather than the parking issues in front of the school. The preference would be for some flashing '20mph – School' signs that would draw the attention of all drivers. It was also questioned whether there was an alternative to line painting around the school. It was agreed to respond to HCC.

ACTION: Respond to HCC with concerns outlined above and request itemised costing for work around the crossing at St Michael's Close and if flashing '20mph - School' signs could be fitted.

Clerk

(b) Roads

- Finger signpost at junction of Fox Lane /Popham Lane – costs for a replacement signpost have been received from HCC. However, this cost is based on replacing a two-finger sign, rather than a three-finger sign, as requested. HCC are obtaining new costings from the supplier. The Clerk has also asked for clarification of the materials to be used and that the circular finial will be maintained/replaced.
- Reflective bollards near the junction of Steventon Lane / Mary Lane
Vergemaster bollards are available from Glasdon with red and white reflectors. This bollard has the option of two fixings
 - a stake into the ground at £27.81
 - a concrete base fixed into the ground, which is flexible if it gets hit but costs an additional £50.

The Council were not sure how many bollards are required but the stumps of the previous bollards remain in ground so they can be counted.

Assuming 3 x bollards are required, cost would be £83.43 +VAT at 20% Total £110.12

Resolution: To purchase Vergemaster bollards with red and white reflectors and stake type fixings – proposed by GC, seconded by GW and agreed unanimously.

- Other Issues

- Potholes – have been reported but not resolved.
- Signs at the entrance to Maidenthorpe Lane have been reported but not resolved.

ACTION:

- Await information from HCC regarding finger signpost and chase if necessary.
- Determine how many bollards are required and purchase from Glasdon (with stake fitting).
- Monitor potholes and signs.

Clerk
Clerk
Clerk

(c) Drains

Drain issues have been reported but remain unresolved.

ACTION: Monitor until resolved.

Clerk

(d) Accident Site at junction of A33 / A30 Stockbridge Road

No further information has been forthcoming from HCC and no further works have been undertaken at this junction.

ACTION: Monitor situation.

Clerk

(e) Trees

- St Michael's Green – permission has been granted for work to these trees by BDBC. The contractor will try to undertake the work when the school is closed. They will remove any saplings overhanging the road that may be problematic later but leave other saplings to grow to mature trees.
- Trees on North Waltham Farm – the Clerk contacted the contractor who reported that work was undertaken to these trees following a storm last Autumn, as they were unsafe. The issue was discussed with the Tree Officer at BDBC and photographs provided. The Tree Officer advised that permission was not required.
- Trees at entrance to Cuckoo Meadow – discussion at the Village Trust AGM reported that permission was not required to remove the large multi-stem bushes at the entrance to the car park.
- The Parish Council have allocated funds in the 2020-21 budget to replace the fence along St Michael's Green / Church Road. It was agreed to start requesting estimates for this work so that it can be carried out during the Summer 2020.
- BDBC recently sent an email and map showing proposed works to trees on their land. This showed no work to trees in North Waltham. The Council would like to check if this is correct.

ACTION:

- Obtain estimates to replace fence along St Michael's Green / Church Road.
- Contact BDBC regarding planned works to trees.

Clerk
Clerk

(f) Telephone Box

An estimate for repair of the telephone box has been received and was presented to Councillors for consideration. Total cost £3,455.00

The other options include:

- Purchasing a new telephone box from X2Connect – approx. £2,750.00 + VAT + delivery + reinstating electricity.
- Sending existing telephone box to Unicorn Restorations in Surrey for restoration. Cost not known.

The Council decided to obtain another estimate to renovate in situ as a first option.

ACTION: Obtain another estimate to renovate telephone box in situ.

Clerk

(g) Lengthsman Scheme

- The Lengthsman undertook another day's work on 03.02.20. The next working day is not known as the existing Deployment Schedule runs to the end of March 2020.

(h) Footpaths / local stiles / kissing gates

No further action has been undertaken since last meeting. One gate now has a post broken at the bottom, the gate is difficult to manoeuvre and open and it is now a potential health and safety risk. Council were advised that the landowner has responsibility for maintaining rights of way across his land. However, the Council felt it needed to bring this to the attention of the landowner. There are currently no cattle in the adjoining field. If the landowner would like the gate removed, a councillor offered to do this.

ACTION:

- Contact the landowner to inform him of broken/dangerous gate and ask him to repair.
- Contact Countryside Access for advice and to determine Parish Council responsibilities.

Clerk
Clerk

(i) Miscellaneous Issues

There has been a request from a resident to organise a working party to clear fallen twigs and debris from around the pond. GC agree to look into whether this was needed.

ACTION: Review area around the pond with a view to organising a 'Tidy up'.

GC

232/FC/ Correspondence

11/19-20 See Schedule of Correspondence dated 12.02.20.

233/FC/ Councillors Announcements

11/19-20 GW asked about the HALC Conference and the BDAPTC meetings. GC gave a brief description of both.

ACTION: Circulate agendas to HALC Conference and BDAPTC meeting, when available.

Clerk

234/FC/ Items for Parish Magazine

11/19-20 The deadline for the next Parish Magazine was 6.00pm on the day of the meeting. The following items have been included:

- Date of next Parish Council meeting
- Planning applications
- Litter pick
- Traffic issue – NWPC continuing to work towards the implementation of a 20mph speed limit

The deadline for the next Parish Magazine is 24.03.20, which is after the next meeting.

235/FC/ Date of Next Meeting

11/19-20 The next Ordinary Meeting will be held on Tuesday 17th March 2020 at 7.30pm in the Rathbone Pavilion, North Waltham. JM sent her apologies in advance.

A date needs to be set for the Annual Parish Meeting. A key speaker also needs to be identified. A suggestion was to have someone to talk about community healthcare following the talk at the last BDAPTC meeting or someone from Sustainable Overton.

ACTION:

- Contact Dr Decker regarding Healthcare.
- Discuss possible dates with Rathbone Pavilion Booking Contact.

Clerk
Clerk

Signed Date

APPENDIX 1

Item 223/FC/11/19-20 Matters Arising

ACTION PLAN & OUTCOMES FOLLOWING PARISH COUNCIL MEETING HELD ON 21st JANUARY 2020

PREPARED BY: Rosemary Coulter, Clerk to North Waltham Parish Council

UPDATED: 18th February 2020

MINUTE REF	ACTION	RESPONSIBILITY	OUTCOME / COMMENTS
179/FC/09/19-20 (from December meeting)	<ul style="list-style-type: none"> Arrange meeting in January with members experiencing email issues. 	All	
197/FC/10/19-20 Meeting open to the public	<ul style="list-style-type: none"> Provide details of landowners' agent to members of the public present at meeting. Members of public to approach landowner regarding permissive path. 	GC Members of the public present	
200/FC/10/19-20 Budget	<ul style="list-style-type: none"> Return signed form to BDBC before 31st January 2020. 	Clerk	24.01.20 completed
201/FC/10/19-20 Risk Assessment	<ul style="list-style-type: none"> Follow up requests for estimates for flotation aid and guttering/downpipe to present at next meeting. 	Clerk	12.02.20 completed For discussion at February meeting
202/FC/10/19-20 3-5 year Plan – Climate Change & Sustainability	<ul style="list-style-type: none"> Plan and publicise an initial meeting to gain interest. Request Tree Warden to review Parish Council land with a view to planting more trees and provide a report for consideration by the Parish Council. 	GW / Clerk Clerk	<ul style="list-style-type: none"> In view of HCC's 2050 Parish Council Event & a commitment to deliver the Greening Campaign across the county, NWPC agreed (via email) to delay organising an event until further information is available from HCC. 12.02.20 completed
202/FC/10/19-20 3-5 year Plan – 20mph speed limit	<ul style="list-style-type: none"> Ask County Cllr McNair Scott who would be the best person to contact at HCC. Draft letter to HCC requesting a meeting and details of the process. 	Clerk Clerk	31.01.20 FOI request to HCC to determine the procedure for implementing a 20mph speed limit in a rural location. For discussion at February meeting
203/FC/10/19-20 Policies and Key Documents	<ul style="list-style-type: none"> Publish Training and Development Policy and Equality and Diversity Policy on the website. 	Clerk	10.02.20 completed
204/FC/10/19-20 Training in Planning	<ul style="list-style-type: none"> Investigate bespoke training in planning with HALC and report at next meeting. Determine if other Parish Councils nearby would be interested in attending. 	Clerk	No action taken
207/FC/10/19-20 Planning Compliance Issues	<ul style="list-style-type: none"> Ask Planning Enforcement if 18/00460/FUL has been signed off and advise them of the issue with the hedge and pavement. 	Clerk	11.02.20 completed. Awaiting response
208/FC/10/19-20 Finance (a) Payments	<ul style="list-style-type: none"> Arrange payment and authorisation of payment to HALC. 	Clerk / Councillors	14.02.20 completed

208/FC/10/19-20 Finance (c) Budget Review	<ul style="list-style-type: none"> Publish Budget Review for quarter 3 to 31st December 2019 on the website. 	Clerk	10.02.20 completed
209/FC/10/19-20 Highway / Village Appearance Matters			
(a) Traffic issues around North Waltham School	<ul style="list-style-type: none"> Monitor and try to obtain report for next meeting. 	Clerk	12.02.20 report received and circulated to Councillors For discussion at February meeting
(b) Accident site at junction of A30/A33	<ul style="list-style-type: none"> Monitor situation. 	Clerk	
(c) Roads	<ul style="list-style-type: none"> Investigate options and costs of installing bollards at the junction of Steventon Road and Mary Lane. Report potholes. Report sign at the entrance to Maidenthorne Lane from A33/A30. 	Clerk Clerk Clerk	<ul style="list-style-type: none"> No action taken Completed Completed
(d) Drains	<ul style="list-style-type: none"> Monitor until resolved. 	Clerk	
(e) Trees	<ul style="list-style-type: none"> Contact contractor for tree work on North Waltham Farm and check situation. Contact Village Trust to check tree work on Cuckoo Meadow. 	Clerk Clerk	11.02.20 email to contractors. For discussion at February meeting 29.01.20 Discussed at NWVT AGM For discussion at February meeting
(f) Telephone box	<ul style="list-style-type: none"> Start process of obtaining quotes for repairs and repainting of telephone box. 	Clerk	12.02.20 Estimate received For discussion at February meeting
(g) Footpaths / stiles / kissing gates	<ul style="list-style-type: none"> Contact the landowner to say the Parish Council are looking into doing this and does he have any objections or specific requirements. State all the options being considered. Contact Countryside Access for advice and to determine Parish Council responsibilities. 	Clerk Clerk	No action taken
210/FC/10/19-20 Correspondence	<ul style="list-style-type: none"> Respond to local farmer. 	Clerk	11.02.20 completed
212/FC/10/19-20 Parish Magazine	<ul style="list-style-type: none"> Submit article for Parish Magazine. 	Clerk	17.02.20 completed

APPENDIX 2

Item 228/FC/11/19-20 Current Planning Applications:

B/F	18/03188/HSE	The White Cottage, Popham Lane, North Waltham RG25 2BD Erection of two storey side and rear extension with demolition of one outbuilding Amended plans submitted 19.02.19	Undecided
B/F	18/02513/RES	Phase A1, Housome Fields, Winchester Road, Kempshott Hill, Basingstoke Amended application: Reserved matters application for the appearance, landscaping, layout and scale for 94 dwellings of a mix of detached, semi-detached and terraced dwellings and flats, car parking and garages, Internal access roads, footpaths, parking and circulation areas, Footpath links and informal paths, Public open space/amenity space, hard and soft landscaping, and other associated infrastructure and engineering works (Parcel A1) (pursuant to outline permission 15/04503/OUT)	Granted
B/F	19/02018/FUL	Village Farm Bungalows, Steventon Road, North Waltham RG25 2DD Erection of 2 no. 3 bed houses following demolition of existing bungalows including associated works (part retrospective)	Undecided
B/F	19/02098/RET	Land at OS Ref 456378 145890, Fox Lane, North Waltham RG25 2BE Change of use of land to residential and siting of a mobile home	Undecided
B/F	19/02422/FUL	Land at OS Ref 456743 145562, Popham Lane, North Waltham Erection of 7 no. dwellings; with associated parking, turning, landscaping, and private amenity space. Creation of new access point out onto Popham Lane	Undecided
B/F	T/00506/19/TCA	1 Church Farm Close, North Waltham Application for works to trees growing in a conservation area Proposal: 1 Lawson Cypress: Fell	Raise no objection
B/F	19/02900/FUL	Towns End Cottage, Maidenthorne Lane, North Waltham RG25 2DD Erection of a single storey lifetime dwelling	Undecided
B/F	19/03232/FUL	Land adjacent The Old Hall, Popham Lane, North Waltham Erection of 6 no. dwellings including associated parking and landscaping and creation of new access onto Popham Lane	Undecided
B/F	T/00528/19/TCA	Land at Church Road, St Michael's Green, North Waltham Application for works to trees growing in a conservation area Proposal: T1 Oak: crown lift to 7m; T2 Ash (dead): fell; T3 / T4 Ash: crown lift to 7m	Raise no objection
B/F	T/00554/19/TCA	5 St Michaels Close, North Waltham, Basingstoke Application for works to trees growing in a conservation area Proposal: 2 Lime trees: remove two years of epicormic growth	Raise no objection
NEW	20/00094/HSE	2 Yew Tree Cottages, Yew Tree Road, North Waltham RG25 2DA Erection of single storey rear extension	Undecided
NEW	20/00221/FUL	Old School House, Mary Lane, North Waltham RG25 2BY Erection of detached dwelling including parking provision for existing and proposed dwelling	Undecided
NEW	20/00222/HSE	Street Cottage, Yew Tree Road, North Waltham RG25 2BX Erection of single storey side/rear extension. Conversion of existing detached garage to provide additional living space including alterations to fenestration, and the erection of a single storey side extension to existing garage to provide store room	Undecided

Full details of these planning applications are available to view on the Basingstoke & Deane Borough Council website at <https://planning.basingstoke.gov.uk/online-applications/>

APPENDIX 3

Item 230/FC/11/19-20 (a)

FINANCE

(a) Receipts and Payment

To acknowledge the receipt of payments made to the Parish Council.

DATE	RECEIVED FROM	DESCRIPTION	AMOUNT	TOTAL
		None		

To acknowledge the payment of standing orders, direct debits and charges.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
28.01.20	Clerk	Salary (£9.96 x 35hrs) (Jan 2020) Home working allowance (Jan 2020)	£348.60 £ 18.00	£366.60
17.02.20	Lloyds Bank plc	Monthly fee	£ 3.00	£ 3.00

To acknowledge the card payments made since last meeting and due before next meeting

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
		None		

To approve the following payments.

DATE	NAME OF PAYEE	DESCRIPTION	AMOUNT	TOTAL
30.01.20	RP Gardening	Invoice 1260 Repairs to 4 x bollards on Corndell Green, notice boards, bin near the pond, village gates, gate hinge	£1,335.60	£1,335.60
13.02.20	North Waltham Village Trust	Invoice – annual website costs 50% of Domain fees 50% of SSL certificate	£ 37.80 £ 45.00	£ 82.80

APPENDIX 4**Item 232/FC/11/19-20****CORRESPONDENCE RECEIVED AS AT 12th FEBRUARY 2020****Newsletters**

- 21.01.20 Safer North Hampshire – Newsletter – February 2020
- 24.01.20 Police & Crime Commissioner – Resources Newsletter – January 2020
- 28.01.20 Rural Services Network – The Rural Bulletin
- 28.01.29 HCC – Parish News
- 04.02.20 Rural Services Network – The Rural Bulletin
- 04.02.20 Business in Basingstoke Bulletin – February 2020
- 05.02.20 Rural Services Network – Rural Funding Digest – February 2020
- 06.02.20 HCC - Your Hampshire
- 11.02.20 Rural Services Network – The Rural Bulletin

Correspondence from BDBC

- 21.01.20 Planning Policy Update – January 2020
- 22.01.20 Council Briefing – Own Home Loan
- 04.02.20 Health Infrastructure Plan – update
- 04.02.20 North Waltham BDBC ward tree inspection
- 12.02.20 Energy Improvement Loans

Correspondence from HCC

- 22.01.20 Parish Council Bus Shelter Directory – January 2020 (*Clerk responded with required information. Not circulated*)
- 23.01.20 Hampshire 2050 – information from Parish Council Event held on 9th January 2020
- 10.02.20 Operation Resilience – Carriageway Surface Treatments Programme 2020

Correspondence from HALC

- 24.01.20 HALC Annual Conference – Save the Date
- 27.01.20 Clerk Training Update (*not circulated*)
- 03.02.20 Rural Community Energy Fund Workshop – Lyndhurst on 13th February 2020
- 05.02.20 HALC Conference – 18th March 2020 in Southampton
- 12.02.20 Lobby Day 2020

Other correspondence

- 22.01.20 Sustainable Overton – detail of Waste Champions training with HCC
- 24.01.20 Harris Lamb Property Consultancy – proposed new cemetery on land at Stockbridge Road, North Waltham
- 25.01.20 / 28.01.20 Keep Britain Tidy – Launching the Great British Spring Clean 2020
- 03.02.20 Basingstoke District Association of Parish & Town Councils (BDAPTC) – details of forthcoming meetings
- 08.02.20 Email from local resident regarding planning application 20/00221/FUL (*not circulated but printed for consideration by councillors at Additional meeting on 13.02.20*)
- 10.02.20 Do the Numbers Ltd - Planning Internal Audit Date (*responded to by Clerk, not circulated*)
- 10.02.20 Email from local resident regarding the gate repair between Ramsholt Close and Mary Lane (*responded to by Clerk, not circulated*)

Useful services (*marketing emails are not circulated but details recorded for future use if needed*)

- 21.01.20 London Hearts – Parish Council Defibrillator Initiative Drive
- 22.01.20 AEM Contractors Ltd – marketing email for grounds maintenance, hedge cutting, vegetation removal, etc.
- 28.01.20 Hugo Fox – free website for Parish Councils

All correspondence is circulated to Parish Councillors unless otherwise stated above

*Agenda items for February meeting

Correspondence received after 12.02.20

- 12.02.20 Scootability Coaching for Schools – marketing email (*not circulated and forwarded to North Waltham Primary School*)
- 15.02.20 Email from local farmer regarding Farm Tour for local residents (*not circulated*)
- 17.02.20 HALC – Have your say on ward boundaries for New Forest District Council (*not circulated as not relevant*)
- 18.02.20 Rural Services Network – The Rural Bulletin